

## Curriculum Committee

December 20, 2013 – Student Senate Room (HUB 119)

### MINUTES

Present: Elizabeth A. Ahl (Chair), Christian Bisson, Mary E. Campbell (consultant, non-voting), George T. Gilmore, Barbara D. Lopez-Mayhew (arrived 2:34 pm), David Mackey, Sandra McBournie (new faculty observer, non-voting; arrived 2:31, left 3:03 pm), Michele L. Pruyn (arrived at 2:32 pm), Hilary Swank, David Zehr [eight voting members]

Absent: Joseph Boisvert (student, voting), Roxana Fera (President's Commission on Diversity, non-voting), Michael Garcia (student, voting), Holly E. Oliver

Vacant: one student member

Presenters of Proposals: Vedran Lelas, Patrick May

Note: *Unless otherwise indicated, all curricular changes noted below will become effective with the 2014-2015 edition of the Academic Catalog.* Recorded in the order in which the agenda item was discussed.

Liz Ahl called the meeting to order at 2:30 pm.

I. The minutes of the November 15, 2013 meeting were accepted as written.

II. New Business

A. Executive Committee motion to approve all of the following proposals:

1. Change course descriptions:

- a. BU 2262 Management Accounting
- b. BU 2290 Organizational Communications (WRCO)
- c. BU 2450 Principles of Marketing
- d. BU 3122 Intermediate Accounting II
- e. BU 3240 Information Technology
- f. BU 3280 Professional Selling Skills I
- g. BU 3290 Professional Selling Skills II
- h. BU 3300 Operations Management
- i. BU 3340 Consumer Behavior
- j. BU 3350 Event Marketing
- k. BU 3360 Marketing Research
- l. BU 3420 Organizational Behavior (DICO)
- m. BU 3430 Sports Law
- n. BU 3530 Real Estate Investment and Finance
- o. BU 4210 Auditing Practice
- p. BU 4910 Independent Study
- q. EC 2550 Macroeconomics (GACO)
- r. EC 2560 Microeconomics
- s. EC 4460 Money and Banking

2. Change course descriptions and prerequisite(s):

- a. BU 3112 Intermediate Accounting I. Change prerequisite to BU 2262.
- b. BU 3142 Cost Accounting. Change prerequisite to BU 2262 and (MA 2200 or MA 2490 or MA 2550).
- c. BU 4122 Advanced Accounting. Change prerequisite to BU 3122.
- d. BU 4150 Auditing. Change prerequisite to BU 3122.
- e. BU 4250 Marketing Management. Change prerequisite to BU 2450 and Senior status.
- f. BU 4330 Sales Management. Changes prerequisite to BU 3290 and BU 4260.

3. BU 4220 Administrative Policy (INCO): change title to Strategic Management; change prerequisite to BU 2450, BU 3210, BU 3300 and Junior status; change course description.

