

**Plymouth State University Curriculum Committee
February 17th, 2017 – 2:30pm, HUB Student Senate Room**

AGENDA

- I. Approval of December 2016 minutes
- II. Electronic Business Part 1 (with Voting closing on 2/5) Absent: Maria Sanders, Cynthia Vascak, Stacey Curdie. Present: Roxana Wright, Patricia Cantor, David Mackey, Kimberly Ritchie, Scott Coykendall, Hilary Swank
 - a. Health and Human Performance
 - i. To require Physical Education major, Physical Education Health Education Teacher Candidates to take either HE 2900, Disease, Safety, and Environment or PE 2850, Wellness Choices Healthy Active Lifestyle to get foundational health education knowledge. *[Passed 6-0-0-3]*
 - ii. To eliminate CC 3670 Organization and Administration of Physical Education and Athletics from the Coaching minor and replace it with PE 3720 Motor Learning. *[Passed 5-1-0-3]*
 - iii. To change the Physical Education major, Physical Education/Health Education option as indicated. *[Passed 6-0-0-3]*
 - iv. To change the course description and prerequisites for PE 2415 Introduction to Physical Education and Health Instruction as indicated. *[Passed 6-0-0-3]*
 - v. To delete PE 2426 Striking and Fielding Activities and PE 2427 Territorial Activities from the Physical Education major. *[Passed 6-0-0-3]*
 - vi. Add new course PE 2XXX: Territorial & Striking/Fielding Activities *[Vote postponed to meeting 2/17]*
 - vii. To change the prerequisite for PE 2735 Motor Development from (PE 2550 Foundations of Physical Education or HE 2300 Principles of Health) and Health and Human Performance majors only to Health and Human Performance majors only. *[Passed 6-0-0-3]*
 - viii. To add the following prerequisite for PE 4050 Instructional Strategies II: Secondary Physical Education Teaching Lab: minimum grade of C in PE 3020 Instructional Strategies I - Elementary and PE 3050 Instructional Strategies I: Elementary Physical Education Teaching Lab; minimum 2.60 cumulative GPA; permission of the instructor. *[Passed 6-0-0-3]*
 - b. Early Childhood Studies
 - i. Change Name of Degree Program and Associated Options. *[Passed 6-0-0-3]*
 - ii. Change Name of PreK-3 Option. *[Passed 6-0-0-3]*
 - c. Elementary Education and Childhood Studies
 - i. Delete CD 2200, CD 2300, CD 4100, CD 4235, RL 3040. *[Passed 6-0-0-3]*

- ii. CD 1000 Change Name *[withdrawn by department]*
- iii. CD 2310 Change title description prereq and discipline code. *[Passed 5-1-0-3 with amendment to description (see below.)]*
 Course explores learning and various factors that influence learning. Students learn about sciences that contribute to our understanding of learning and the ways in which scientific findings are applied and misapplied today. Students learn methods of observation and their practical application in classroom settings. Collaborative team research emphasizing critical thinking and application of developmental science is a key component.
- iv. ED 2350 change name and description. *[postpone to meeting 2/17]*
- v. ED 2550 change name and description. *[Passed 6-0-0-3]*
- vi. CD 3300 Change name description prereq. *[postpone to meeting 2/17]*
- vii. CD 4000 Change name credits description *[Passed 6-0-0-3]*
- viii. CD 4230 change name description pre-req co-req grading credits. *[Passed 6-0-0-3]*
- ix. CD 4xxx New Course Youth Development and Education Seminar. *[Passed 6-0-0-3]*
- x. SE 3070 corequisite change. *[Passed 6-0-0-3]*
- xi. Youth Development and Education Change requirements. *[postpone to meeting 2/17]*
- xii. El Ed change requirement ED2350 in place of CD2300 & drop CD2200. *[postpone to meeting 2/17]*
- xiii. Change Afterschool Professional Certificate requirements based on deletion of CD 2300 and change of CD 4000 from 5 credits to 3. *[Passed 6-0-0-3]*
- xiv. Blanket Requests: CD 4XXX for CD 4230, CD 2300 for ED 2350, ED 2350 for CD 2300, ER4300 and ED4230 for CD4000, RL1200 for RL3040. *[Passed 6-0-0-3]*

