

Curriculum Committee

February 17, 2017 – Student Senate Room (HUB 119)

MINUTES

Present: Mary E. Campbell (consultant, non-voting), Patricia A. Cantor, Scott R. Coykendall, David A. Mackey, Kimberly A. Ritchie, Hilary K. Swank (Chair), Maria A. Sanders, Laura M. Tilghman (new faculty observer, non-voting), Cynthia W. Vascak, Roxana Wright (arrived at 2:37 pm) [eight voting members]

Excused: Stacey I. Curdie

Vacant: three student members, voting; President's Commission on Diversity, non-voting

Presenters of Proposals: Heather E. Doherty, Stephanie J. Halter, Robert Heiner, Kristina S. Lind, Ann K. McClellan, Zhizhang Shen

Note: *Unless otherwise indicated, all curricular changes noted below will become effective with the 2017-2018 edition of the Undergraduate Academic Catalog.* Recorded in the order in which the agenda item was discussed.

Hilary Swank called the meeting to order at 2:30 pm.

- I. The December 16, 2016 minutes were *accepted as written*.
- II. **Electronic Business Part 1** (with Voting closing on 2/5/17). Absent: Maria Sanders, Cynthia Vascak, Stacey Curdie. Present: Roxana Wright, Patricia Cantor, David Mackey, Kimberly Ritchie, Scott Coykendall, Hilary Swank
 - a. Health and Human Performance:
 - i. BS Physical Education, PE+HE Teacher Certification: require either HE 2900 Disease, Safety, and Environment (WECO) or PE 2850 Wellness Choices for a Healthy, Active Lifestyle (WECO) (3 credits). *Approved 6-0-0-3.*
 - ii. Coaching minor: delete CC 3670 Organization and Administration of Physical Education and Athletics; add PE 3720 Motor Learning. *Approved 5-1-0-3.*
 - iii. BS Physical Education, PE+HE Teacher Certification: delete HE 3200, 3220, 3700, and 3710; require 9 credits to be taken from the group of HE 3200, 3210, 3220, 3700, 3710, and HE 4100. *Approved 6-0-0-3.*
 - iv. PE 2415 Introduction to Physical Education and Health Instruction: change description to: Designed to examine the foundations of education and teaching as a profession, including K-12 health and physical education. Topics include societal issues affecting education, pre-service teacher preparation, public legislation applicable to health and physical education, and the status of HE and PE in education. Introduces lesson planning and management techniques. Requires 10 hours of observation in the public schools. Springs. Change prerequisite(s) to: Physical Education majors in pre-Teacher Certification and pre-PE/HE Teacher Certification Options only. *Approved 6-0-0-3.*
 - v. ~PE 2426 Striking and Field Activities: delete course. Last offering is Fall 2017.
~PE 2427 Territorial Activities: delete course. Last offering is Fall 2017. *Approved 6-0-0-3.*
 - vi. New course: PE 2xxx Territorial and Striking/Fielding Activities. *Voted to postpone to 2/17 meeting.*
 - vii. PE 2735 Motor Development: change prerequisite(s) to: Health and Human Performance majors only. *Approved 6-0-0-3.*
 - viii. PE 4050 Instructional Strategies II: Secondary Physical Education Teaching Lab: add prerequisite(s): minimum grade of C in PE 3020 and PE 3050; minimum 2.60 cumulative GPA; permission of the instructor. *Approved 6-0-0-3.*
 - b. Early Childhood Studies:

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- i. BS Early Childhood Studies: change title to BS Early Childhood Education. This applies to Early Care and Education Option; Teacher Certification PreK-3 Option; Contract Option. *Approved 6-0-0-3.*
 - ii. Teacher Certification PreK-3 Option: change title to Teacher Certification PreK-Grade 3. *Approved 6-0-0-3.*
- c. Elementary Education and Childhood Studies:
- i. ~CD 2200 Children and Families in Society: delete course. Last offering Fall 2017.
~CD 2300 Human Development I: Child Development: delete course.
~CD 4100 Contemporary Issues in Childhood Studies: delete course. Last offering Fall 2019.
~CD 4235 Childhood Studies Seminar: delete course. Last offering Spring 2020.
~RL 3040 Exploring Childhood Through Children's Literature: delete course.
Approved 6-0-0-3.
 - ii. CD 1000 Introduction to Childhood Studies (TECO): change name and description. *Withdrawn by the Department.*
 - iii. CD 2310 Human Development II: Learning and Development (WRCO): change discipline code to: ED. Change title to: Learning and Development. Change description to: Course explores learning and various factors that influence learning. Students learn about sciences that contribute to our understanding of learning and the ways in which scientific findings are applied and misapplied today. Students learn methods of observation and their practical application in classroom settings. Collaborative team research emphasizing critical thinking and application of developmental science is a key component. Change prerequisite(s) to: ED 2350. *Approved 5-1-0-3.* New course number: ED 2500. [*WRCO retained 2/27/17 by the General Education Committee.*]
 - iv. ED 2350 Human Development: Children, Health, and Learning (WECO): change name and description. *Postponed to 2/17 meeting.*
 - v. ED 2550 Mentoring Adolescents: change title to Mentoring and Empowering Youth. Change description to: This seminar is designed to help students develop skills and knowledge to successfully engage in mentoring youth through a meaningful service learning experience. The seminar meets twice a month. Each meeting is a time for discussion, reflection, and practicing new skills. Mentoring takes place for at least one hour per week outside of class time. May be repeated for a maximum of 8 credits. Falls and Springs. *Approved 6-0-0-3.*
 - vi. CD 3300 Creating Positive Learning Environments for Children: change title, description, and prerequisite. *Postponed to 2/17 meeting.*
 - vii. CD 4000 Leadership and Advocacy for Children: change title to: Leadership and Advocacy for Youth. Change credits from 5 to 3. *Approved 6-0-0-3.* New course number: CD 4050.
 - viii. CD 4230 Childhood Studies Internship: change title to Youth Development and Education Internship. Change credits: from 3-12 to 9. Remove option to repeat for credit. Change grading: from letter grading to Pass/No Pass. Change description to: The Youth Development and Education Internship is a supervised experience in an approved setting providing services to youth. In the internship, students apply knowledge and skills learned in coursework and engage in self-assessment, the design of a learning contract, and reflective practice. Planning for the internship should begin during the junior year. With permission. Add Co-requisite(s): CD 4240. *Approved 6-0-0-3.* New course number: CD 4330.
 - ix. New course: CD 4240 Youth Development and Education Seminar (3 credits). This is the capstone experience in the Youth Development and Education major. Students discuss and reflect on internship experiences and develop portfolios to demonstrate their professional competencies, experiences, and goals. Using skills and knowledge developed through course and field work, students engage in individual or team-based integrative projects responsive to the needs of internship sites or other community organizations. Springs beginning 2021. Prerequisite(s): Youth Development and Education majors only. Co-requisite(s): CD 4330. *Approved 6-0-0-3.*
 - x. SE 3070 Classroom Applications in Inclusive Education: change Corequisite(s) to: ED 3060, ED 3080, ED 3090, MA 3070, and RL 3070, or Youth Development and Education majors with instructor permission. *Approved 6-0-0-3.*

