Academic Technology and Online Education Committee Minutes
September 10, 2013
HUB 123
3:30-5:00

**Present:** Christian Roberson (Chair), Pam Anneser, Nancy Betchart, Dan Bramer, Rich Grossman, Joann Guilmett, Hridaya Hall, Kathleen Norris, Robyn Parker, Scott Robison, David Zehr

**Unable to attend:** Cheryl Baker, Liesl Lindley, Ann McClellan, Meagan Shedd

**Scribe:** Christian Roberson

**Acceptance of May 2013 minutes**

**Election: Committee Chair**

Christian went over the list of requirements for chair. He cannot do it this year. No volunteers came forward. Christian will email the committee after the meeting to seek a volunteer.

**Discussion: Turnitin Discussion**

Christian presented an overview of the faculty session. Robyn asked what some of the reservations were in terms of using the tool. Christian and Scott summarized some of the concerns. David cited some historical discussion about this and that faculty were also split. Nancy asked about need in relation to online courses. Kathleen pointed out that the tool would not be required if in place. Many people have some reservations based on misconceptions related to the tool. We should include some summary notes on the front end of the survey to help set the tone for use or the survey questions. Kathleen asked if it would be possible to buy individual licenses for users. Jo-Ann mentioned that the individual licenses would have support for Moodle integration. Christian will follow up with Liesl about the draft survey from last spring she was going to work on. Dan asked if a range for this would be more informative. Keep it to one question. Christian asked for volunteers to work on the survey. Scott is willing to draft the front bullets and Kathleen will draft a question to send to the group.

**Discussion: USNH LRTP Process**

Rich provided a summary of the history of LRTP. Old LRTP didn’t have enough academic technology. Academic Technology Steering Committee (ATSC) is now setting aside money for AT products. This seed money is used to help fund pilots at USNH institutions which can lead to shared services. LRTP projects require agreement from all four institutions that it is necessary, even if all four don’t need it. The proposal process included various layers at the system level for review. Turnitin was used as an example for how a project flows through the process. A discussion was held on the identity management project.

**Discussion: Committee Participation Request**

Christian presented a request from Brendon Hoch in Atmospheric Science to participate on the committee. Jo-Ann Guilmett provided some context for Brendon’s position. David and Nancy expressed concern about the faculty’s position on adding a non-faculty member officially. The committee gave consent to invite Brendon as an observer to the committee.
**Next meeting:**  October 8, 2013

Meeting adjourned at 4:45