d. English

- i. Delete:
 - EN2350 - Decades in Literature—
 - EN2410 - Shakespeare's (St)age--
 - EN2450 - Prize Winners--
 - EN3352 - Lost Generation[s]: Voices of American Counterculture Movements--
 - EN3450 - Women Writers--
 - EN3611 - Currents in British Literature I—
 - EN3621 - Currents in British Literature II—
 - EN3715 - Currents in American Literature I—
 - EN3720 - Currents in American Literature II—
 - EN4050 - The ""Real"" World--
 - EN4130 - Advanced Prose Workshop—

- [passed 6-0-0-3]*
- ii. EN2500 - Studies in English—Chg to 4 credits *[postpone to meeting 2/17]*
 - iii. EN2560 - Introduction to English Teaching—Chg to 4 credits. *[postpone to meeting 2/17]*
 - iv. EN2610 - Introduction to Film—Chg to 4 credits. *[postpone to meeting 2/17]*
 - v. EN2700 - Creative Writing—Chg to 4 credits. *[postpone to meeting 2/17]*
 - vi. EN3030 - Practicum in Publication—Chg to 4 credits. *[postpone to meeting 2/17]*
 - vii. EN3100 - Fiction Workshop—Chg to 4 credits. *[postpone to meeting 2/17]*
 - viii. EN3120 - Advanced Composition—Chg to 4 credits. *[postpone to meeting 2/17]*
 - ix. EN3130 - Non-Fiction Workshop—Chg to 4 credits. *[postpone to meeting 2/17]*
 - x. EN3140 - Poetry Workshop—Chg to 4 credits. *[postpone to meeting 2/17]*
 - xi. EN3300 - The Craft of Screenwriting: Reading and Writing Screenplays—Chg to 4 credits. *[postpone to meeting 2/17]*
 - xii. EN3320 - Literature into Film—Chg to 4 credits. *[postpone to meeting 2/17]*
 - xiii. EN3510 - Currents in Global Literature—Chg to 4 credits and change prerequisite. *[postpone to meeting 2/17]*
 - xiv. EN3590 - The Filmmaker's Vision: An Introduction to Film Analysis—Chg to 4 credits. *[postpone to meeting 2/17]*
 - xv. EN3680 - Scriptwriting—Chg to 4 credits. *[postpone to meeting 2/17]*
 - xvi. EN3690 - Critical Theory—Chg to 4 credits. *[postpone to meeting 2/17]*
 - xvii. EN3750 - Topics in Literature and Film—Chg to 4 credits. *[postpone to meeting 2/17]*
 - xviii. EN3760 - Topics in Writing—Chg to 4 credits. *[postpone to meeting 2/17]*
 - xix. EN4025 - Mysticism and Contemplation—Chg to 4 credits. *[postpone to meeting 2/17]*
 - xx. EN4030 - Advanced Poetry Workshop—Chg to 4 credits. *[postpone to meeting 2/17]*
 - xxi. EN4150 - Digitalit: Storytelling in the Digital Age—Chg to 4 credits. *[postpone to meeting 2/17]*
 - xxii. EN4310 - Teaching Writing in the Secondary School—Chg to 4 credits. *[postpone to meeting 2/17]*
 - xxiii. EN4550 - Teaching Literature in the Secondary School—Chg to 4 credits. *[postpone to meeting 2/17]*