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- xi. BS Youth Development and Education: change requirements. *Postpone to 2/17 meeting.*
- xii. BS Elementary Education: ED 2350 replaces CD 2300; remove CD 2200. *Postpone to 2/17 meeting.*
- xiii. Afterschool Professional Certificate: delete CD 2200; replace CD 2300 with ED 2350; change CD 4000 from 5 to 3 credits; reduce the required credits to 17. *Approved 6-0-0-3.*
- xiv. ~Blanket Agreement: CD 2300 Human Development I: Child Development substitutes for ED 2350 Human Development: Children, Health, and Learning and students must take a Wellness Connection (WECO) for all students following 2017-2018 and beyond
~Blanket Agreement: CD 4330 Youth Development and Education Internship for 9 credits of CD 4230 Childhood Studies Internship for Youth Development and Education students following pre-2017-2018 Catalogs.
~Blanket Agreement: ED 2350 Human Development: Children, Health, and Learning substitutes for CD 2300 Human Development I: Child Development for all students following pre-2017-2018 Catalogs
~Blanket Agreement: ER 4300 Leadership, Advocacy, and Policy in Early Childhood and ED 4230 Education Practicum (2 credits) substitute for CD 4000 Leadership and Advocacy for Children for all students following 2012-2013 through 2016-2017 Catalogs.
~Blanket Agreement: RL 2000 Children’s Literature substitutes for RL 3040 Exploring Childhood Through Children’s Literature for all students following 2012-2013 through 2016-2017 Catalogs.
Approved 6-0-0-3.

d. English:

- i. EN 2350 Decades in Literature: delete course. Last offering Fall 2018.
EN 2410 Shakespeare’s (St)age: delete course
EN 2450 Prize Winners: delete course
EN 3352 Lost Generation(s): Voices of American Counterculture Movements: delete course
EN 3450 Women Writers: delete course
EN 3611 Currents in British Literature I (INCO): delete course
EN 3621 Currents in British Literature II (TECO): delete course
EN 3715 Currents in American Literature I (DICO) (TECO): delete course
EN 3720 Currents in American Literature II (DICO): delete course
EN 4050 The “Real” World (INCO): delete course
EN 4130 Advanced Prose Workshop: delete course
Approved 6-0-0-3.
- ii. EN 2500 Studies in English (WRCO): change to four credits. *Postpone to 2/17 meeting.*
- iii. EN 2560 Introduction to English Teaching: change to four credits. *Postpone to 2/17 meeting.*
- iv. EN 2610 Introduction to Film: change to four credits. *Postpone to 2/17 meeting.*
- v. EN 2700 Creative Writing: change to four credits. *Postpone to 2/17 meeting.*
- vi. EN 3030 Practicum in Publication: change to four credits. *Postpone to 2/17 meeting.*
- vii. EN 3100 Fiction Workshop: change to four credits. *Postpone to 2/17 meeting.*
- viii. EN 3120 Advanced Composition: change to four credits. *Postpone to 2/17 meeting.*
- ix. EN 3130 Non-Fiction Workshop: change to four credits. *Postpone to 2/17 meeting.*
- x. EN 3140 Poetry Workshop: change to four credits. *Postpone to 2/17 meeting.*
- xi. EN 3300 The Craft of Screenwriting: Reading and Writing Screenplays: change to four credits. *Postpone to 2/17 meeting.*
- xii. EN 3320 Literature into Film: change to four credits. *Postpone to 2/17 meeting.*
- 13. EN 3510 Currents in Global Literature (GACO): change to four credits. *Postpone to 2/17 meeting.*
- 14. EN 3590 The Filmmaker’s Vision: An Introduction to Film Analysis: change to four credits. *Postpone to 2/17 meeting.*
- 15. EN 3680 Scriptwriting: change to four credits. *Postpone to 2/17 meeting.*
- 16. EN 3690 Critical Theory: change to four credits. *Postpone to 2/17 meeting.*

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17. EN 3750 Topics in Literature and Film: change to four credits. *Postpone to 2/17 meeting.*
18. EN 3760 Topics in Writing: change to four credits. *Postpone to 2/17 meeting.*
19. EN 4025 Mysticism and Contemplation (INCO) (WECO): change to four credits. *Postpone to 2/17 meeting.*
- xx. EN 4030 Advanced Poetry Workshop: change to four credits. *Postpone to 2/17 meeting.*
21. EN 4150 Digitalit: Storytelling in the Digital Age (TECO): change to four credits. *Postpone to 2/17 meeting.*
22. EN 4310 Teaching Writing in the Secondary School: change to four credits. *Postpone to 2/17 meeting.*
23. EN 4550 Teaching Literature in Secondary School: change to four credits. *Postpone to 2/17 meeting.*
24. EN 4800 Single Author: change to four credits. *Postpone to 2/17 meeting.*
25. EN 2500 Studies in English (WRCO): change course level to 1xxx; change to four credits. *Postpone to 2/17 meeting.* (Duplicate.)
26. Creative Writing Minor: delete EN/ENDI elective. *Postpone to 2/17 meeting.*
27. English Writing Option: delete Advanced Study in Literature/Film requirement. *Postpone to 2/17 meeting.*
28. BA English: delete English elective. *Postpone to 2/17 meeting.*
29. BA English (all options): delete Introductory English course requirement. *Postpone to 2/17 meeting.*
30. BA English (all options): delete LL 2000 (QRCO). *Postpone to 2/17 meeting.*
31. Literature Minor: reduce the required number of courses from 5 to 4; adjust the balance of type of required courses. *Postpone to 2/17 meeting.*
32. New Course: EN 3xxx Rethinking Medieval and Renaissance Literature. *Postpone to 2/17 meeting.*
33. New Course: EN 3xxx Practicum in Production. *Postpone to 2/17 meeting.*
34. New Course: EN 2xxx Rethinking Early American Literature. *Postpone to 2/17 meeting.*
35. New Course: EN 2xxx Rethinking Modern American Literature. *Postpone to 2/17 meeting.*
36. New Course: EN 2xxx Rethinking Modern British Literature. *Postpone to 2/17 meeting.*

