

Frost School Council Minutes

September 14, 2010

HUB Senate Room

3:30-5:00

Present: Christian Roberson (Chair), Nancy Betchart, John Donovan, Gail Carr, Anastasia Deflumeri (student), Shawn Hackshaw, Daniel Moore, Ellen Murphy, James Whiting, Eun-Ho Yeo, David Zehr.

Unable to attend: Mardie Burckes-Miller, Terri Dautcher, Melissa Furbish (student), Mary Ann McGarry, Trent Boggess, Mark Okrant, Frances Williams

Scribe: Nancy Betchart

Introductions: The group welcomed new FSC members Anastasia Deflumeri, Shawn Hackshaw, and Eun-Ho Yeo, and introduced themselves.

Acceptance of April 2010 minutes. Kylo Hart's name was corrected.

Discussion regarding Distance Education Policies, Procedures, and Protocols.

Christian Roberson introduced the topic by summarizing the development of the document and the vetting that it had been through with Faculty Welfare, the Council of Chairs, the College of Graduate Studies and the VP of Academic Affairs. Christian, Nancy and Ellen met over the summer to incorporate and revise the document based on recommendations from these groups. John asked what the rationale was for developing such a document and Ellen explained the importance for the delivery of quality distance education programs and adherence to best practices.

After some discussion about the vetting and the general support from these groups, the FSC voted to recommend the document to the faculty for adoption. The vote in favor was unanimous.

Christian agreed to draft a short introduction/rationale to provide the faculty with an overview to along with the motion to adopt the Distance Education document.

Discussion of the draft Frost School Five Year Plan

Nancy explained that the draft five-year plan was revised from a strategic planning document that Frost School Staff had developed 4 years ago. This plan adhered to the guidelines set forth by Dan Moore and Scott Mantie for the Academic Plans to be articulated by each college and department. After reviewing the format of the document and the 5 primary goals, John suggested that the discussion be tabled until next month to give FSC members more opportunity to review the document. FSC agreed to table the discussion.

Discussion of the FSC meeting time

We had a brief discussion regarding the time conflict of a few members and whether we should consider trying to find a different time. Since the meeting time was scheduled in advance and people ran for the Council knowing the schedule we declined to change the meeting dates and times.

Update on Enrollments

Gail Carr shared that summer 2010 enrollments were up from significantly from summer 2009 (997 vs. 556) 364 of which were Marines from the PSU-MECEP (Marine Enlisted Commissioning Education Program) partnership. Even without the marine enrollments we were up 77.

Nancy distributed additional enrollment information regarding matriculated Frost students, continuing education Frost students, and total undergraduate and graduate online courses over the past 4 years. Note: The continuing education enrollment chart for summer/Winterim do not include all the enrollments from degree students.

Next meeting. October 12, 3:30, HUB 123

Meeting adjourned at 5:00.