1. **Cluster Tune Up & Strategic Plan:** primarily for clusters that are launched or launching (coming back without departments) in Fall 2018.
   a. Revisit team leadership and decision making
      i. bylaws, committees, other mechanisms
      ii. identify what’s working; what needs work
   b. Consider supports needed to fully function
      i. Invitation to process redesign training
      ii. Explore work Academic Admins are doing
      iii. Consider how communication happens within and across clusters
   c. Draft a cluster strategic plan that includes the desired student experience
      i. Support the 5 themes
      ii. Consider metrics

2. **Summer Leadership Institute:** primarily focused on cluster leadership teams (faculty & staff) and provost council members.
   a. Distinguishing between coordination, management, and leadership
   b. Learning & leading as a team
   c. Decision making
   d. Using technology to provide information/data; APS training

3. **Scaling & Sustaining Project-Based Learning & Open Lab Experiences:** working with a steering committee to determine what changes needed in the “cluster project” workflow attending to financial constraints and new initiatives. Note: several projects are also open lab experiences.
   a. Identifying support mechanisms to enable more students to engage in cluster projects and open labs with faculty and partners.
   b. Identified needs coming from stakeholder interviews (with faculty, students, and partners)
      i. Space in the schedule for team meetings and visits to partner locations
      ii. Funding for projects once initiative dollars are no longer available
      iii. Preparation & expectation setting for students, faculty, & partners
      iv. Coding levels of engagement for experiences to inform students in their choices (connects with curricular work below)
      v. Recruiting students, faculty, staff, and partners to engage in these authentic learning experiences
      vi. Leveraging co-curricular, internship, career prep experiences in bringing his to scale.

4. **Curriculum related initiatives:** this could involve many faculty at a variety of levels of engagement.
   a. FYS Fellows 2.0
   b. Inco Taskforce
c. Curriculum Committee
d. URI/Dean approved programmatic work (moving to 4-credits; major/minor
development/redesign)
e. Develop templates for partnerships (project-based learning & open labs)

5. **University Days planning:** engage a small group to advise on programming for University Days
   a. Pedagogy-related Presentations
      i. project-based learning
      ii. open lab experiences (whether on campus or off)
          1. setting expectations for students & partners
          2. recovering from missteps
      iii. using Cluster Connect to connect
      iv. Task Stream
   b. Staff-faculty development Presentations
      i. Lean processes
      ii. APS
      iii. Leadership
      iv. Technology integration: bridging the islands--Moodle (classes),
         Teams/sharepoint/yammer (internal communication), Cluster Connect
         (external integration)

6. **Cluster Connect Rollout:** Several faculty, staff, and students to help us build interest and use of this enabling tool. Increase in visibility & feedback.
   a. Brand strategy
      i. Creative community space
      ii. Cool courses
      iii. Show what clusters are doing
      iv. Promote your program
   b. Moderator training
      i. Advocate/evangelists
      ii. Community manager/developer
      iii. maintenance
   c. Brand ambassadors
   d. Project promotion & site management messaging
      i. biweekly featured news
      ii. call for project proposals
   e. Timeline/calendar

7. **Advising Process Integration:** Faculty and staff interested in examining the current state of academic advising—mapping pathways, people, technologies, and points of integration with other types of advising. End goal is a redesign with recommended practices to support students and advisors.
   a. Orientation to process mapping & redesign methods
b. Participate in mapping &/or redesign event

c. Engage in implementation pilot