September 22, 2008 – HUB 123

MINUTES

Present: Lourdes Aviles, Mary E. Campbell (consultant, non-voting), Wilson A. Garcia, Deborah H. John, Robert S. Miller, Evelyn M. Stiller (Chair), Eun-ho Yeo (new faculty, non-voting), David Zehr [six voting members]

Absent: Daniel P. Moore

Excused: Samuel D. Brickley II, Robert E. Fitzpatrick (sabbatical), John C. Krueckeberg (sabbatical)

Presenters of Proposals: Marcia Schmidt Blaine, Cynthia D. Moniz, Susan B. Tucker

Recorded in the order in which the agenda item was discussed. Evelyn Stiller called the meeting to order at 2:30 pm.

I. The minutes of the September 8th meeting were approved by acclimation.

II. Proposals preapproved by electronic distribution:
   a. BA Biology: Scientific Inquiry Direction waiver renewed
   b. BS Biology: Scientific Inquiry Direction waiver renewed
   c. BS Biology/Biological Science Education: Scientific Inquiry Direction waiver renewed
   d. BS Biotechnology: Scientific Inquiry Direction waiver renewed
   e. BS Environmental Biology: Scientific Inquiry Direction waiver renewed
   f. BS Athletic Training: Scientific Inquiry Direction waiver renewed [reported as approved September 8th]
   g. BS Physical Education (all options): Scientific Inquiry Direction waiver renewed reported as approved September 8th
   h. BFA Graphic Design: Creative Thought Direction waiver renewed
   i. BFA 2D Studio Art: Creative Thought Direction waiver renewed
   j. BFA 3D Studio Art: Creative Thought Direction waiver renewed
   k. BS Art Education: Creative Thought Direction waiver renewed

III. New proposals:
   b. HI 3150 American Civil War and Reconstruction: renewal of WRCO; approved 6-0-0-2. Sunset date is 5/2013.
   d. HI 3350 American Women’s History: renewal of DICO; approved 6-0-0-2. Sunset date is 5/2013.
   e. HIDI 1205 Early American Encounters: renewal of PPDI; approved 6-0-0-2. Sunset date is 5/2013.
   f. HI 3730 Modern History of East Asia: renewal of GACO; approved 6-0-0-2. Sunset date is 5/2013.
   g. ARDI 2310 Table Manners: Handmade for the Table: CTDI; second experimental offering is Spring 2009; approved 6-0-0-2.
   h. PO 3250 Model United Nations: GACO and INCO; approved 6-0-0-2. Sunset date is 5/2013.
i. BS Social Work (all options): Self and Society Direction waiver renewed; approved 6-0-0-2.

Pending Waivers, due October 6th: BS Computer Science for SIDI; BS Health Education (all options) for SIDI. Final deadline will be October 27th because the Committee will not be meeting October 13th due to the Columbus Day holiday.

IV. General Education Assessment:
1. David Zehr: revised process for student survey distribution. When we first implemented the General Education evaluation for Directions and Connections, the materials (evaluation questions and bubble sheets) were sent by the Undergraduate Studies Office and returned to that Office. Due to staffing issues, the Undergraduate Studies Office is no longer managing these evaluations; academic departments are administering the documents and having the bubbles sheets scored by Dr. Brown, who e-mails the results to Department Chairs. This change began last academic year; the Dean sent a memo to Department Chairs and administrative assistants. A reminder was sent to the Chairs this year. The Dean will continue to send reminders to the Chairs regarding the courses that are sunsetting; their General Education evaluations are part of the renewal process. There had been a problem with two different versions of the evaluation form being online but the Dean has corrected that. The message being sent to the departments is you have ownership of these courses.

The Chair requested that the minutes note when the sunset date has been extended by the Dean.

2. Assessment update? There is no update yet; the Chair has not yet talked with the Provost. The Chair wants to do an informal assessment workshop for CTDI in Winterim; she will talk to the Provost about that plan.

Today is the first administration of the CLA. It is being done days and evenings.

V. Committee Reports
1. Curriculum Committee. Met September 19th. Approved: three new courses (SS 4994 Community Research Experience, TMP 2850 Tourism/Hospitality Practice, BI 3030 Plant Physiology); the second experimental offering of two courses (EPL 3200 Sustainability in Australia-A Permaculture Approach, CJ 3040 Race, Crime, and Justice); new BA Art History major; dropping Art History Option of BA Art; transfer agreement with Nashua Community College for our BS Information Technology. Discussion on what the Curriculum Committee would do regarding departmental proposals of four-credit courses, given the vote of the faculty regarding a three-credit curriculum.

2. Steering Committee. Has not met since our last meeting. Please send an e-mail to the Chair with any topics/issues that you would like the Steering Committee to present to the President.

There will be a Faculty Forum on Wednesday, September 24th, from 4 to 5 pm in the HUB MPR; topic is general education.

The General Education Committee meets on the second and fourth Mondays of the month from 2:30 to 3:30 pm in HUB 123. The next meeting of the Committee will be October 27th, due to the Columbus Day holiday.

The Chair declared the meeting adjourned at 3:10 pm.
General Education Committee

Respectfully submitted,

Mary E. Campbell, Scribe
Director of Curriculum Support

Sunset dates that have been extended by the Dean of Undergraduate Studies:
ENDI 1500 The Contemporary American Male: His Issues, His Desires (SSDI) due to staffing issues – new sunset is 5/2010
ER 3200 Assessment in Early Childhood (QRCO) due to no student evaluations (2007-08) – new sunset is 5/2010
HI 3826 Sex and Empire in Colonial India (GACO) (WRCO) due to no student evaluations from Spring 2007; next offering is Spring 2009 – new sunset is 5/2010
MT 3710 Meteorological Instrumentation and Observations (WRCO) due to one offering as MT 2710 and fall 2009 being the first offering as MT 3710 – new sunset is 5/2010
TH 2230 American Musical Theatre (DICO) (WRCO) due to no student evaluations being performed during the last semester (Fall 2007) it was offered – new sunset is 5/2010

Pending proposals:
BS Chemistry (all options) – renew SIDI waiver
BS Meteorology – renew SIDI waiver
BS Physical Science Education – renew SIDI waiver

The deadline for all waivers of a Direction is October 27th.
BS Computer Science – SIDI
BS Health Education (all options) – SIDI

The deadline for renewal of General Education status for courses with a 5/2009 sunset date is December 8th.

These minutes were approved October 28, 2008.