III. **Electronic Business Part 2** (with Voting closing on 2/15/17). Absent: Maria Sanders, Cynthia Vascak, Stacey Curdie, Kimberly Ritchie. Present: Roxana Wright, Patricia Cantor, David Mackey, Scott Coykendall, Hilary Swank

- a. Executive Item (vote as one package)
 - i. MA 2700 Logic, Proofs, and Axiomatic Systems: change description; change prerequisite(s).
 - ii. Delete courses not taught in the last 3 years:
 - AN 3190 Anthropology of the Pacific
 - AN 3220 Anthropology of Europe
 - AN 3300 North American Prehistory
 - CM 2510 Debate Team
 - ED 4800 Practicum in Integrated Arts
 - GE 4130 Topics in Physical Geography
 - PE 3300 Women and Sport Cultures (DICO) (WECO)
 - PO 3260 Model UN Lab
 - WS 3300 Women and Sport Cultures (DICO) (WECO)
 - iii. COBA request for handling of courses not offered in last three years. There is an overview document but not proposals because it is a response to my request to delete courses not offered in the last three years.
 - iv. Blanket Agreement: CM 4650 Communication Research Methods (QRCO) substitutes for CM 3650 Communication Research Methods (QRCO) for BA Communication Studies (both Options) following pre-2017-2018 Catalogs.
 - v. ~Blanket Agreement: to count CM 3950 Internship as an Advanced Study course for all BA Communication Studies (both Options) following pre-2017-2018 Catalogs.

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~Blanket Agreement: to count CM 2991 Social Media Audience Engagement, CM 3300 Interactive Web Development, and CM 3940 Social Media: Technology and Culture as Advanced Study courses for all BA Communication Studies (both Options) following pre-2016-2017 Catalogs.

- vi. GE 3270 Introduction to Geographic Information Systems: delete prerequisite.
- vii. GE 3300 Introduction to Hydrology: change prerequisite(s) to: GE 2001 or ESP 2150.

Quorum not reached.

b. Music, Theatre and Dance:

- i. New Course: MU 2xxx Sound Design for Multimedia (3 credits). *Postpone to 2/17 meeting.*
- ii. BA Music, Commercial Voice Option: delete Option and all coursework unique to the Option as follows:
 - MU 2250 Commercial Voice Performance Study
 - MU 3522 Commercial Voice Performance Study
 - MU 4525 Commercial Voice Performance Study*Approved 5-0-0-4.*
- iii. New course: DNDI 2100 Empowering Youth Through Movement (3 credits). By applying knowledge from dance, social work, psychology, education, and marketing, students use movement to facilitate social and emotional growth for adolescents. Students participate in a variety of movement related activities and projects, reflections, and a capstone service learning experience involving facilitating an Empowering Youth Through Movement Workshop. Fall and Springs. (CTDI) *Approved 5-0-0-4. [CTDI approved 2/27/17 by the General Education Committee.]*

c. Computer Science and Technology:

- i. New course: CS 3420 Introduction to Cybersecurity (3 credits). Provides foundation for understanding key issues of protecting digital information, identifying threats, and determining protection levels, response to security incidents, examination of pre- and post-incident procedures, and designing consistent, reasonable cyber security system, with appropriate intrusion detection and reporting features. Includes technical and managerial responses and an overview of cyber security planning and staffing functions. Falls. *Prerequisite(s):* CS 2010; Junior status. *Approved 5-0-0-4.*
- ii. CS 4220 System Administration: change credits from 3 to 4. Change description to: Introduces students to system administration using Linux and Windows. Each student participates in installing and configuring both operating systems. Topics include the Active Directory, web services, file and print services, the file system, user management, task management, automation, backups, host services, firewalls, network management, performance analysis, security, policy and ethics. Students also learn to use a scripting language, various system tools, and commands. Falls. *Approved 5-0-0-4.* New course number: CS 4230.

d. History, Philosophy, and Social Studies Education:

- i. New course: HIDI 1350 Medieval Legacies in Our Modern Era (3 credits). Modern notions trace their roots to the exciting Middle Ages. Explores themes spanning the last millennium that continue to influence our lives. Topics include the development of romantic love, the conceptualization of holy war, the rise of urban culture, and the expansion of freedoms that would have shocked the political and legal thinkers of Ancient times. Falls and Springs. (PPDI) *Approved 5-0-0-4. [PPDI approved 2/27/17 by the General Education Committee.]*
- ii. ~New course: HI 4359 Public History and Local History Methods (3 credits). US Group. Explores the study and practice of public history, applying place-based techniques to theoretical, methodological, and practical concerns in history. Develops a critical awareness of the uses of the past while familiarizing students with the discipline's topics, research methods, analytical techniques, and forms of presentation. Students create a presentation of local history to present to

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the public. Not open to students who have earned credit for HI 4358. Spring of odd years. [*TECO and WRCO approved 2/27/17 by the General Education Committee.*]

~Delete: HI 4358 Public History (TECO).

Approved 5-0-0-4.

- iii. ~New course: HI 3746 History of Traditional China (3 credits). World Group. Provides students with an overview of Chinese history before modern time. Through extensive reading, class discussion, and lecturing, students have a general understanding of the political structure, economic system, social framework, and ideologies of traditional China. Students understand why and how these systems developed over centuries and the legacy and impact of these systems on today's Chinese societies and people. Not open to students who have earned credit for HI 3745. Spring of odd years. [*GACO and WRCO approved 2/27/17 by the General Education Committee.*]

~Delete: HI 3745 History of Traditional China (GACO).

