

October Minutes : **DRAFT**



Plymouth State
UNIVERSITY

CEP MEETING AGENDA
October 19th, 2020; 3:30 - 5 pm
Join Zoom Meeting

<https://plymouthstate.zoom.us/j/94879657128?pwd=aTVsUmlIOVpzMEkwNGFONnRxUIJ4UT09>

Meeting ID: 948 7965 7128; Passcode: 377903

In Attendance: Betsy, Ayotte, Jaylene Bengtson, Valerie Comeau-Palmer, Irene Cucina, Doug Earick, Pam Harland, Robin Hausheer, Lynn Johnson, Elisabeth Johnston, Marcel Lebrun, Harmony Markey, Meg Petersen, Andrew Reese, Joey Rino, Beth Sweeney Fornauf, Brian Walker, Cynthia Waltman

Meeting opened at 3:35pm

I. Old Business: (5-7 minutes)

- A. Introductions/September minutes
No changes to be made
- B. October Holmes Center update (Emailed on 10/5; posted on teams)
- C. CAEP/State Approval Timelines

II. New Business (15-25 minutes)

- A. NHDOE Updates

Discussion

There are 3 pathways to licensure in New Hampshire:

- **Approved Educator Preparation Program**
- **Demonstrated Competencies**
- **Site-Based Licensing Plans**

Praxis testing – change to 35 day wait time before retaking tests

- B. National Recognition Timeline

- i. Submission [deadlines](#) on CAEP website; First submission start as soon as March 2021 for a 2024 site visit; Programs can submit in 2022

Action item:

- Please inform Holmes Center if you plan to complete the SPA report in 2021 or 2022

- C. Holmes Center Budget Update

Mentor Teacher Stipends and University Supervisor payments process

Information shared:

- **Decision was made to discontinue offering graduate course voucher. All mentors will receive a one-time payment charged to individual programs.**
- **University Supervisors – payments charged to programs.**

Concerns: US not able to visit schools; need for consistency across programs

Action: Coordinators asked to share information on how their program oversees the US role. A spreadsheet will be generated and shared in Teams.

D. 5-Year Alumni Database

- Completed for the Advanced Programs
- Will complete by November CEP meeting for Initial Teacher Cert. Programs.

Action: Valerie will email ITP coordinators information on individual programs for review and feedback. Information will be updated and shared.

E. Taskstream:

- Single Sign On isn't working with Chrome browser
- Questions/support with using Taskstream
- Clinical database information: send early/mid-level info to Holmes Center.

III. Discussion (45- 60 minutes)

- A. Advanced Programs: Breakout room to discuss/prepare for upcoming reviews.

Initial Teacher Certification Programs:

B. Spring internship start date:

- January 11th? Two weeks before classes start
- Questions/Concerns regarding K-12 placements

C. Consistency/Clarity across programs

- [Decision Points](#) 1-4 G.P.A. requirement for each program- **send info to Holmes Center**

Discussion and verification: Decision Point 1 – GPA 2.5 for all programs except Elementary Education requiring 3.0; Graduate programs – 3.0;

Decision Points 2, 3, 4 - GPA 2.5- Math Education; GPA 2.7- Art Ed, Early Childhood Ed, English Ed, Physical Ed, Physical Ed/Health Ed, Social Studies Ed, Music Ed

- Educator Dispositions [Assessment](#): 4 courses - **send info to Holmes Center**
Action: Coordinators asked to email course dispositions are implemented in; Programs using it will be set up in Taskstream; Brian will make and share a chart of this information and post on Teams
- Background [Checks](#)
Discussion: Background checks, State only, required when students declare Teacher Cert major
Action: Brian asked to check with Financial Aid about attaching a course fee to cover cost
- Early/Mid-level Clinical Experiences (from Sept. meeting)
Discussion: What are the expectations? Which programs are having problems? Programs vary on kinds of experiences. Share information.

Concerns: All programs need to be on the same page. Is the chart accurate for course credit hours?

Action: Brian and Valerie will create and update chart with what information we have with the number of hours and expectations in classes for early and mid-level experiences with: shared wording/vocabulary and expectations; experiences and expectations for consistency

- v. Technology implementation (from Sept. Meeting)
Move discussion to Nov. CEP meeting

D. From September meeting:

Action items:

- i. Establish a baseline expectation for Early/Mid-level Clinical experiences across all Initial Teacher Cert programs.
- ii. Establish a baseline expectation for interns to model and apply technology with P-12 students across all Initial Teacher Cert programs.
 - Requested data for above action items is posted in the Holmes Center CEP faculty channel.

IV. Important Dates Reminders

- i. November 16th: CEP meeting
 - NH DOE will join us @ 4:30 pm
 - Week of November 2nd: Holmes Center sends monthly update
 - Week of November 9th: Holmes Center sends the Nov. CEP agenda
- ii. **January Data Retreat: Tuesday, January 12: 10am- 3pm**
 - 10- noon; Break @ noon; finish from 1-3 pm

Add to retreat: Discuss PSU President's focus on cluster curriculum with more integrated teaching. Suggested - 1st and 2nd year integrated then split off into separate program and would help support smaller programs.

Meeting adjourned at 4:58PM