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4. BU 3370 Advertising and Promotion Management: change title to Branding and Marketing Communication; change course description.
5. PE 2424 Net and Wall Activities: change course description; change prerequisite to Physical Education majors with PE or PEHE Teacher Certification Option and Coaching minors only. [Approved February 17, 2014 by the Council of Educator Preparation]
6. PE 2426 Striking and Field Activities: change course description; change prerequisite to Physical Education majors with PE or PEHE Teacher Certification Option and Coaching minors only. [Approved February 17, 2014 by the Council of Educator Preparation]
7. PE 2427 Territorial Activities: change course description; change prerequisite to Physical Education majors with PE or PEHE Teacher Certification Option and Coaching minors only. [Approved February 17, 2014 by the Council of Educator Preparation]
8. (a) PE 2405 Concepts of Fitness and Skill Performance: change prerequisite to Physical Education majors with PE or PEHE Teacher Certification Option.  
(b) PE 2406 Concepts of Fitness and Skill Performance Lab: change prerequisite to Physical Education majors with PE or PEHE Teacher Certification Option.  
(c) PE 2422 Rhythm and Dance Fundamentals: change prerequisite to Physical Education majors with PE or PEHE Teacher Certification Option.  
(d) PE 2423 Fundamentals in Gymnastics: change prerequisite to Physical Education majors with PE or PEHE Teacher Certification Option.  
(e) PE 2425 Lifetime/Leisure Activities: change prerequisite to Physical Education majors with PE or PEHE Teacher Certification Option.  
(f) PE 2430 Elementary Activities: change prerequisite to Physical Education majors with PE or PEHE Teacher Certification Option.
9. AN 3170 Anthropology of Conflict and Law: delete course
10. Geography minor: change requirements
11. (a) GE 3260 The Physical Geography of National Parks: delete prerequisite  
(b) GE 3350 Introduction to Airphoto Interpretation and Remote Sensing: delete prerequisite
12. Geographic Information Systems minor: change requirements
13. Geographic Information Systems certificate: change requirements
14. EPL 4150 Topics in Environmental Planning: change course description
15. (a) MTDI 1100 Weather: delete course  
(b) MTDI 1110 Weather Laboratory: delete course
16. MA 2000 Introduction to Formal Mathematics: change course number to MA 2400. [pending approval of the Council of Educator Preparation]
17. (a) MA 4965 Mathematics Student Teaching (5-8): change title to Internship in Mathematics Teaching (5-8) [Approved February 17, 2014 by the Council of Educator Preparation]  
(b) MA 4975 Mathematics Student Teaching (7-12): change title to Internship in Mathematics Teaching (7-12) [Approved February 17, 2014 by the Council of Educator Preparation]  
(c) MA 4985 Mathematics Student Teaching Seminar [Approved February 17, 2014 by the Council of Educator Preparation]

Approved 6-0-0-5.

### B. College of Business Administration:

1. New course: BU 4xxx Competitive Sales. Concerns were expressed about the Regional Sales Competition, the costs (why not make it a course fee?), alternative assignments, two competitions, grading. The instructor was not present. *Motion to table the proposal until the February 21, 2014 meeting, approved 8-0-0-3.*

### C. Social Science:

1. BA Anthropology/Sociology, Anthropology Option: change requirements. *Approved 8-0-0-3.*
2. BS Social Science: change requirements. *Approved 8-0-0-3.*

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3. BS Social Science: Blanket Agreement to (1) substitute SSE courses as one of the courses to meet requirements under Social Science Electives (1000/2000 level); (2) substitute SSE courses to meet requirements under the section titled Social Science Electives (3000/4000 level) for students following pre-2014-15 Catalogs. *Approved 8-0-0-3.*
  4. Geographic Information Systems minor: Blanket Agreement to add GE 4140 Topics in Geographic Techniques to the group requiring six credits, for students following pre-2014-2015 Catalogs. *Approved 8-0-0-3.*
  5. Geographic Information Systems certificate: Blanket Agreement to add GE 4140 Topics in Geographic Techniques to the group the includes GE 4270 and GE 4280, requiring three credits, for students following pre-2014-2015 Catalogs. *Approved 8-0-0-3.*
  6. BA Tourism Management and Policy: change requirements. *Approved 8-0-0-3.*
  7. BS Environmental Planning: change requirements. *Approved 8-0-0-3.*
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### III. Reports

- A. Systems Academic (formerly SAPC). No report.
  - B. General Education Committee. Met November 28<sup>th</sup> and December 9<sup>th</sup>. The remainder of the courses with a May 2014 sunset date were submitted by the departments and reviewed by the Committee. Two courses were not approved for renewal. In addition to the sunset renewals, Exploring Grammar, which changed from four to three credits, lost its SIDI status. The Committee used a Moodle page to organize all materials and have them available to the members, e.g., proposals for renewal or initial Gen Ed status. It worked very well and made it easier to keep track of everything. Minutes are also posted there. The Committee will have a retreat in January to discuss assessment of the program.
  - C. Council of Educator Preparation. Did not meet in December. They will have a retreat on January 7<sup>th</sup>.
  - D. Steering Committee. The Speaker-Elect has issued two calls for volunteers to serve on the three new taskforces created by the Provost. We need a reporting tool for assessment data, an ability to run reports and share data. The Steering Committee will meet in January; topics include Faculty By-laws.
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### II. New Business (continued)