Approved 5-0-0-4.

e. Social Science:

- i. Anthropology/Sociology Minor: change requirements. *Approved 5-0-0-4.*
- ii. BS Environmental Planning: add EPL 3150, EPL 3270, and SO 3600 to the list of Supporting courses; remove AN 4410, GE 3310, and SO 4410 from the list of Supporting courses. *Approved 5-0-0-4.*
- iii. Sustainability minor, overseen by the Sustainability Council: add HIDI 1207 The American West (PPDI) to the Social and Economic Systems course list; add ESP 3200 Energy and Society to the Environmental Systems course list. *Quorum not reached.*
- iv. Hospitality Management Certificate: add TMP 2750 Introduction to Travel and tourism (GACO) to the lower-level course electives. *Approved 5-0-0-4.*
- v. Global Health Certificate: add new Certificate. *Postpone to 2/17 meeting.*

f. Social Work:

- i. New course: SW 2xxx Case Management and Advocacy (3 credits). *Postpone to 2/17 meeting.*
- ii. New course: SW 3xxx Diversity and Oppression (3 credits). *Postpone to 2/17 meeting.*
- iii. New course: SW 2xxx Professional Writing for Social Work (1 credit). *Postpone to 2/17 meeting.*
- iv. Child Welfare and Family Services minor: change requirements. *Postpone to 2/17 meeting.*
- v. ~SW 3340 Human Behavior and the Social Environment I and SW 3350 Human Behavior and the Social Environment II: combine into one four-credit course, SW 33xx Human Behavior and the Social Environment (4 credits). *Postpone to 2/17 meeting.*
~SW 3340 Human Behavior in the Social Environment I: delete course. *Postpone to 2/17 meeting.*
~SW 3350 Human Behavior in the Social Environment II: delete course. *Postpone to 2/17 meeting.*
- vi. SW 4550 Social Work Seminar (WRCO): change title to Social Work Integrative Seminar; change description to: Designed to encourage integration of student learning of current field experiences within a generalist social work practice framework. Provides opportunities to explore practicum experiences against a backdrop of social work theory and knowledge gained from liberal arts and social work courses. The intention is to foster the transition from role of student to professional. Transfer credit cannot be applied to the Seminar. For majors only. To be taken in the senior year. Springs. *Approved 5-0-0-4. [WRCO retained 2/27/17 by the General Education Committee.]*
- vii. SW 3250 Families, Schools, and Community: delete course. *Approved 5-0-0-4.*
- viii. SW 2500 Human Biology for Social Workers and the Social Sciences: delete course. *Postpone to 2/17 meeting.*
- ix. New course: SW 3xxx Professional Presentations in Social Work (1 credit). *Postpone to 2/17 meeting.*

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- x. SW 3510 Theory and Practice of Social Work Intervention I: change credits from 3 to 4.
Approved 5-0-0-4. New course number: SW 3610.

- g. Criminal Justice [All Criminal Justice Proposals *postponed to 2/17 meeting.*]
~New course: CJDI 1xxx Profiling Criminal Behavior (4 credits)
~CJ 3250 Management and Planning in Criminal Justice: delete course
~CJ 3300 Criminal Law in Literature: delete course

- h. Elementary Education and Youth Development:
BS Elementary Education: Change progression policy and catalog description.
Approved 5-0-0-4.

- i. Atmospheric Science and Chemistry:
 - i. New course: MT 1000 Introduction to Weather Community (1 credit). First-semester introduction to the meteorology major that helps students transition to the college environment. Introduces (1) meteorology faculty, staff, and resources; (2) ideas for success, study skills, critical thinking, work ethic, and professionalism; and (3) careers in meteorology, including forecasting, research, and broadcasting. Round-table discussions; presentations by students and faculty. Pass/No Pass. Falls. Open to Meteorology majors only. *Approved 5-0-0-4.*
 - ii. New course: MT 4460 Climate Dynamics (3 credits). Introduction to the mean thermodynamic state of the atmosphere and connections to transient weather phenomena, including zonal and eddy flow interactions, energy and momentum flux, troposphere-stratosphere interactions, and subseasonal-to-interannual atmospheric interactions with the cryosphere, hydrosphere, and pedosphere. Falls. *Prerequisite(s)*: MA 3500 and (MT 4320 or concurrent registration).
Approved 5-0-0-4.
 - iii. MT 4470 Micrometeorology: delete course. *Approved 5-0-0-4.*
 - iv. BS Meteorology: delete CH 2340 as a requirement; add MT 1000 and MT 4xxx Climate Dynamics as requirements. Change Catalog description and alter course sequence.
Approved 5-0-0-4.

- j. Psychology:
 - i. New course: PS 3115 Research Methods and Statistics I (4 credits). Experimental design and methodology. Laboratory exercises involving data collection and statistical analysis. Falls and Springs. *Prerequisite(s)*: PS 2010. *Approved 5-0-0-4.* [QRCO and TECO approved 2/27/17 by the General Education Committee.]
 - ii. New course: PS 3125 Research Methods and Statistics II (4 credits). An extension of Research Methods and Statistics I: the execution of original experimental designs and the consideration of various experimental design requirements and statistical analysis in several areas of Psychology. Falls and Springs. *Prerequisite(s)*: PS 3115. *Approved 5-0-0-4.* [WRCO approved 2/27/17 by the General Education Committee.]
 - iii. ~PS 2100 Measuring Behavior (TECO): delete course.
~PS 3140 Statistics in Psychology (QRCO): delete course. Last offering Fall 2017.
~PS 3150 Research Methods in Psychology (WRCO): delete course. Last offering Spring 2018.
~Replace the sequence of PS 2100, PS 3140, and PS 3150 with PS 3115 and PS 3125.
Approved 5-0-0-4.

- k. Languages and Linguistics:
 - i. ~SP 3080 Spanish for Criminal Justice I (DICO) (GACO): change level to SP 1xxx; change course description to: An introduction to the Spanish language within the Criminal Justice context. Emphasis on vocabulary building, basic grammar structures, cultural topics, and conversational scenarios in Spanish related to Criminal Justice environment. Change offering to: Falls. New course number: SP 1080. [DICO and GACO approved 2/27/17 by the General Education Committee.]

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- ~SP 3090 Spanish for Criminal Justice II (DICO) (GACO): change level to SP 1xxx; change course description to: A continuation of Spanish for Criminal Justice I. Change offering to: Springs. Change Prerequisite(s) to: SP 1080. New course number: SP 1090. [*DICO and GACO approved 2/27/17 by the General Education Committee.*]
 - ~SP 3080 Spanish for Criminal Justice I: delete course.
 - ~SP 3090 Spanish for Criminal Justice II: delete course.
- Approved 5-0-0-4.*

