**PLYMOUTH STATE UNIVERSITY**

**FACULTY MEETING MINUTES**

**September 3, 2014**

 Newfound Room, Prospect Hall

The meeting began at 3:40 p.m. with approximately 90 faculty in attendance.

Speaker Egbert announced some goals for this year:

* By-laws updates
* Website updating: committee membership and list of department chairs
* Looking for volunteers to serve on committees, including new faculty.
* As a general rule, Roberts’ Rules prevail, civility is expected, as well as a wise use of time. However, Speaker Egbert suggested that he feels that motions intended to end debate may be overruled by him since the purpose of these meetings is to share information and have discussions.
* Faculty are also able to challenge him on how the meeting is being run, and there is a parliamentarian usually in attendance to keep us in line.
* He asked that everyone try to keep their comments under 3 minutes, with an exception when an explanation is needed.

Guests: Jim Hundrieser, VP for Enrollment Management and Student Affairs, Paula Lee

 Hobson, VP for University Advancement, and Andy Palumbo, Director of

 Admissions

**I.** The draft minutes of May 7, 2014 were accepted as submitted.

**II. Reports.**

1. Sara Jayne Steen, President: Due to the recent Faculty Day address, she did not send out a report this month. Question: Follow-up with Simpson-Scarborough -- Yes, there will be a sharing of those results. It was suggested that an agenda item for the future might be how we handle sexual assault on campus. The President and VP Hundrieser agreed. Over the summer, the McLane law firm visited key people on all USNH campuses to discuss policies and procedures.
2. Julie Bernier, Provost and Vice President: The Provost was away from campus today.
3. Andy Palumbo, Director of Admissions: Insight into PSU admissions for this year

and goals for next year were shared. Open House Fair dates for this semester: October 4, October 13, November 1 and November 11 in the HUB Courtroom. They would like to have academics well represented. He talked about test-optional decisions for admissions and how this new policy came about. VP Hobson discussed

Integrated Communications IMC and what the plans are. Questions.

 D. Summary Reports of Policy-making Committees (attachment A.) No questions.

**III. Old Business (none)**

**IV. New Business**

A. Resolutions of the Standing Committees (none)

**V. Announcements**

* Frost Faculty cookout, 5 pm, Wednesday, September 10
* Performances coming up in Silver: Dance performance with Amanda Whitworth and Christopher Marcotte, September 5-6; Theater: Living in the Moment with Allan DiBiase and Beth Daily, September 25-27
* Open House at Lamson Learning Commons, September 9, 7-9 pm, including a raffle
* Sidore Series: Lawrence Lessig/Harvard on September 11 at 7 pm “How New Hampshire Saved America”.
* The PSU Collegiate Learning Assessment results are in – PSU ranked in the 93-95 percentile. AVP Zehr will be sending out an email with more information. We will be doing the CLA again this fall with 100 of our new students.
* Art exhibitions in Lamson – “Route 66: Westbound to Paradise” through the beginning of December, and on the David Beronä Wall, “Creativity of Printmaking,” work done by students in Annette Mitchell’s summer class.

The meeting adjourned at 4:26 p.m.

The S\_O\_S Basket was won by Constance Chesebrough (MTD).

Respectfully submitted,

Alice O’Connor, Scribe

**Attachment A.**

**General Education Committee**

 **The General Education Committee has been working on developing a plan to address the question, How do we know that students are learning what we want them to learn with regard to general education? As a first step, we have drafted learning outcomes for the four General Education Directions. We held two sessions during Faculty Week to elicit faculty feedback on the draft. We were excited by the rich discussion and thoughtful input at the sessions and plan to continue to offer opportunities throughout the fall for faculty to weigh in on General Education learning outcomes for the Directions. We also finalized a paperless process for submitting sunset renewals and petitions to waive a direction. This information has been sent to department chairs, who have been asked to share it with department faculty**

**Faculty Welfare Committee**

 **The FWC re-elected Michelle Fistek as chair for the academic year. The FWC met to hold listening sessions and to draft the Intellectual Property Policy which Thad Guldbrandsen sent you a link to. We met with the President and Provost and they gave their support to the proposed policy. Thad and Michelle spoke with University Counsel Ron Rodgers and he did not have any major objections to the policy nor any legal issues with it. Thad and FWC held a session on Tuesday during faculty week to begin the process of talking to faculty about the policy and informing them about what it covers and answering questions. We will be talking to the Council of Chairs and other Councils and are available to speak with departments during September and October. We will be doing our final draft of the policy and bringing it before the faculty for a vote probably in November. We are open to any suggestions and feedback.**