- xxiv. EN4800 - Single Author—Chg to 4 credits. *[postpone to meeting 2/17]*
- xxv. To change the course level of EN2500 Studies in English to the 1xxx level and to increase the credit from 3 to 4 credits. *[postpone to meeting 2/17]*
- xxvi. To revise the Creative Writing Minor by deleting the requirement of an EN/ENDI elective. *[postpone to meeting 2/17]*
- xxvii. To delete the Advanced Study in Literature/Film requirement from the English Writing option. *[postpone to meeting 2/17]*
- xxviii. To delete the English elective requirement for the English No Option major. *[postpone to meeting 2/17]*
- xxix. To delete the introductory English course requirement from all English options. *[postpone to meeting 2/17]*
- xxx. To remove the requirement of LL2000 from all English majors. *[postpone to meeting 2/17]*
- xxxi. To revise the Literature Minor by reducing the required number of courses from five to four, and by adjusting the balance of type of required courses. *[postpone to meeting 2/17]*
- xxxii. Add New Course EN 3xxx Rethinking Medieval and Renaissance Literature. *[postpone to meeting 2/17]*
- xxxiii. Add New Course EN 3xxx Practicum in Production. *[postpone to meeting 2/17]*
- xxxiv. Add New Course EN 2xxx Rethinking Early American Literature. *[postpone to meeting 2/17]*
- xxxv. Add New Course EN 2xxx Rethinking Modern American Literature. *[postpone to meeting 2/17]*
- xxxvi. Add New Course EN 2xxx Rethinking Modern British Literature. *[postpone to meeting 2/17]*

- III. Electronic Business Part 2(with Voting closing on 2/15) Absent: Maria Sanders, Cynthia Vascak, Stacey Curdie, Kimberly Ritchie. Present: Roxana Wright, Patricia Cantor, David Mackey, Scott Coykendall, Hilary Swank.
- a. **Executive Item** (vote as one package. Any committee member can request any item be pulled out for separate discussion at 2/17 meeting. Indicate on voting spreadsheet.)
 - i. Change prereq for MA 2700 as indicated. (This is clean-up from a mistaken prereq deletion last year.)
 - ii. Delete courses not taught in the last 3 years as listed below. (No proposal form, just yearly clean-up.):
 - PE 3300 Women in Sport Cultures
 - CM 2510
 - ED 4800 Practicum in Integrated Arts
 - AN 3190 Anthropology of the Pacific
 - AN 3220 Anthropology of Europe
 - AN 3300 North American Pre-History
 - GE 4130 Topics in Physical Geography

- PO 3260 Model UN Lab
- iii. COBA request for handling of courses not offered in last three years. There is an overview document but not proposals because it is a response to my request to delete courses not offered in the last three years.
 - iv. Communication and Media studies blanket request substitute CM 4650 for CM 3650 for students following pre-2017-2018 catalogs.
 - v. Request to count the following as Advanced Study course for all students following pre-2017-2018 catalogs for both Media Studies and Professional Communication majors:
 CM3955—Internship
 Request to count the following as Advanced Study courses for all students following pre-2016-2017 catalogs for both Media Studies and Professional Communication majors:
 CM3940—Social Media: Technology and Culture
 CM3300—Interactive Web Development
 CM2991—Social Media Audience Engagement
 - vi. GE 3270 Delete Prerequisite
 - vii. GE 3300 Revise prerequisite to GE 2001: Physical Geography OR ESP 2150: Introduction to Geological Sciences
[Quorum not reached]
- b. Music Theater and Dance
- i. Add new course MU 2xxx Sound Design for Multimedia
[postpone to meeting 2/17]
 - ii. Delete Commercial Voice Option under the BA Music Degree and all coursework unique to the option as follows:
 MU 2510 Commercial Voice Performance Study (1 cr.)
 MU 3522 Commercial Voice Performance Study (2 cr.)
 MU 4525 Commercial Voice Performance Study (2 cr.)
[Passed 5-0-0-4]
 - iii. Add new course DNDI 2100(?) Empowering Youth Through Movement
[Passed 5-0-0-4]
- c. Computer Science and Technology
- i. New course CS3420 (requested number?) Intro to Cybersecurity.
[Passed 5-0-0-4]
 - ii. Change CS 4220 Description and increase to 4 credits
Department requested amendment to proposal to have the following as the course description: *Introduces students to system administration using Linux and Windows. Each student participates in installing and configuring both operating systems. Topics include the Active Directory, web services, file and print*

services, file system, user/task management, automation, backups, host services, firewalls, network management, performance analysis, security, policy and ethics. Students also learn a scripting language, various system tools, and commands. Falls. Prerequisite(s): CS 3720.

