

## **Frost School Council Minutes**

April 13, 2010

HUB 123

3:30-5:00

Present: Christian Roberson (Chair), Mardie Burckes-Miller, Gail Carr, Terri Dautcher, Mary Ann McGarry, Ellen Murphy, Gregory Oberg(student), James Whiting, David Zehr, Gale Beckwith (student), Kyo Hart, Francis Williams

Unable to attend: Mark Okrant, John Donovan, Nancy Betchart, Trent Boggess, Daniel Moore

Scribe: Christian Roberson

**Acceptance of March Minutes.** There were no corrections or additions.

### **Status of Online Education Policies and Procedures**

Christian and Ellen provided an update of the current status of the document. The document is scheduled for presentation at the April 28<sup>th</sup> Council of Chairs meeting. In addition Christian will contact Anne Lebreche from Faculty Welfare to get on the agenda for their May meeting.

### **Discussion regarding Online Education Policies and Procedures**

Kyo raised a question regarding a department chair's access to online courses, pointing out a potential inconsistency between items 9.07 and 4.10. Ellen provided some historical context and motivation for the two sections of the document. After discussion the wording of item 4.10a was changed to "will be granted access with appropriate notification." Discussion continued on whether it would be appropriate to define a timeline for what appropriate notification is. Ellen pointed out that unlike a live lecture there is not a set time to attend, so a specific timeline for notice would not make any difference in the course contents. After further discussion the distinction between items 4.10 and 4.10a was clarified. Item 4.10 requires general monitoring of a course and does not grant access to the course itself, whereas item 4.10a may grant access to the course in certain situations as needed.

During discussion it was pointed out that Appendix B is not the official course evaluation to be used, but rather a placeholder in the document until an official evaluation for PSU is created. Gregg asked about how evaluations would be administered. Ellen pointed out that PSU is learning towards moving to an online system for evaluations, and is currently looking at potential systems for this purpose.

After concluding discussion Christian motioned to move the document forward for feedback to the various constituency groups mentioned in previous discussion. Those present unanimously supported the motion.

### **Discussion regarding Frost School Elevator Statements**

Mary Ann presented the elevator statements she collected and assembled from several Frost School Council members. Gale raised a concern with the potential negative connotations and/or inaccuracies that can be associated with the term “non-traditional students.” What makes a student non-traditional? Age? Employment? Needs? Granite State uses the term “adult-learners of all types.” Ellen points out the key is really the time and type of courses being offered. The general consensus is that the current wording on the Frost School’s page was good, but could need streamlining. Gregg pointed out a concern with the Continuing and Professional Studies label on the page. It doesn’t imply that “traditional” students should be there looking for summer or winter courses.

Terri raised the issue that the word School could imply that Frost isn’t part of PSU, or is a very separate entity. How do other schools describe their equivalency? Department? Program? Kylo provided some historical context on the origins of the Frost School. There was discussion on Frost’s emphasis of the “concierge-model” of services. Mary Ann suggested that we should be showcasing our commitment to providing these types of alternatives for students. Gale mentioned that the line between traditional and non-traditional students is starting to grey, especially with more traditional students wanting to take online courses. Making sure internal and external marketing materials were appropriately targeted was discussed.

### **Updates**

Christian reminded the council that at next month’s meeting an election for the chair for the next academic year would be held.

**Next meeting.** May 11, 3:30, HUB 123

Meeting adjourned at 4:30.