Minutes for Faculty Welfare Committee Meeting
May 9, 2014

Present: Michelle Fistek (chair), Evelyn Stiller (scribe), Susan Shapiro, Bob Fitzpatrick, Pam Childs, Jong-Yoon Kim, Christie Sweeney, Anil Waghe

I. Minutes from April 11th were approved.
II. Welcome Jong-Yoon and Christie, our newly elected Committee members!
III. Michelle wishes us to meet with Keene about their IP policy, as they are also using TreMonti services and developing an updated IP policy.
IV. Michelle will talk to Julie about resources concerning correct wording.
V. Faculty who have expressed interest:
   a. Jonathan Santore
   b. Michael Tentnowski
   c. Richard Grossman
   d. Mark Turski
   e. Trish Lindberg
   f. Bob Heiner
   g. Joe Moneger – other English Dept
   h. Katherine Amidon
   i. Alice Staples – address ownership of collections.
   j. Michelle will solicit interest from other faculty in the annual FWC report.
VI. We like University of Northern Texas (UNT) policy as a discussion point for faculty and administration.
VII. Thad will discuss the UNT Policy with Julie to determine any objections.
VIII. Case studies would be useful to make IP policy clear.
IX. We could use a Qualtrix survey to get faculty feedback on sections of the IP policy.
X. Pick a dates to:
   a. To write policy: (FWC) by June 30th complete first draft.
   b. Get feedback: July post draft, get feedback by invitation, by survey, other.
   c. Revise the policy August 11th at 1:00 for faculty week.
XI. We should write policy in English and not use legal counsel initially.
XII. Bob volunteers his house for the first meeting on May 27th from 1-3:00. Anticipated outcomes will be the beginnings of a draft and an action plan to complete the draft.
XIII. We wish to include a glossary of IP terms with the policy.
XIV. Thad volunteered to write the policy.
XV. Agenda items for next year:
   a. Need to determine what to do with the Grievance Policy.
   b. Need to invite Katie Caron to the committee to discuss health concerns.
   c. We should create an action plan concerning the healthy buildings issue.
   d. The online-students evaluations will be an item.
      i. Michelle and Bob met with the group dealing with this
      ii. They are working on improving the quality of the questions
   e. We wish to look at how program coordination is handled by various departments.
   f. FWC should have tenure-track, contract, and teaching lecturer, graduate and undergraduate representations.
XVI. Michelle Fistek will chair next year.