

CURRICULUM COMMITTEE

September 19, 2008 – Student Senate Room (HUB 119)

MINUTES

Present: Julie N. Bernier (2:50 pm; left at 4:08 pm), Mary E. Campbell (consultant, non-voting), Elizabeth A. Cox, Robert G. Egbert, Elliott G. Gruner, Joyce C. Larson, Wendy J. Palmquist, Nick Sevigney (new faculty observer, non-voting), Lisa D. Spradley, Anil Waghe [eight voting members]

Excused: Debra A. Brown, Robert E. Fitzpatrick (non-voting)

Guest: David Zehr

Presenters of Proposals: Thad C. Guldbrandsen, Richard W. Hunnewell, David A. Mackey, Mark J. Okrant, Leonard R. Reitsma, Cynthia Vascak, Steven W. Whitman

Note: Unless otherwise indicated, all curricular changes noted below will become effective with the 2009-2010 edition of the Academic Catalog. Recorded in the order in which the agenda item was discussed.

Wendy Palmquist called the meeting to order at 2:33 pm. New members, Elliott Gruner, Nick Sevigney and Lisa Spradley, were welcomed.

I. Election of officers. Joyce Larson moved, Anil Waghe seconded, to elect Wendy Palmquist as Chair. Beth Cox moved, Anil Waghe seconded, to elect Mary Campbell as Scribe. No other nominations were made and Wendy declared both elected by “consensus of insanity.”

II. The minutes of the May 16, 2008 meeting were *approved as presented, 7-0-0-2.*

III. New Business

A. Social Science:

1. EPL 3200 Sustainability in Australia – A Permaculture Approach: second experimental offering for Spring 2009, with a field visit to Australia (May-June 2009). *Approved 7-0-0-2.* It was noted that students who take this course and who expect to graduate May 2009 will have to wait until August 2009 to receive their diploma.
2. New course: SS 4994 Community Research Experience (4 credits). Engages students in experiential learning about the challenges of working in interdisciplinary teams and perspectives. Provides students with opportunities to research significant issues of local or regional scale using multiple perspectives in a collaborative. Each spring one or more research teams are formed to conduct a project often developed in cooperation with an NGO or government agency to meet the needs of that organization and/or a community in the region. The projects are not theoretical or broad in scope, but rather focused on the kinds of problems that graduates might expect to face. Springs. *Prerequisite(s):* permission of the instructor. *Approved 7-0-0-2.*
3. New course: TMP 2850 Tourism/Hospitality Practicum (1 credit). Exposes students to the inner workings of tourism destinations, attractions, and accommodations. Following a preliminary course meeting to review the travel and tourism industry, students schedule pre-approved (i.e., by the instructor) appointments and meet with owners or general managers of a destination, an attraction, and an accommodation. Students complete a written and an oral report about each site visit. Springs. *Prerequisite(s):* TMP 2750, TMP majors with a minimum 2.50 major GPA, and permission of the instructor. *Approved 8-0-0-1.*

B. Art:

1. (a) New major: BA Art History. The proposal was amended at the meeting to reduce the total number of credits required for the degree from 122 to 120.
(b) Drop option: Art History option of the BA Art.

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- Approved 8-0-0-1.* These proposals need to be submitted to the Faculty. The new major needs to be submitted again to SAPC.
2. ARDI 2310 Table Manners: Handmade for the Table: second experimental offering for Spring 2009. *Approved 8-0-0-1.*
- C. Biological Sciences:
1. New course: BI 3030 Plant Physiology (4 credits). Covers the major topics and concepts of the physiology of plants: Plant Biochemistry and Metabolism; Plant Growth and Development; Water and Solute Transport. Discusses topics in the context of ecological physiology, which is considering plant response to the environment and its impacts on ecosystem function. Designed for advanced undergraduates. Involves proposing, designing, and carrying out experiments during laboratory sessions. Previous coursework in botany and/or organic chemistry is helpful. Spring of odd years. Prerequisite(s): BI 1110 and BI 1120. *Approved 8-0-0-1.*
- D. Criminal Justice:
1. CJ 3040 Race, Crime, and Justice: second experimental offering for Spring 2009 [first offering is Winterim 2009]. *Approved 7-0-0-2.*
- E. Languages and Linguistics:
1. FR 1010 Fundamentals of French I; FR 1020 Fundamentals of French II; FR 1110 Continuing French I; FR 1120 Continuing French II; FR 2010 Intermediate French I; FR 2020 Intermediate French II; FR 3010 French History and Civilization; FR 3020 French Culture and Conversation; FR 3030 Advanced French; FR 3100 Theme et Version (Translation Workshop); FR 4030 French Literature of the 19th Century; GR 1010 Fundamentals of German I; GR 1020 Fundamentals of German II; GR 2010 Intermediate German I; GR 2020 Intermediate German II; GR 3010 Advanced German I; LA 1030 Fundamentals of Latin I; LA 1040 Fundamentals of Latin II; LA 2030 Intermediate Latin I; LA 2040 Intermediate Latin II; LLDI 2100 Introduction to Canadian Studies; LL 4820 Language Assessment; SP 1010 Fundamentals of Spanish I; SP 1020 Fundamentals of Spanish II; SP 1060 Conversational Spanish I; SP 1110 Continuing Spanish I; SP 1120 Continuing Spanish II; SP 2010 Intermediate Spanish I; SP 2020 Intermediate Spanish II; SP 3030 Advanced Spanish; SP 3330 Spanish Conversation: add the attribute “auditable for half price” to each course. *Approved 7-0-0-2, effective immediately.*
- F. Undergraduate Studies Office:
1. Transfer Agreement: Nashua Community College, Nashua, NH for our BS Information Technology. *Approved 8-0-0-1.*