[Passed 5-0-0-4]

d. History, Philosophy and Social Studies Education

- i. Add new course HIDI 2xxx Medieval Legacies Modern Era

[Passed 5-0-0-4]

- ii. Add new course HI 3xxx Public History and Local History Methods

[Passed 5-0-0-4]

- iii. Add new course HI 3xxx History of Traditional China

[Passed 5-0-0-4]

e. Social Sciences

- i. Change Anthropology-Sociology minor as indicated

[Passed 5-0-0-4]

- ii. Remove and Add courses to the Supporting Courses list for the BS in Environmental Planning as indicated.

[Passed 5-0-0-4]

- iii. For the Sustainability Minor, Add HIDI 1207: The American West to the list of options in the Social and Economic Systems course list in the minor, and ESP 3200: Energy and Society to the list of options in the Environmental Systems course list

*****The sustainability minor is overseen by the Sustainability Council. This proposal was approved by that council and signed by its chair. It was mistakenly listed under Social Sciences.*****

[Quorum Not Reached]

- iv. Add TMP 2750: Introduction to Travel and Tourism to the group of lower-level course electives for the Hospitality Management Certificate

[Passed 5-0-0-4]

- v. Add new Certificate: Global Health

[postpone to meeting 2/17]

f. Social Work

- i. Add new course SW 2xxx Case Management

[postpone to meeting 2/17]

- ii. Add New Course SW 3xxx Diversity and Oppression

[postpone to meeting 2/17]

- iii. Add New Course SW 2xxx Professional Writing for Social Work

[postpone to meeting 2/17]

- iv. Revise Child Welfare and Family Services Minor as indicated

[postpone to meeting 2/17]

- v. Add new course Human Behavior and the Social Environment (submitted as a proposal to condense two other courses)

[postpone to meeting 2/17]

Delete SW 3340 and 3350 Human Behavior and the Social Environment I & II (each three credits) because of III.f.v. motion to condense two courses to one.

[postpone to meeting 2/17]

- vi. Change Name and Description of SW 4550 as indicated
[Passed 5-0-0-4]
- vii. Delete SW 3250 Families Schools and Communities
[Passed 5-0-0-4]
- viii. Delete SW 2500 Human Biology for Social Workers
[postpone to meeting 2/17]
- ix. Add new course SW 3xxx Professional Presentations for Social Work
[postpone to meeting 2/17]
- x. Increase Credits in SW 3510 from 3 to 4
[Passed 5-0-0-4]
- g. Criminal Justice *[All Criminal Justice Proposals postponed to 2/17 meeting]*
 - i. Add new course CJDI 1xxx Profiling Criminal Behavior
 - ii. Delete CJ 3250 Management and Planning in Criminal Justice
 - iii. Delete CJ 3300 Criminal Law in Literature
- h. Elementary Education and Youth Development
 - i. Change progression policy and catalog description for Elementary Education major.
[Passed 5-0-0-4]
- i. Atmospheric Science and Chemistry
 - i. Add new course MT 1000 Intro to Weather Community
[Passed 5-0-0-4]
 - ii. Add new course MT 4xxx Climate Dynamics
[Passed 5-0-0-4]
 - iii. Delete course MT 4470 Micrometeorology
[Passed 5-0-0-4]
 - iv. Change Meteorology major Delete Gen Chem 2 requirement and add MT 1000 Intro to Weather Community and MT 4xxx Climate Dynamics; change catalog description and recommended course sequence as indicated.
[Passed 5-0-0-4]
- j. Psychology
 - i. Add new course PS 3xxx Research Methods and Statistics I
[Passed 5-0-0-4]
 - ii. Add new course PS 3xxx Research Methods and Statistics II
[Passed 5-0-0-4]
 - iii. Delete PS 2100 Measuring Behavior, PS 3140 Statistics in Psychology, PS 3150 Research Methods AND

Replace the three course sequence (PS 2100, PS 3140, PS 3150) with new course sequence (PS 3xxx Research Methods and Statistics I and PS 3xxx Research Methods and Statistics II.)
[Passed 5-0-0-4]

k. Languages and Linguistics

- i. Change level of SP 3080 (Spanish for CJ1) and SP 3090 (Spanish for CJ2) from 3000 to 1000

Revised proposals submitted 2/14 to reflect that this is a level change rather than course deletion and addition.

