



**MEETING AGENDA**

September 21, 2020

3:30- 5 pm

Join Zoom Meeting

<https://plymouthstate.zoom.us/j/95711706103?pwd=eEMwTmtRQlZlUzR2pYNFVSBnE4QT09>

Meeting ID: 957 1170 6103

Passcode: 322547

**Meeting Opened: 3:31pm**

**In Attendance:** Betsy Ayotte, Jaylene Bengtson, Linda Carrier, Valerie Comeau-Palmer, Irene Cucina, Doug Earick, Pam Harland, Robin Hausheer, Lynn Johnson, Elisabeth Johnston, Marcel Lebrun, Joey Rino, Beth Sweeney-Fornauf, Brian Walker, Cynthia Waltman.

- I. Introductions (5-7 minutes)
  - A. New CEP Representatives
  
- II. CEP [bylaws](#) (3-5 minutes)
  - i. Review membership  
Discussed: Bylaws state that 2 student representatives should be attending meetings
  - ii. Review CEP purpose
    - 1. Oversight of Education Preparation and alignment to State and National standards
    - 2. Any curriculum changes (substantive change) to educator preparation programs must be presented to the CEP for approval.
  
- III. Review Accreditation Timelines (10 minutes)
  - A. State approval expirations (Addendum 1)
  
  - B. CAEP Approval Timelines (Addendum 2)
    - i. Initial Teacher Certification Programs: 12/31/2024
      - 1. Late Fall 2023: Self-study report due
      - 2. Spring 2024: On-site review
      - 3. Fall 2024: Council Decision
    - ii. Advanced Programs: 12/31/2021
      - 1. 1/2/2021: Self-study report due
      - 2. Spring/Summer 2021: 1 day virtual review
      - 3. Fall 2021: Council Decision

Discussed: Music, Art and PE do not have SPA's  
Many institutions are opting out of CAEP accreditation – can

programs have a choice.

C. AAQEP

i. Initial Teacher Cert Programs: June 2026

1. Reminder: NHDOE and AAQEP doesn't currently have an MOU.

Discussed: AAQEP is not CHEA approved. Currently there is not an agreement between AAQEP and State of NH. NH is working on a MOU.

Will revisit this timeline again at the October meeting.

Action: Brian was asked to investigate fees charged for CAEP and AAQEP and bring information back to CEP at October meeting.

IV. Discussion (45 minutes)

A. Advanced Programs

- i. Breakout room to discuss/prepare for upcoming reviews. OIE will also check in.

B. Initial Teacher Certification Programs

- i. Review Accreditation Action Report (Addendum 2)
  1. How are programs addressing these AFIs?

Concern: if a program does not meet a standard – the standard will fail. Discussion: There is need for baseline expectations for consistency across all programs for Early, Mid and final clinical experiences.

Action: Irene will share chart of progressions for field experiences.

Brian will post resources on Teams/CEP to share information

For October meeting – develop chart for program/course/ # hours. 2017 chart will be shared and ask that each program update information.

- ii. Fall Clinical Experiences: Mid-level and the Internship

1. Innovative ideas? Successes?

- iii. Spring 2021 Clinical Experiences: Mid-level and the Internship

Concern: challenges of arranging placements in schools

Discussion: Are there opportunities to have larger conversations with districts about future educator's experiences and how can districts help? Important need to present a shared message with districts. Work with all programs to create consistent expectations.

Action:

Spring Internship start date will be coordinated based on the Academic Calendar and Covid-19 testing plan here @ PSU. Coordinators were asked to share any district placement issues for spring.

C. Office of Institutional Effectiveness: Check in

D. Other

V. Important Dates (5-7 minutes)

- i. October 19<sup>th</sup>: CEP meeting
  1. Week of October 5<sup>th</sup>: Holmes Center sends monthly update
  2. Week of October 12<sup>th</sup>: Holmes Center sends the October CEP agenda
  
- ii. November 16<sup>th</sup>: CEP meeting
  1. NH DOE will join us @ 4:30 pm
  2. Week of November 2<sup>nd</sup>: Holmes Center sends monthly update
  3. Week of November 9<sup>th</sup>: Holmes Center sends the Nov. CEP agenda
  
- iii. January data retreat: TBD

Meeting adjourned at 5:00pm.