IV. Reports

- A. SAPC. Met September 11th. Approved BS in Sustainable Product Design and Innovation for KSC. Approved BS in Information Technology for UNH. Supported KSC intent-to-submit proposal to add a major in Holocaust and genocide studies. The following definitions were agreed upon by the provosts:
- 2 plus 2: A student totally completes a program at an associate’s level and then enters a new baccalaureate level program in that major. The first two years and the final two years are at different institutions.
 - Dual enrollment: A student is matriculated in one institution but takes courses at another institution at the same time. These courses (credits) are “transferred” to the institution where the student is matriculated.
 - Dual admissions: A student is admitted to different institutions concurrently.
 - Dual degree: A student receives a BA and a BS from the same institution.
 - Dual major: A student receives a degree from one institution but has completed the required course work for two academic majors.
 - Joint degree: a degree sponsored or offered by two different institutions (dual program administration) and conferred by both institutions.

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UNH uses the Common Application; KSC and PSU are moving toward this. SAPC talked about the Voluntary System of Accountability. PSU and UNH are piloting the CLA; KSC is waiting for our results. SAPC discussed the difference between a BA and a BS; all institutions have a foreign language requirement for their BA.

UNH has approached KSC and PSU regarding the possibility for a state wide nursing program; UNH is fully enrolled and very stretched. We are talking about PSU doing our general education requirements; 18 credits of nursing would be offered here with nursing faculty; the schedule of classes is flexible (whatever we have available for classrooms); clinicals would be done with local hospitals. There is a limitation of sites in this area. Target start date is 2011 with primarily transfer students. This accelerated program would be limited to 24 students; the KSC program will have 40 students because it will not be accelerated. UNH only accepts three transfer students into their nursing program. Is it a UNH degree? Keene and Plymouth say it should be a joint degree; it's our General Education requirements and UNH accreditation for nursing. UNH has 80 students and no more; will drop to 40 and increase their MSN.

What is the process on this campus for this program? Notify the PSU faculty. It is a program that exists and we are translocating it. If it has PSU name on it, we have to be part of the process. If we just give electives and General Education, it's a UNH degree. Students would get electives, general education and prerequisites from us (or also from transfer) It will not be a PSU degree because the nursing accreditation is UNH. The Provost fought for it to be our General Education. They lengthen the program to 18 months; there is room in those 18 months for them to take PSU courses. This is a transfer-in program; our own students will be eligible to apply for it. UNH decides admission. Joint degree or UNH degree? To be decided. Other models? Our old Outdoor Recreation program required our students to attend UNH for their junior year to take their leisure management courses because we did not have the resources to offer enough outdoor recreation courses; also our students attend UNH for ROTC. We do not have joint degrees. UNH faculty are familiar with translocated programs.

- B. General Education Committee. Met September 8th. Reviewed the mechanisms for administering the CLA this semester to first year students. Continued discussing assessment. Other issues to be addressed: log jam courses; large enrollments; not total consistency in a core course. Perhaps have a focus group on one Direction or one Connection. There is a Faculty Forum on September 24th, 4-5 pm, HUB MPR; topic is General Education program.
- C. Council on Teacher Education. Met September 15th. Agenda included changes to LL 2000, LL 3820, LL 4100, LL 4300, LL 4820; proposal for a Frost School TESOL Certificate; eliminate LL 3100 and put some of its content into LL 2000. [These proposals are also coming to the Curriculum Committee.]
- D. Steering Committee. Met before the Faculty meeting. Call for Public Exhibitions task force.
- V. Discussion. As noted in the May minutes, the Curriculum Committee agreed we should discuss what we would do regarding departmental proposals of four-credit courses, given the vote of the faculty regarding a three-credit curriculum.

What is a credit? What is a three credit course? What is a four credit course? What is seat time? One department is planning to go to four credit courses; there may be more departments doing this. The Faculty as a whole did vote; three credit courses did win. What obligation does that put on

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departments, for majors, for General Education? Can Faculty who disagreed with the vote come to do what they want?