IV. Unfinished Business - Business conducted during the 2/17/17 meeting

- a. Health and Human Performance (postponed from electronic voting part 1):
New course: PE 2950 Territorial and Striking/Fielding Activities (3 credits). Professional Activity Course. Provides instruction on the elements of and addresses the principles and skills associated with striking and fielding and territorial activities. Activities are designed to prepare students to minimally perform, properly analyze, professionally instruct, and appropriately structure practice for participation and improvement of playing skills and tactical understanding. Falls. *Prerequisite(s)*: Physical Education majors in pre-Teacher Certification, Teacher Certification, pre- PE+HE Teacher Certification, and PE+HE Teacher Certification or Coaching minors only. *Approved 7-0-1-1.*
- b. English (postponed from electronic voting part 1 except IV.b.xiv which is new to the Committee):
 - i. ~EN 2500 Studies in English (WRCO): change to 1000 level; increase credits from 3 to 4. New course number: EN 1600 (QRCO) (WRCO). Not open to students who have earned credit for EN 2500.
 - ~EN 2560 Introduction to English Teaching: increase credits from 3 to 4. New course number: EN 2900. Not open to students who have earned credit for EN 2560.
 - ~EN 2610 Introduction to Film: increase credits from 3 to 4. New course number: EN 2360. Not open to students who have earned credit for EN 2610.
 - ~EN 2700 Creative Writing: increase credits from 3 to 4. New course number: EN 2710. Not open to students who have earned credit for EN 2700.
 - ~EN 3030 Practicum in Publication: increase credits from 3 to 4, repeatable up to 8 credits. New course number: EN 3050.
 - ~EN 3100 Fiction Workshop: increase credits from 3 to 4. New course number: EN 3105. Not open to students who have earned credit for EN 3100.
 - ~EN 3120 Advanced Composition: increase credits from 3 to 4. New course number: EN 3125. Not open to students who have earned credit for EN 3120.
 - ~EN 3130 Non-Fiction Workshop: increase credits from 3 to 4. New course number: EN 3135. Not open to students who have earned credit for EN 3130.
 - ~EN 3140 Poetry Workshop: increase credits from 3 to 4. New course number: EN 3145. Not open to students who have earned credit for EN 3140.
 - ~EN 3300 The Craft of Screenwriting: Reading and Writing Screenplays: increase credits from 3 to 4. New course number: EN 3305. Not open to students who have earned credit for EN 3300.
 - ~EN 3320 Literature into Film: increase credits from 3 to 4. New course number: EN 3325. Not open to students who have earned credit for EN 3320.
 - ~EN 3510 Currents in Global Literature (GACO): increase credits from 3 to 4. New course number: EN 3515. Not open to students who have earned credit for EN 3510. [*GACO retained 2/27/17 by General Education Committee.*]
 - ~EN 3590 The Filmmaker's Vision: An Introduction to Film Analysis: increase credits from 3 to 4. New course number: EN 3595. Not open to students who have earned credit for EN 3590.
 - ~EN 3680 Scriptwriting: increase credits from 3 to 4. New course number: EN 3685. Not open to students who have earned credit for EN 3680.
 - ~EN 3690 Critical Theory: increase credits from 3 to 4. New course number: EN 3695. Not open to students who have earned credit for EN 3690.
 - ~EN 3750 Topics in Literature and Film: increase credits from 3 to 4. New course number: EN 3755
 - ~EN 3760 Topics in Writing: increase credits from 3 to 4. New course number: EN 3765

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~EN 4025 Mysticism and Contemplation (INCO) (WECO): increase credits from 3 to 4. New course number: EN 4040. Not open to students who have earned credit for EN 4025. [*INCO and WECO retained 2/27/17 by General Education Committee.*]

~EN 4030 Advanced Poetry Workshop: increase credits from 3 to 4. New course number: EN 4035. Not open to students who have earned credit for EN 4030.

~EN 4150 Digitalit: Storytelling in the Digital Age (TECO): increase credits from 3 to 4. New course number: EN 4155. Not open to students who have earned credit for EN 4150. [*TECO retained 2/27/17 by General Education Committee.*]

~EN 4310 Teaching Writing in the Secondary School: increase credits from 3 to 4. New course number: EN 4315. Not open to students who have earned credit for EN 4310.

~EN 4550 Teaching Literature in the Secondary School: increase credits from 3 to 4. New course number: EN 4555. Not open to students who have earned credit for EN 4550.

~EN 4800 Single Author: increase credits from 3 to 4. New course number: EN 4805.

EN 2500 Studies in English (WRCO): change to 1000 level; increase credits from 3 to 4.

[duplicate; see first proposal above]

Approved 7-0-1-1.

- ii. Creative Writing minor: delete EN/ENDI English elective requirement; increase the total credits required from 15 to 16. *Approved 7-0-1-1.*
- iii. BA English, Writing Option: delete the Advanced Study in Literature and Film requirement. *Approved 7-0-1-1.*
- iv. BA English (no option): delete the English elective. *Approved 7-0-1-1.*
- v. BA English (including Teacher Certification and Writing Options): delete the Introductory English course requirement. *Approved 7-0-1-1.*
- vi. BA English (including Teacher Certification and Writing Options): delete LL 2000 Introduction to Language and Linguistics (QRCO) as a requirement. *Approved 7-0-1-1.*
- vii. Literature minor: reduce the required number of courses from five to four; adjust the balance of type of required courses; increase the total credits required from 15 to 16. *Approved 8-0-0-1.*
- viii. New course: EN 3420 Rethinking Medieval and Renaissance Literature (4 credits). Takes a contemplative approach to texts from the Anglo-Saxon, Anglo-Norman, Medieval, and Renaissance eras of English literary history. Students explore their pre-conceived notions of the medieval and Renaissance past to both “unlearn” and “learn.” Assignments require working creatively and critically with themes of love, fate, knowledge, power, and gender. Not open to students who have earned credit for EN 3611. Falls. (INCO) [*INCO approved 2/27/17 by the General Education Committee.*]
10. New course: EN 2440 Rethinking Early American Literature (4 credits). What is Early American literature? Where might we find it today? In an era increasingly defined as “global,” how durable and stable is the category of the nation in defining a literary tradition? We grapple with these questions as we examine American texts from the period of early colonization to the end of the Civil War. Not open to students who have earned credit for EN 3715. Falls. (DICO) (TECO) [*DICO and TECO approved 2/27/17 by the General Education Committee.*]
11. New course: EN 2460 Rethinking Modern American Literature (4 credits). Focuses on American literature from the period of the end of the Civil War through the present day, roughly 1865 through the present. Builds off of students’ preconceptions of modern American literature and analyses historical, national, and aesthetic constructions of the literary canon. Not open to

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students who have earned credit for EN 3720. Springs. [*DICO approved 2/27/17 by the General Education Committee.*]

12. New course: EN 2490 Rethinking Modern British Literature, 1660-1945 (4 credits). Focuses on British literature from 1660 through the mid-20th century. Builds off of students' preconceptions of modern British literature and analyses historical, national, and aesthetic constructions of the literary canon. Not open to students who have earned credit for EN 3621. Springs. (TECO). [*TECO approved 2/27/17 by the General Education Committee.*]

Approved 8-0-0-1.

