Provost Council (PC) notes

18 July 2018, 1 – 3 pm, Bradford Room Centre Lodge

Present: Julie Bernier, Pat Cantor, Robin Dorff (Provost), Jeremiah Duncan, Ross Humor, Denise Hutchins, Matt Kizer, John Krueckeberg, Alice Perlman, Francis Williams

1. Discussion of minutes versus notes: The group agreed to take notes of our meetings rather than formal minutes. The note taker will change from meeting to meeting.

2. A meeting time for the PC for the upcoming academic year was discussed. Possible meeting times are every other Monday starting at 3:30 and every other Friday starting at 3:00. This item should be resolved at our next meeting.

3. Provost office organization. The goal is to have each staff person be the main person of contact for a specific issue, so when specific issues arise, there is a specific person to be contacted.

4. Training for New Cluster Leadership and Academic Program leaders will occur August 13 and 14. All program leaders are welcome to attend.

5. Cluster terminology. We discussed the need to standardize the names of leadership roles across clusters, e.g. by each cluster having a “go to” budget person. We also discussed the need to have consistent Promotion and Tenure (P and T) procedures across clusters that are also consistent with the P and T description in the newly approved AAUP contract.

6. The Provost wishes to meet with each cluster’s leadership people in the coming months.

7. Other issues.

    Further use of URSA and URI data is postponed for now.

    We had a discussion of budget issues regarding grants.

8. The upcoming meetings of the PC Council will be:

    Tuesday 31 July, 1 – 3. Location TBD
    Tuesday 7 August, 1 – 3. Location TBD
    Tuesday 21 August, 1 – 3. Location TBD

Respectfully submitted

J Kulig