[Passed 5-0-0-4]

IV. Unfinished Business

a. Health and Human Performance

- i. Add new course PE 2XXX: Territorial & Striking/Fielding Activities
(*postponed from electronic voting part 1*)

b. English

(*postponed from electronic voting part 1 except IV.b.xiv. which is new to committee.*)

- i. EN2500 - Studies in English—Chg to 4 credits
EN2560 - Introduction to English Teaching—Chg to 4 credits
EN2610 - Introduction to Film—Chg to 4 credits
EN2700 - Creative Writing—Chg to 4 credits
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- To change the course level of EN2500 Studies in English to the 1xxx level and to increase the credit from 3 to 4 credits.
 - ii. To revise the Creative Writing Minor by deleting the requirement of an EN/ENDI elective.
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 - vii. To revise the Literature Minor by reducing the required number of courses from five to four, and by adjusting the balance of type of required courses.
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 - x. Add New Course EN 2xxx Rethinking Early American Literature
 - xi. Add New Course EN 2xxx Rethinking Modern American Literature
 - xii. Add New Course EN 2xxx Rethinking Modern British Literature
 - xiii. Revise English major (each option as indicated)
 - xiv. Blanket Requests as indicated for Studies in English, Rethinking/Currents and 4 credit/3 credit (new to us but associated so I put them together.)
- c. **Elementary Education and Youth Development**
(Postponed from electronic voting part 1)
- i. CD 1000 Change Name and description
 - ii. ED 2350 change name and description
 - iii. CD 3300 Change name description prereq
 - iv. Youth Development and Education Change requirements
 - v. El Ed change requirement ED2350 in place of CD2300 & drop CD2200
- d. **Executive Item** (vote as one package. Any committee member can request any item be pulled out for separate discussion at 2/17 meeting. Indicate on voting spreadsheet.)
(Postponed from Electronic Voting Part 2)
- i. Change prereq for MA 2700 as indicated. (This is clean-up from a mistaken prereq deletion last year.)
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 - CM3300—Interactive Web Development
 - CM2991—Social Media Audience Engagement
- vi. GE 3270 Delete Prerequisite
- vii. GE 3300 Revise prerequisite to GE 2001: Physical Geography OR ESP 2150: Introduction to Geological Sciences
- e. Music Theater and Dance
 - (Postponed from Electronic Voting Part 2)*
 - i. Add new course MU 2xxx Sound Design for Multimedia
- f. Social Work
 - (Postponed from Electronic Voting Part 2)*
 - i. Add new course SW 2xxx Case Management
 - ii. Add New Course SW 3xxx Diversity and Oppression
 - iii. Add New Course SW 2xxx Professional Writing for Social Work
 - iv. Revise Child Welfare and Family Services Minor as indicated
 - v. Add new course Human Behavior and the Social Environment (submitted as a proposal to condense two other courses)
 - vi. Delete SW 3340 and 3350 Human Behavior and the Social Environment I & II (each three credits) because of III.f.v. motion to condense two courses to one.
 - vii. Delete SW 2500 Human Biology for Social Workers
 - viii. Add new course SW 3xxx Professional Presentations for Social Work
- g. Social Sciences
 - (Postponed from Electronic Voting Part 2)*