- ix. New Course: EN 3040 Practicum in Production (2 or 4 credits). Advanced Study in Writing or Advanced Study in Literature/Film. Practical application of broadcast media production. Students work with local broadcast media, such as Pemi Baker Public Access television, or WPCR, Plymouth State's student-operated radio station. May be taken for a half semester (2 credits) or a full semester (4 credits). Repeatable for up to 4 credits. Falls and Springs. *Approved 8-0-0-1.*

- xiii. BA English (including Teacher Certification and Writing Options): revise the major and two options. *Approved 8-0-0-1.*

- xiv. ~Blanket Agreement: to permit students in our degree programs and minors prior to the 2017-2018 catalog to count the four-credit versions of any of the following courses in place of their three-credit versions for fulfilling the requirements of the relevant major/option/minors: EN 2560; EN 2610; EN 2700; EN 3030; EN 3100; EN 3120; EN 3130; EN 3140; EN 3300; EN 3320; EN 3510; EN 3590; EN 3680; EN 3690; EN 3750; EN 3760; EN 4025; EN 4030; EN 4150; EN 4310; EN 4550; EN 4800

~Blanket Agreement: To permit students in our degree programs and minors prior to the 2017-2018 catalog to count the new version of Studies in English in place of the existing three-credit version for fulfilling the requirements of the relevant major/options/minors: EN 2500 Studies in English (WRCO) and EN 1600 Studies in English (QRCO) (WRCO)

~Blanket Agreement: to permit students in our degree programs and minors prior to the 2017-2018 catalog to count the new four-credit (Rethinking) versions of our survey courses in British and American literatures in place of the existing (Currents) three-credit versions, for fulfilling the requirements of the relevant major/options/minors:

EN 2440 Rethinking Early American Literature (DICO) (TECO)

EN 2460 Rethinking Modern American Literature (DICO pending)

EN 3420 Rethinking Medieval and Renaissance British Literature (INCO)

EN 2490 Rethinking Modern British Literature, 1660-1945 (TECO)

Approved 8-0-0-1.

c. Elementary Education and Youth Development:

1. CD 1000 Introduction to Childhood Studies (TECO): change title to: Children and Youth in Schools and Community. Change course description to: Explores the various ways professionals can positively contribute to the lives of children and youth. Examines the roles and relationships of schools, communities, families, and professionals in education. Students are exposed to educational technologies that relate to managing learning activities, delivering materials to learners, and assessing learning through authentic assessment. Falls and Springs. *Approved 8-0-0-1. [TECO retained 2/27/17 by the General Education Committee.]*
2. ED 2350 Human Development: Children, Health, and Learning (WECO): change title; change course description. *Withdrawn by the Department.*
3. CD 3300 Creating Positive Learning Environments for Children: change title; change course description; change prerequisite(s). *Withdrawn by the Department.*
4. BS Youth Development and Education: change requirements of the major. *Approved 8-0-0-1.*
5. BS Elementary Education: change requirements. *Approved 8-0-0-1.*

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d. Executive Item (vote as one package):

1. MA 2700 Logic, Proofs, and Axiomatic Systems (WRCO): change description to: The study of formal logic is used to write rigorous proofs of mathematical statements. Concepts from set theory, relations, number theory, analysis, complex numbers, linear algebra, graph theory, and abstract algebra may be included. The variety of settings may vary each semester. Stresses development of proofs writing skills and includes techniques like direct proof, proof by contradictions, and induction. Students are expected to produce a portfolio of their work. Not open to students who have earned credit for MA 3110. Springs. Change Prerequisite(s) to: MA 2400 and (MA 2490 or MA 2550). [*WRCO retained 2/27/17 by the General Education Committee.*]
2. Delete courses not taught in the last 3 years:
AN 3190 Anthropology of the Pacific
AN 3220 Anthropology of Europe
AN 3300 North American Prehistory
CM 2510 Debate Team
ED 4800 Practicum in Integrated Arts
GE 4130 Topics in Physical Geography
PE 3300 Women and Sport Cultures (DICO) (WECO)
PO 3260 Model UN Lab
WS 3300 Women and Sport Cultures (DICO) (WECO)
4. Blanket Agreement: CM 4650 Communication Research Methods (QRCO) substitutes for CM 3650 Communication Research Methods (QRCO) for BA Communication Studies (both Options) following pre-2017-2018 Catalogs.
5. ~Blanket Agreement: to count CM 3950 Internship as an Advanced Study course for all BA Communication Studies (both Options) following pre-2017-2018 Catalogs.
~Blanket Agreement: to count CM 2991 Social Media Audience Engagement, CM 3300 Interactive Web Development, and CM 3940 Social Media: Technology and Culture as Advanced Study courses for all BA Communication Studies (both Options) following pre-2016-2017 Catalogs.
6. GE 3270 Introduction to Geographic Information Systems: delete prerequisite.
7. GE 3300 Introduction to Hydrology: change prerequisite(s) to: GE 2001 or ESP 2150.
Approved 8-0-0-1.

3. COBA request for handling of courses not offered in last three years. *Motion to table approved 8-0-0-1.*

e. Music, Theatre, and Dance

1. New course: MUDI 2xxx Sound Design for Multimedia (3 credits). Sound design is a fundamental aspect of nearly every form of digital media, from music production, film, television, web design, to video games. A complete guide to recording, editing, and designing one's own sound effects for multimedia is offered. Falls. (CTDI) *Motion to table approved 8-0-0-1. [CTDI approved 2/27/17 by the General Education Committee.]*

f. Social Work (postponed from Electronic Voting Part 2)

1. New course: SW 2300 Case Management and Advocacy (3 credits). Introduces students to the social work skills associated with case management: planning, seeking, advocating for and then monitoring services on behalf of individuals. Content is built on strength-based and person-in-environment frameworks which are the cornerstones of social work practice. Falls.
Approved 8-0-0-1.
2. New course: SW 3490 Diversity and Oppression (3 credits) Examines how difference is constructed at the individual, social, institutional, and societal levels leading to prejudice and oppression. Introduces difference with respect to race, sex/gender, sexual orientation, social class, age, religion, physicality, and disability. Provides students with an understanding of diversity and

