ATOEC
Tuesday, April 11, 2017
3:30-5:00 pm, HUB119
Minutes

1) Approve February Minutes (No March meeting) - Approved
2) Attendance: Lynn Johnson; Robyn Parker; Robin DeRosa; JoAnn Guilmet; Zhizhang Shen; Liesl Lindley

3) Old Business:
   a. Bylaw Change Proposal status – Motion passed (April 2017)
   b. Online/Distance Learning Policy Review Committee Update/Status Report – JoAnn Guilmett
      i.
   c. Meeting with Elaine Allard - Report – Lynn Johnson
      i. Discussed recent Open Lab survey that was sent to faculty and that ATOEC had discussed the possibility of sending out. Talked about how we can prevent duplication of efforts
      ii. Discussed need for future conversations between the Library and Academic Support Services and ATOEC and as ATOEC reviews and revises its functions this should be considered
      iii. Discussed the possibility of showcasing how academic technology is being used in the classroom in the Library
      iv. Future discussions will take place

4) New Business:
   a. 2017 Academic Technology Institute (ATI)
      i. Final Ambassadors are being selected for the 2017 ATI
      ii. Dates:
   b. New/Modified Technology-Enhanced Space proposal process
   c. Moodle Course Retention (See Attached)
   d. Election Results 2017-2018

Next Meeting: Scheduled: Tuesday, May 9th
Moodle Course Retention Recommendation

Presently, we have no predefined limit on how long we will retain past course data in Moodle. This presents a problem because leaving it indefinitely presents a recurring cost to PSU in the following areas:

- Overall disk storage continues to increase over time for data that is not accessed
- We continue to back-up the same data many times over through the years
- Time to recovery in the event of a significant problem is increased as the size increases
- Increases the time required to perform major Moodle upgrades due to the sheer number of courses that must be backwardly maintained.

I am proposing the we implement a retention policy for old Moodle course data of 3 years to alleviate those impacts. As it stands today, we have 5 and one half years of courses and associated data.

Ted

Ted Wisniewski
Director of Technology Services
Information Technology Services
Plymouth State University
ATOEC Committee 2017-2018 - Faculty Members

Robin DeRosa (2015-2018)
Michael Davidson (3 years)
Wilson Garcia (2017-2020)
Lynn Johnson (2017-2020)
Mary Beth Ray (2016-2019)
Francis Williams (2015-2018)
Christin Wixson (2016-2019)
Observer: TBA

(2015-2018) – Kathy Patenaude (Anil Waghe replacement)