- i. For the Sustainability Minor, Add HIDI 1207: The American West to the list of options in the Social and Economic Systems course list in the minor, and ESP 3200: Energy and Society to the list of options in the Environmental Systems course list
 - **The sustainability minor is overseen by the Sustainability Council. This proposal was approved by that council and signed by its chair. It was mistakenly listed under Social Sciences.***
 - ii. Add new certificate in Global Health
- V. New Business
 - a. Cybersecurity Council/Computer Science
 - i. Add new cybersecurity council and new cybersecurity minor
 - b. Biology
 - i. Add new major B.S. in Cell and Molecular Biology
 - c. Criminal Justice
 - i. Add new course CJDI 1xxx Profiling Criminal Behavior
 - ii. Drop prerequisites CJ2040
 - iii. Drop prerequisites CJ3040, add JR/SR status, Add DICO
 - iv. Drop prerequisites CJ/SO 3080
 - Missing Social Science Department votes and signature. *[Postpone to next electronic vote]*
 - v. Drop prerequisites CJ/SO 3090
 - Missing Social Science Department votes and signature. *[Postpone to next electronic vote]*
 - vi. Drop prerequisites CJ3500
 - vii. Modify CJ3710 to variable credit, drop prerequisites, add with instructor permission repeatable
 - viii. Delete CJ 3250 Management and Planning in Criminal Justice
 - ix. ADD Cybercrime and
 - x. add to major electives list
 - xi. Delete CJ 3300 Criminal Law in Literature
 - xii. Add CJ3XXX Restorative Justice Practice with youth and
 - xiii. add to major electives Part A list
 - xiv. Delete CJ3010 and CJ3030
 - xv. ADD CJ3XXX Forensic Science, 4 credits
 - d. Justice and Security Cluster (?)
 - i. Add new course JS 3xxx Special Topics in Justice and Security.
 - e. Education, Democracy and Social Change Cluster (?)
 - i. Add new course EDSC 3xxx Special Topics in Education, Democracy and Social Change
 - f. Justice and Security Cluster and Education, Democracy and Social Change Cluster (?)
 - i. Add Welfare and Justice for Children and Youth Certificate

No structure exists yet for Clusters to “house” anything. Missing ITS communication, library communication, communication with affected departments.

- VI. Discussion (as time permits):
 - a. Certificates (See Appendix A for information.)
 - b. Double-counting Directions for General Education and minors
 - c. Planning and Action Items to move forward with clusters and curriculum, bylaw changes, and experimental course procedures for March meeting

- VII. Reports
 - a. General Education Committee
 - b. Council of Educator Preparation
 - c. Steering Committee

Appendix A: Information on Certificates and Gainful Employment

The short answer is:

- If the certificate is restricted to PSU matriculated (degree-seeking) students only, the rules of Gainful Employment and reporting/disclosures to the Department of Education do not apply.
- If the Certificate is open to all (matriculated and non-matriculated students), then the rules of Gainful Employment and reporting/disclosures to the Department of Education do apply.

Certificates that are offered to all students are eligible for financial aid. Of course, our matriculated students are earning a degree, for which they could receive financial aid; no additional aid would be awarded because the student has declared a certificate.

Because certificate students are eligible for financial aid, the federal government wants to insure that the certificate will help the student to gain employment, so they do not incur debt; part of the Gainful Employment processes include checking one's income against the cost of earning the Certificate.

If PSU is not going to market the certificate to non-matriculated students, we do not have to follow the Gainful Employment rules that include the Department of Education monitoring our institution.

- PSU needs to decide if certificates are open to all or just to our matriculated students.
- Should we delete any of the current certificates if no one is in them?
- If certificates are open to all students, then who will market them?
- Do we have the time to do what we should do with marketing certificates?
- Could new certificates be approved to apply to PSU students only, while we continue this discussion? At the conclusion of the discussion, perhaps the certificate could then be offered to all students (matric and non-matric).

The reporting/disclosures and rules of Gainful Employment require a tremendous amount of work [this is **not** a reason for not offering certificates to non-matriculated PSU students]. The required reporting is done annually and takes several steps. Any time we market to non-matriculated students, we have to put that in the disclosure document. Because the Department of Education monitors our institution, we could fail, which could lead to fines and negative public relations.

When the public thinks about institutions that offer certificates, do they think of PSU? Certificates are very common at two-year institutions.

Crystal has mentioned to the Deans that certificates should be discussed.

Stacey keeps Crystal informed about any new certificates if they are open to non-matriculated students.

Pat's questions:

Should we be asking proposers of new certificates to discuss the Gainful Employment Information?

How is that information obtained and provided?

I doubt that anyone is aware of the Gainful Employment rules and reporting/disclosure requirements. I never heard about that during the many meetings that the Curriculum Committee discussed creating certificates. Last year Crystal asked to have text added to the Catalog about this requirement, which is how I was introduced to it.

The Financial Aid team assists with obtaining the information.

Gainful Employment Disclosures are on page 64 of the current Catalog.

Again, Crystal is happy to talk with you.

Mary