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- a general knowledge of strategies to alleviate oppression and to empower the oppressed. Falls. *Approved 8-0-0-1.*
3. New course: SW 2400 Professional Writing for Social Work (1 credit). Introduces students to academic, professional, and self-reflective writing as it relates to the profession of social work. Emphasizes APA formatting, social work documentation, and professional communications. Offered over 8 weeks and required of all Social Work majors. Falls and Springs. *Prerequisite(s): Social Work majors only. Approved 8-0-0-1.*
 4. Child Welfare and Family Studies minor: change requirements. *Approved 8-0-0-1.*
 5. New Course: SW 3660 Human Behavior and the Social Environment (4 credits). Analyzes human behavior and the social environment from a “person-in-environment” or social systems framework. This analysis is designed to enhance and increase students’ potential for developing effective generalist social work practice. In addition to social work theory and philosophy, students integrate and apply knowledge from liberal arts courses in sociology, psychology, and human biology. Falls. *Approved 8-0-0-1.*
 6. SW 3340 Human Behavior and the Social Environment I: delete course
SW 3350 Human Behavior and the Social Environment II: delete course
Approved 8-0-0-1.
 7. SW 2500 Human Biology for Social Workers and the Social Sciences: delete course.
Approved 8-0-0-1.
 8. New Course: SW 3xxx Professional Presentations in Social Work (1 credit). *Withdrawn by Department.* They may seek a second experimental offering.
- g. Social Sciences (postponed from Electronic Voting Part 2)
1. Sustainability minor: Add HIDI 1207 to the Social and Economics Systems choices and add ESP 3200 to the Environmental Systems choices. *Approved 8-0-0-1.*
The Sustainability minor is overseen by the Sustainability Council. This proposal was approved by that count and signed by its chair. It was mistakenly listed under Social Sciences.
 2. New Certificate: Global Health. The Department amended the proposal to be a new academic minor. The minor requires 18-19 credits:
AN 2210 Cultural Anthropology (GACO)
AN/SO 3500 Illness, Wellness, and Healing (WECO)
Complete one course from:
BI 1110 Biological Science I (TECO)
HE 2300 Principles of Health (open to Health Education and Promotion majors only)
HE 2900 Disease, Safety, and Environment (WECO)
NR 2100 Foundations of Professional Nursing (open to Nursing majors only)
Society, Culture, and Policy – complete one course from:
BIDI 1400 Plagues and Peoples (PPDI)
GE 2002 Human Geography
PODI 1055 Humanitarianism: Working in the Global Community (PPDI)
PO 2020 Public Administration (DICO)
SO 2220 Foundations of Sociology (DICO)
Social Issues – complete two courses from:
AN 3600 Forensic Anthropology
AN 3900 Applied Anthropology
ESP 3550 Environment and Health (WECO)
HE 3700 Drug Behavior (WECO) *or* SO 3380 Drugs and Society (INCO)
HE 4100 Women’s Health Issues (WECO)
NR 4020 Global Health and Population-Based Health Care (GACO) (open to Nursing majors only)
PY 3325 Medical Ethics (INCO) (WECO)
SW 3500 Health and Society (GACO) (WECO)
Approved as amended 8-0-0-1.

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V. New Business

a. Cybersecurity Council/Computer Science:

1. New Council: Create the Cybersecurity Council which includes faculty from the Departments of Computer Science and Technology and of Criminal Justice, and a member of Information Technology Services.
2. New Minor: Cybersecurity minor, requires 16-17 credits
CS 2010 Computing Fundamentals (TECO)
CS 3420 Introduction to Cybersecurity
CJ 3015 Cybercrime
CJ 3400 Homeland Security
Complete one course from:
BU 3240 Information Technology
CJ/SO 2400 White Collar Crime
CJ 3000 Criminal Investigation
CS 2370 Introduction to Programming
CS 4420 Computer Security
CS 4520 CyberEthics (DICO) (INCO)

Approved 8-0-0-1.

b. Biological Sciences:

1. New Major: BS Cell and Molecular Biology (120 credits). *Approved 8-0-0-1.* Needs to be submitted to the Faculty.

c. Criminal Justice:

1. New Course: CJDI 1500 Profiling Criminal Behavior (4 credits). Applies mathematical and scientific principles to identify, understand, and predict aberrant human behavior. Students explore techniques of forensic science, forensic psychology, and geographic profiling to detect patterns, link cases, and make inferences regarding past and future behavior. Scientific evidence supporting profiling techniques are studied and critically analyzed. Falls and Springs. (SIDI). *Approved 8-0-0-1. [SIDI approved 2/27/17 by the General Education Committee.]*
2. CJ 2040 Criminal Adjudication: delete prerequisite. *Approved 8-0-0-1.*
3. CJ 3040 Race, Class, Crime, and Justice: change prerequisite(s) to: Junior or Senior status. *Approved 8-0-0-1. [DICO approved 2/27/17 by the General Education Committee.]* New course number: CJ 3070.
4. CJ/SO 3080 Juvenile Delinquency: Change course description. Change course offering; drop prerequisite(s). Missing Social Science Department votes and signature. *Postpone to next electronic vote.*
5. CJ/SO 3090 Criminology: delete prerequisite(s). Missing Social Science Department votes and signature. *Postpone to next electronic vote.*
6. CJ 3500 Women and Crime: delete prerequisite(s). *Approved 8-0-0-1. [DICO and GACO were approved 2/27/17 by the General Education Committee.]* New course number: CJ 3510.
7. CJ 3710 Topics in Criminal Justice: change credits from 3 to 1-4; delete prerequisite(s); change the limit of repeatability from 9 to 12 credits. Amended at the meeting to not include “or with Instructor Permission”. *Approved as amended 8-0-0-1.* New course number: CJ 3720.
8. CJ 3250 Management and Planning in Criminal Justice: delete course. *Approved 8-0-0-1.*
9. New Course: CJ 3015 Cybercrime (4 credits). Introduces students to the nature and extent of cybercrime and the response of the criminal justice system. Employs past and present cybercrime cases as a pathway to show how theories (both micro/macro-level) of crime are applied. Major theories can be re-developed and applied to cybercrime. Students develop and explore different strategies for future law enforcement. Spring of odd years.
10. BA Criminal Justice: add CJ 3015 Cybercrime to Major Elective Part A group. *Approved 8-0-0-1.*
11. CJ 3300 Criminal Law in Literature: delete course. *Approved 8-0-0-1.*

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12. New Course: CJ 3600 Restorative Justice Practice with Youth (4 credits). An examination of restorative justice applications in the juvenile justice system. Covers the fundamentals of restorative justice, theoretically and in practice with an emphasis on use in prevention programs, community-based intervention and institutional settings. Includes a 10-hour field observation/participation component in an approved setting outside of class, arranged individually with the instructor. Spring of even years.
13. BA Criminal Justice: add CJ 3600 Restorative Justice Practice with Youth to Major Elective Part A group.

Approved 8-0-0-1.

