

***General Education Committee
Minutes***

Monday, September 28, 2015

2:30 p.m. HUB 109

Members Present: Pat Cantor, Michael Davidson, Holly Oliver, Wendy Palmquist, Jim Stiles, Jason Swift, David Zehr (ex officio), Mary Campbell (consultant; non-voting), Joseph Rino (non-voting), Clarissa Utley (non-voting)

Members Absent: Student representatives

Approval of Minutes:

May 11, 2015 minutes-approved with change-Mary Campbell was *not* present-unanimous acceptance

Sept. 14, 2015 minutes-on hold for approval on Oct. 5, 2015; need time to review

Preapprovals (Sunset Renewals and Initial Proposals):

- Approved Biology Proposal re: electronic vote

New Business (Sunset Renewals and Initial Proposals):

- Sunset Waivers are due Oct. 5th
- Pat sent personal emails to chairs with reminders

- One sunset waiver packet from Social Work has been submitted
- History/Social Science Education has been granted an extension by David Zehr
- No word on Environmental Science
- Nursing-nothing; anecdotal conversations with David
- MTD-coming

- There will be at least one new initial course proposal on Oct. 26th

- Deadline for submitting items for next meeting is Oct. 13th
- Pat will then post all proposals to be discussed at the next meeting on Moodle Documents
- Our deadline for reviewing proposals is Oct. 19th

Key points from Discussion about proposals reviewed at the meeting:

- N/A

Discussion Items:

Pilot Project

- The following course syllabi are all set:
 - CMDI 1200 Web Expressions

- CMDI 1100 Creating Games
- PSDI 2030 Mind, Brain & Evolution
- Pat will contact instructors of the following courses for more explicit information:
 - MUDI 1350 American Popular Music
 - MUDI 1000 Jazz Styles
 - HIDI 1305 Childhood in American History
 - WSDI 2500 The “F” Word
- For future reference, the project invitation should clearly articulate that Learning Outcomes and linked assessments need to be explicitly stated
- Clarissa Utley will present a summary draft template for the Nov. 26th meeting
- Course instructors will be invited to the Dec. 14th meeting to discuss the *process* undertaken with the pilot; formal summaries to follow
- We need to be mindful of Clarissa’s deadlines for mid-January NEASC deadlines

Volunteers:

- Update gen ed handbook-Michael Davidson with Pat Cantor and Undergraduate Studies
- Review Gen Ed questions on Course Evaluations-Joey Rino with undergraduate studies and Melinda Barnsley (in charge of course evals now); needs to be done by late January for May 2016 implementation

Gen Ed Task Force:

- Report will be submitted for the next meeting

Committee terms:

- All updated appointed and elected terms are now on the Gen Ed page
- Pat notified Christian Roberson that there will be 5 openings for the next term

Next meeting:

- October 26, 2015 in HUB 109.

Adjourn @ 3:05 p.m.

Respectfully submitted by Holly Oliver