

GENERAL EDUCATION COMMITTEE

Monday, September 14, 2015

2:30-4:00, HUB 109

Gen Ed Committee should receive updated Gen Ed Task Force report, not the full faculty meeting

AGENDA

2:30 Welcome and Introductions

- Volunteer to do the minutes weekly
- 6 voting faculty members
- 1 ex-officio
- 2 student members
- Only directions renewals in fall (~22); connections in the spring; renewal of waivers
- Waiver-a GEN ED direction waived; must provide evidence that the Gen Ed criterion will be met within the discipline course; submit waiver petition and documentation (faculty governance; all forms & info)
- Access to “shared drive”??? usually Pat is the only
- Waiver renewals are due Oct. 5th
- Pat sent chairs this information in August
- Creative Thought waiver description on each syllabus??
- Read all proposals one week prior (Sept. 21, 2015) to the meeting and post forum comments
- Read all Pilot Syllabi for Learning Outcomes Assessment-clearly stated what the outcomes are and how they will be assessed
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- If department comes to a meeting to answer questions, after they leave there will be a written ballot

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| Creative Thought Direction | BA Music, Commercial Voice Performance |
| Creative Thought Direction | BA Music, Contract [waiver approved 9/27/04; renewed 9/8/08] |
| Creative Thought Direction | BA Music, Music Technology [waiver approved 9/27/04; renewed 9/8/08] |
| Creative Thought Direction | BA Music, Piano Performance and Pedagogy [waiver approved 9/27/04; renewed 9/8/08] |
| Creative Thought Direction | BA Music, Voice Performance and Pedagogy [waiver approved 9/27/04; renewed 9/8/08] |
| Creative Thought | BS Music Education (K-12) [waiver approved 9/27/04; renewed 9/8/08] |

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| Direction | |
| Creative Thought Direction | BA Theatre Arts, Acting [waiver approved 12/15/04; renewed 9/8/08] |
| Creative Thought Direction | BA Theatre Arts, Contract [waiver approved 12/15/04; renewed 9/8/08] |
| Creative Thought Direction | BA Theatre Arts, Dramatic Writing [waiver approved 12/15/04; renewed 9/8/08] |
| Creative Thought Direction | BA Theatre Arts, Music Theatre Performance [waiver approved 12/15/04; renewed 9/8/08] |
| Creative Thought Direction | BA Theatre Arts, Theatrical Design/Tech [waiver approved 12/15/04; renewed 9/8/08] |

2:35 Minutes from May 11, 2015 Meeting

2:40 Orientation to/Review of Sunset Renewal Process and Initial Approval Process

- o Directions Courses that Sunset in 2016 (deadline December 1, 2015)

3:00 Orientation to/Review of Waiver Renewal Process

- o Waivers due for renewal in 2016 (deadline October 5, 2015)
- o Update on BS Public Management Renewal

3:15 Items for Discussion (carried over from 2014-2015):

- o Review terms and vacancies
- o Updates to General Education website-terms all need to be updated again; T – term; A – appointment; (me-1 year right now); 3 year terms generally
- o Updates to General Education Handbook-does not reflect Gen Ed policies used over the last 2 years
- o Review/revision of Gen Ed questions on CoursEval Feedback Surveys

3:30 Learning Outcomes Pilot Project

- Clarissa: a directive that was never followed up on in 2005 and NEASC is calling us on the carpet. Focus right now is on the Directions courses; 3 learning outcomes for each course; now volunteers to utilize an assessment tool re: learning outcomes
 - o Participants
 - o Next steps

Course Evaluation Advisory Group-suggest changes to overall common questions; minimize would be the first step; feedback is due in Jan.

10 skills for Gen Ed; every directions/connections asks for evaluation on each of the 10 skills; seems to be a lot of overlap

3:45 Workplan for 2015-2016

- Pilot project
- Renewing/reviewing sunset waivers & proposals
- Update handbook
- Survey questions-reconsider

- May want to look at First Year experience-work with Mark Fischler?
- Gen Ed Task Force

Next meeting: Monday, September 28, 2:30-4:00