14. CJ 3010 Forensic Science (3 credits): delete course
CJ 3030 Forensic Science Laboratory (1 credit): delete course

Approved 8-0-0-1.

15. New Course: CJ 3025 Forensic Science (4 credits). A presentation of the techniques, skills and limitations of the modern crime laboratory. Discussions of the recognition, collection, preservation, and analysis of physical evidence. Emphasis on the nature of physical evidence and the limitations that technology and present knowledge impose on characterization. Experiments involving DNA, fingerprinting, shoe impressions, arson, firearms, hair and fabric analysis involving modern technology like GC-MS, FTIR. Springs. *Approved 8-0-0-1.*
16. BA Criminal Justice: add CJ 3025 Forensic Science (4 credits) to Major Elective Part A group. *Approved 8-0-0-1.*

d. Justice and Security Cluster (?)

1. New Course: JS 3xxx Special Topics in Justice and Security (1-4 credits). Participants work in interdisciplinary teams to identify and analyze complex societal challenges and present ideas for innovations that can be developed and realized to provide lasting benefits and values. Exchanging knowledge between community partners, students, and instructors from various disciplines is a fundamental component. May be repeated, but for no more than 8 credits on the same topic.

e. Education, Democracy and Social Change Cluster (?)

1. New Course: EDSC 3xxx Special Topics I Education, Democracy and Social Change

f. Justice and Security Cluster and Education, Democracy and Social Change Cluster (?)

1. New Cluster Certificate: Welfare and Justice for Children and Youth

No structure exists yet for clusters to “house” anything. Missing ITS communication, library communication, communication with affected departments.

Discussion on agenda items d, e, and f:

We need a plan that will serve all departments.

Cluster Guides had asked to attend Curriculum Committee meetings. Three Guides attended the October 21, 2016 Curriculum Committee meeting and they were invited to attend for the rest of the academic year, except February because the agenda is so busy. We have announced at Faculty meetings that the Guides have been invited to our meetings.

We need to clarify what we mean by ‘certificate’ – within Clusters; professional Certificates.

Tool kit of courses

What does it mean to have these different courses?

Not sure that timing will allow us to move cautiously into this new world.

Interdisciplinary councils have built small curricular programs.

We’re getting our first idea of what Cluster courses may be like.

Putting any Cluster proposals on our February agenda was difficult.

Cluster Guides have had retreats but the Curriculum Committee has not had retreats.

Put framework in place in order to build Cluster courses/programs.

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This will change how we do business.

Ross Humer is suggesting presenting a cluster project. Activity based projects. This is the time to try it out.

But they are not a curricular proposal. Curricula proposals come from a group of faculty.

There is no governance structure for Clusters.

We think cluster courses will come before the structure is in place.

Faculty control the curriculum. There does need to be a process.

How do you put something like this into a catalog?

The Welfare and Justice for Children and Youth Certificate proposal was signed by the Dean and three Cluster Guides. However, they were not elected by the faculty as the members of the Curriculum Committee are.

We want to be responsible and receptive, not reactive.

How do we create a process?

How should we proceed?

Should we table proposals until we have a procedure/process?

The Criminal Justice Department could use CJ 3710 Topics in Criminal Justice to offer and get started with Cluster programs.

A council could be created.

Incremental transition may be beneficial.

Hard to get all our work done with all the changes.

They want a certificate because it is tied to a skills base.

We have a market now in NH for this certificate.

Also reach out to community partners and meet their needs.

The Academic Deans, the Dean of Enrollment Management, and the Director of Financial Aid are meeting to discuss certificates.

We have been asking for flexibility. We should be flexible with course enrollment numbers.

Can a certificate be overseen by a council? Councils oversee minors.

What would the certificate do for the student? This was not included in the proposal.

What is the goal of having certificates?

What is the purpose of having certificate programs?

Part of the justification on the proposal form was about partnerships; why the certificate is good for the students; learner outcomes.

Communication with departments about using their courses?

Cluster courses will be owned by Clusters or just be Cluster courses?

They have a template; courses owned by two different clusters.

Interested in hearing arguments for either—discipline or cluster.

If it is the same course, with two different Clusters, how would the student choose?

Pros and cons for framing it.

Really need conversation with Cluster Guides.

When put it into practice, it may not work.

Certificate with council—explain justification.

Use current topics courses in each department.

Opportunity to do experimental courses, practice work.

Minor does not give enough skills; certificate does; e.g., DHHS need for workers

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Agenda items d, e, and f above were withdrawn. They may be resubmitted for the February 22nd electronic voting.

VI. Discussion (as time permits):

- a. Certificates (See Appendix A for information.)
We need to make a plan to be productive this spring. Perhaps have a working group of members of the Curriculum Committee to work with Cluster Guides.
We need to finish by-laws and experimental course procedures; vote March 17th
Certificate issues will wait for the meeting that the Academic Deans, the Dean of Enrollment Management, and the Director of Financial Aid are having.
- b. Double-counting Directions for General Education and minors
This needs to be clarified. Where is the language that allows Directions courses to part of the requirements of a minor?
- c. Planning and Action Items to move forward with Clusters and curriculum, bylaw changes, and experimental course procedures for March meeting.
Hilary and Cynthia will work with Cluster Guides; list the issues; set up retreat/faculty forum.
The session that was offered November 30th by the Cluster Guides and the General Education Committee was a good listening session. Should we do one at the end of March? It needs to be carefully planned; it can't be like the November 30th meeting. Perhaps offer, Here are some big questions.

VII. Reports – due to the lateness of the hour, these reports were not given

- a. General Education Committee
- b. Council of Educator Preparation
- c. Steering Committee

The meeting adjourned at 6:30 pm.

The Curriculum Committee meets on the third Friday of the month from 2:30 until 5:00 pm in the Student Senate room (HUB 119). Proposals need to reach the Chair 10 days prior to the meeting. Their next meeting is Friday, **March 17, 2017 at 2:30 pm** in the **Tower Room of Lamson Library**.

Respectfully submitted,

Mary E. Campbell, Scribe
Director of Curriculum Support

<http://www.plymouth.edu/committee/faculty/faculty-committees-and-appointed-groups/curriculum/forms-and-documents/> links to the Curriculum Committee **Forms** and the following documents:

- New Program Approval Process from the Provost's Office
- PSU Syllabus Checklist

A new syllabus should accompany a Curriculum Change proposal when the level of a course is changing upward (e.g., 1000 to 2000, 2000 level to 3000, 3000 level to 4000).
Approved December 20, 2013, 5-0-3-3.

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These minutes were approved as presented on March 17, 2017.