The Faculty has been sitting on its hands for 15 years. Faculty hear that the Curriculum Committee shuffles paper. The Curriculum Committee should make time to discuss.

The Provost told the Chairs that they must reduce their majors to 120 credits. The Curriculum Committee did not say you must do. Other areas of concern: multiple prerequisites; prerequisites that are not necessary. The Faculty really have to look at the curriculum, make a demand that you will do this by such and such a date.

It is difficult to do four credit, five credit courses with the class schedule we currently have. Departments are already crossing two class periods when they offer three credit courses on MW versus the normal MWF 50 minute class schedule. We don't have enough space unless all do it; we can't have one department doing it. Hybrid courses with no more seat time.

Definitions. Philosophy. Go against the Faculty vote. Is it okay for a department to go to four credits if the Faculty voted three credits? We have a history of studio and lab courses being four credits. Now we have online courses with no seat time, no lab.

There is more than one department ready to go to four credit courses. What is the point of Faculty governance? Some are not making a seat time argument; the proposal is the same seat time for a three credit course and the additional credit is online or delivered in another manner. If the Faculty voted something, can a department flaunt that? Did we vote something in or out? We voted not to go to a four credit system.

Composition has traditionally been a lab course. The English Department wants to change EN 1200 to four credits. Not sure what the Faculty decided was anything categorical. What can we do on this Committee?

We have to be prepared to discuss it. The institution decided not to go to a four credit system. We did make a decision. What does that mean?

Do we really have power? Can we stop it?

We have a certain pattern of four credit courses, seat time kind of decision. Studio arts take more time. Definition of a credit. What is a credit? What did we mean when we decided not to go to a four credit curriculum?

Can we make some standards before so we can be fair and equitable? Composition is in the middle; it really is a studio course. It used to be two semesters; it is at many schools. Where is the bottom for this discussion if there is one?

Anything we do can be turned over by the Faculty.

How much do we know about how others define a credit. We know seat time. How do others define a credit?

Our interpretation of what is meant.

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Perhaps a retreat or a Saturday session or a different Friday. But we should take on tasks before that meeting.

What are the exceptions? Art? Sciences? Courses with a field experience?

Establish some precedent by dealing with a three credit course; have a specific case.

I want us to be prepared.

Why did we approve some art courses going to four credits? They were studio courses. We have precedent.

What are students clamoring for, three or four? Some perceived four credits would be less workload. Same for some faculty

Time to degree is critical. We have one of the highest debts from loans. The decision was made about credits and the Provost has told the Chairs to simplify the curriculum

Amount of time put in a three credit versus a four credit course. Common issues with technology because of online courses; many face this; we can't be the only ones asking this.

Impact have on other departments when course goes from three to four credits. Majors that are interdisciplinary in nature. Affects the number of free electives

Address the Task Force. Report is online [Task Force is dissolved]. They did much of this work, e.g., definitions. One member said he was no more knowledgeable having been on the Task Force. There are two different reports—majority and minority—published by the Task Force; compare them.

We need to have some understanding. The whole question that the Faculty did vote down four credit courses.

Would the Committee entertain a motion to maintain what it has done in the past? We need to think about it. Would you see a motion that given that the Faculty has voted this way, this is how we will proceed? The Curriculum Committee changes. I would not be bound by the Committee. Talk about it; individual choice of each committee. The Faculty vote was not moving to all four credit courses. What would the Committee's attitude be in entertaining such a request? Is there a timeline for these requests? The Committee could talk to departments who are planning to do this. Have the department talk to us. That opens the door to politicize it. No one out there advocating for the other side. I am uncomfortable to have such an informal discussion; keep it within the confines of the meeting. Because people have positions I am skeptical about having a retreat; no opportunity hear both sides. There are other issues to look at in a retreat/extra meeting. Other questions: schedule; what is a credit; how to streamline curriculum. Yes, there is a department that has voted to do this. I feel an obligation to advise my department. Look at some definition. If Task Force didn't get information, I'm skeptical that we can get the information

We decide in October if we want to have a retreat/extra meeting; would like to have at least an hour at a regular meeting. We can table any proposals if we're not ready. Are we to interpret what the Faculty decides? We have a charge that we are responsible for the curriculum. We do not represent our department; not every department is represented here. There may be a proposal to change the Curriculum Committee to have representation from each department, which would change it. We are elected by the Faculty as a whole, so we are seen as representing the Faculty as a whole.

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The Chair declared the meeting adjourned at 4:50 pm.

The Curriculum Committee meets on the third Friday of the month from 2:30 until 5 pm in the Student Senate room (HUB 119). Proposals need to reach the Chair 10 days prior to the meeting. Their next meeting is Friday, **October 17th**.

Respectfully submitted,

Mary E. Campbell, Scribe
Director of Curriculum Support

Pending proposal:

Revise course descriptions for LL 2000, LL 4100, LL 4300, LL 4820, LL 3820

These minutes were approved October 17, 2008.