#### D. Mathematics:

1. MA 3010 Mathematics in Our World II (QRCO): change course number to MA 2120. *Approved 8-0-0-3. [Approved February 17, 2014 by the Council of Educator Preparation]*
2. MA 3110 Logic, Proofs, and Axiomatic Systems (WRCO): change course number to MA 2700. *Approved 8-0-0-3. [Approved February 17, 2014 by the Council of Educator Preparation]*
3. MA 3110 Logic, Proofs, and Axiomatic Systems: change prerequisite to be MA 2000 and (MA 2490 or MA 2550). *Approved 8-0-0-3. [Approved February 17, 2014 by the Council of Educator Preparation]*
4. MA 3230 Geometries (TECO) (WRCO): change prerequisite to MA 2700 (formerly MA 3110). *Approved 8-0-0-3. [Approved February 17, 2014 by the Council of Educator Preparation]*

#### E. Art:

1. Delete: 2D Studio Option from BFA; AR 4610, AR 4620, AR 4800, AR 3250, AR 3130
2. Delete: AR 3360; AR 3300
3. AR 3290 Intaglio: change course description; change title to Printmaking Foundations: Cut, Carve, Etch; change prerequisite; change credits from 3 to 4
4. AR 3320 Lithography: change course description; change title to Printmaking Foundations: Silk and Stone; change prerequisite
5. (a) AR 4320 Advanced Printmaking: change prerequisite; change credits from 3 to 4

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- (b) AR 4520 Special Problems in Printmaking: change prerequisite; change credits to 1-4
  6. (a) AR 4110 3D BFA Thesis I: change title
  - (b) AR 4120 3D BFA Thesis II: change title
  7. Blanket Agreement for students following pre-2014-2015 catalogs for BFA 2D Studio Art/3D Studio Art
  8. Blanket Agreement for students following pre-2014-2015 catalogs for BFA 2D Studio Art/3D Studio Art
  9. BA Art: delete Ceramics Option, Drawing Option, Painting Option, Printmaking Option, Sculpture Option and create Studio Art Option
  10. BFA 3D Studio Art Option: change to Studio Art Option
- Withdrawn by the Art Department.*

### IV. Discussion Items (if time)

- B. Review of dean-updated Curriculum Committee forms. Liz reported that the Provost is still working on the forms; they are not yet ready for the Committee.
- A. Requesting/requiring syllabi for courses which change level (to/from 2000 to 3000-level, for example). Should we require a new syllabus? What make a course a 2000 level or 3000 level? Can you see on the syllabus the 2000-ness or the 3000-ness? What do you look for? Perhaps we would see patterns when we compare syllabi. Motion: A new syllabus should accompany a Curriculum Change proposal when the level of a course is changing upward (e.g., 1000 to 2000, 2000 level to 3000, 3000 level to 4000). *Approved 5-0-3-3.*

The meeting adjourned at 4:00 pm.

The Curriculum Committee meets on the third Friday of the month from 2:30 until 5:00 pm in the Student Senate room (HUB 119). Proposals need to reach the Chair 10 days prior to the meeting. Their next meeting is Friday, **February 21, 2014**. This will be the last meeting to submit proposals for the fall 2014 schedule of classes and the 2014-15 Catalog.

Respectfully submitted,

Mary E. Campbell, Scribe  
Director of Curriculum Support

<http://www.plymouth.edu/committee/faculty/faculty-committees-and-appointed-groups/curriculum/forms-and-documents/> links to the Curriculum Committee **Forms** and the following documents:

- New Program Approval Process from the Provost's Office
- PSU Syllabus Checklist

*These minutes were approved February 21, 2014.*