Present: Liesl Lindley (Chair), Cheryl Baker, Nancy Betchart, Dan Bramer, Susan Dennett, Jen Greene, Rich Grossman, Brendon Hoch, James Lawson, Ann McClellan, Kathleen Norris, Robyn Parker, Christian Roberson, Scott Robison, David Zehr

Unable to attend: Pam Anneser, Joann Guilmett, Hridaya Hall, Meagan Shedd

Scribe: Christian Roberson

Acceptance of September 2013 minutes

Discussion: Turnitin Survey Results

Liesl asked Scott to comment on the Turnitin Survey results. There was a general split between those in favor and those against. Comments were generally very polarized. Liesl had a discussion on Steering Committee on our role. Based on the results what do we proceed. One issue is that a lot of people haven’t really used it. Ann felt on the one hand the majority were in favor so we should use it. On the other hand 14K is a lot of money and there aren’t a lot of people interested. There is also a possibility that the system has interest and it could have us money. Less people responded to the second part. Robyn asked how the cost compares to other technologies we purchase. Rich provided a quick explanation on LRTP and shared services. Ann asked about the license structure and if we could get usage data and revisit the decision. An issue with individual licenses is that there is no Moodle integration. Kathleen pointed out issues with international students and how in her classes it was helpful in leading to discussions about plagiarism based on that. Ann would be willing to recommend a purchase with a commitment to review usage after the period. Scott recommended a short report summarizing the results and a summary recommendation from the committee.

Discussion: Online Course Readiness Survey

Nancy has requested the committee take a look at the online course readiness tool and see if it is reasonable for students. Robyn asked if there have been some properly-researched surveys. Rich and Scott have taken a look and many of the existing tools are expensive. Robyn will look around to see what we can find. There were concerns from OPR that some of the questions were discouraging or might prevent students from signing up. Ann wondered if the issue is just the rhetoric used in the survey. Jen asked the reasoning for the survey. Nancy provided some context for the inclusion of the survey. Jen/Robyn asked if maybe this would be better used as an advising tool through an advisor instead of directly available on the site. Cheryl mentioned that many high school students are now getting experience with online courses and modules. Nancy asked the opinion of the students on the committee. James is now in his first course and did have to make some adjustments to his process. Susan did not think online is a good fit for her learning style. Liesl suggested attaching the Moodle introductory video to the tool. The goal should be encourage students and not discourage. Liesl thought perhaps the committee could put together come key points and information for advisors working with students considering online
courses. Nancy will draft a memo for the group. Scott mentioned there is a course template in Moodle with links to all these services. He thinks maybe the committee should review and see if we should recommend this out to a wider audience. Nancy requested this be an item on the November meeting.

**Discussion: Committee and Charge Focus**

Liesl asked the committee members to talk to their departments to see if there are questions/concerns/issues that the committee should be looking at.

**Next meeting:** November 12, 2013

Meeting adjourned at 4:45