I. Approved October 20th meeting minutes

II. Old Business
   a. Various “levels” of violations in Academic Integrity Policy
      i. Liz has forwarded this issue as a discussion item at the Council of Chairs.
      Stay tuned.
   b. Leave-of-absence policy
      i. David shared the discussion that happened with the Holmes Group; how to
         the leave/come back smoothly, how to keep the students connected, he
         will bring more information to Academic Affairs as it develops
   c. Courses that students take/plan to take when studying abroad
      i. Liz met with Julie who suggested that we invite someone from Bagley to
         help us understand how courses get approved for study abroad. Liz will
         talk with someone at Bagley and report back to Academic Affairs
   d. Stephanie Halter’s chi square analysis of diversity data
      i. Stephanie shared what the numbers on the Academic Standing Chart
         meant. For example, there is a difference of about 10% between White,
         Non Hispanic and Ethnic Minority students who are in good standing.
         Even though the numbers are significant, she cautioned us noting that the
         sample was very large. Robin pointed out that the numbers are relative
         and that our goal should be to show continual improvement (the numbers
         should continue to approach each other), and offered that we, as a
         committee, should look at curricular matters that may affect minority
         students. Robin volunteered to create a template and to ask Scott Mantie
         to generate this data annually mid February. We want to make sure that
         students are only represented once in these numbers.

III. New Business
   a. Academic Policy-Making for Frost School Students (Nancy and Julie will attend
      to discuss)
      i. Julie gave us the background on why the Frost School was created (Fall
         2006), talking particularly about the need for the reason for the creation of
         different policies or procedures. Julie explained the process for
policies/procedures - that policies/procedures are discussed at the cabinet level and then decided where further discussion needs to go (faculty, Frost School administrators, etc). She explained that the Frost School Council has an advisory role even though they are a policy-making committee. Talking specifically about the Stop Out Policy, David brought up the notion that full-time undergrads, not just Frost School students, should have access to that same policy. Discussion followed about allowing undergrads to use the policy.

ii. It was suggested that the Steering Committee should be the place where communication among committees should take place so that policies/procedures can be shared. Julie thought that she should have a more active role on the Steering Committee so that she knows more about issues that need to be shared.

IV. Agenda Items for Future Meetings
   a. CJ enrollment issue
   b. Advising as teaching; assessing advising as part of P&T
   c. Help Deciding students declare a major by a particular date

**NEXT MEETING TIME (Frost Commons):**
12/15, 3:45-5:15

**WINTERIM COMMITTEE MEETINGS REMINDER:**

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