**Academic Affairs Committee**

Monday Friday February 27, 2015, 2:30-3:30 pm Frost Commons

*Attending: David Zehr, Stephanie Halter, Kerry Yurewicz, Deb Tobine, Kelly Swindelhurst, Sam Miller, Roger Blake, Jason Cordeira, Jen Green,*

*Absent: Jamie Hannon, Jim Hundreiser, Christin Chenard, registrar*

Agenda

1. Changes to minutes? No changes.
2. Any volunteers to be scribe in Roxana’s absence? TBD.
3. Vote: delete Senior Associate Director of Admissions from AAC (Faculty by laws revision). Voted to eliminate this from our committee in the faculty by laws as VP for enrollment management and student affairs is on our committee and supervises admissions. 8 yea, 0 nea, 1 nonvoting, 4 absent.
4. URSA update (Roger): 60 members on URSA, meet 2 times per week; members from faculty, PAT, OS, administration. Prioritization process; will rate numerically all programs across campus; will be used for budget purposes; will be used academic year 2016-2017. Final report from URSA will be completed prior to 12/23/16. Sam will replace Roger as co-chair Academic integrity panels.
5. Updated WPS numbers from Deb. No discussion needed.
6. Discussion of Fair Grading Policy (table for next meeting)
7. Testing accommodations for International Students whose first language is one other than English. Some ESL students are taking exams at Global Education Office (GEO) so that they could have extra time. There is no formal policy at this time regarding extended time for ESL students. Discussed whether this fair/legal, or not. Could we formalize this process with GAO, and identify a range of scores on the TEOFL exam. Is this a fair grading policy issue?

Old Business:

New Business:

-Academic integrity process timing? Discussed collecting data to investigate where the bottle neck is with these cases. Reduce paperwork/bureaucracy of process.

-AAC membership terms for next year

**--** 4.6 faculty handbook, guidelines for faculty/students around make up work. What % of students are commuters (apx. 95% residential, 5% commuters).

**Future meeting dates:**

Friday 3/27 2:30-3:30 Frost Commons

Monday 4/20 3:45-5:10 Lamson Library Tower Room

Friday 4/24 2:30-3:30 Frost Commons