Curriculum Committee

December 15, 2017 – Student Senate Room (HUB 119)

MINUTES

<u>Present:</u> Kyle W. Burke (left at 4:45 pm), Mary E. Campbell (consultant, non-voting), Patricia A. Cantor (arrived 3 pm), Scott R. Coykendall, Christina A. Flanders, Tonya B. LaBrosse (Registrar), David A. Mackey, Kathleen J. Patenaude, Sarah L. Robertson (Associate Registrar and Degree Auditor, non-voting), Hilary K. Swank (Chair), Christie L. Sweeney, Roxana Wright (nine voting members)
<u>Excused:</u> Sarah D. Parrish (new faculty observer, non-voting), Cynthia W. Vascak
<u>Vacant:</u> one student member
<u>Presenters of Proposals:</u>   Whitney Howarth, Laura Tilghman
<u>Guests:</u> Crystal L. Gaff, Director of Financial Aid; Rik Pfenninger

Note: Unless otherwise indicated, all curriculum changes noted below will become effective with the 2018-2019 edition of the Academic Catalog.

Hilary Swank called the meeting to order at 2:30 pm. She reported than an updated agenda had been distributed before the meeting due to electronic voting that occurred the evening before.

I.   Approval of November 17, 2017 minutes. V.a.i. EN 1200: change "Approved 7-0-0-2, contingent that this change will not require students to take an extra credit in their programs" to: Approved 7-0-0-2, only take effect if the General Education program does not increase in total minimum credits". Strike: "This proposal needs to be submitted to the Faculty." The minutes were *approved as amended 7-0-2-0.*

II. Electronic Business Voting Closed End of Day 12/13 (Wednesday); (link to voting and proposals in Google Drive:
https://drive.google.com/drive/folders/0B4bMxBGvfLQaMmNqVklpV3IyelE

a. <u>College of Business Administration</u>
    i.   Change prereqs on 14 courses as indicated. *Approved 8-0-0-1.*
    ii. Delete MBA in Health Care Administration. *Approved 8-0-0-1.*
    iii. Change the name of the Masters in Business Administration in General Management program to Masters in Business Administration. [*Postponed to 12/15/17*]
    iv. BU 4090 Current Topics in Business (3 credits): change credits to 1-4. *Approved 7-0-1-1.* New course number is: 4091
    v.   Blanket Agreement: Substitute EC 2550 or EC 2560 for EC 2000 in Business Administration minor. [*Postponed to 12/15/2017*]

b. <u>Health and Human Performance</u>
    i.   AT 3015 Clinical Integration: change corequisite of AT 3760 to prerequisite of AT 2750. *Approved 8-0-0-1.*

c. <u>Educational Leadership, Learning and Curriculum</u>
    i.   Eliminate EP 7040 from GACS in Educational Leadership-Superintendent. *Approved 8-0-0-1.*

d. Social Science
   i. New Course: SO 3040 Disaster, Crisis, and Chaos (4 credits). Disasters are social events that reflect the inner workings of our communities, our governments, and our lives. Who recovers from a disaster and who suffers the most is determined by social, economic, political, and cultural forces. Uses an applied, project-based approach to explore these "human dimensions" of disaster, with special focus on conflict, social vulnerability, environmental justice, and risk. Spring of even years. *Approved 6-0-2-1*

e. Criminal Justice
   i. Blanket Agreement: For CJ majors following pre-2017-2018 Catalogs, CJ 3510 Women and Crime substitutes for CJ 3500 Women and Crime. *Approved 8-0-0-1.*
   ii. Blanket Agreement: For Criminal Justice majors following pre-2017-2018 Catalogs, CJ 3070 Race, Class, Crime, and Justice substitutes for CJ 3040 Race, Class, Crime, and Justice. *Approved 8-0-0-1.*

f. Nursing
   i. Redistribute ATI fees to spread over 7 payments instead of 4. *Approved 6-0-0-3.*

g. Mathematics
   i. Change the course offering of MA 3460 History of Mathematics (GAC0) (WRCO) from every fall to ODD SPRINGS. Not necessary to submit to the Curriculum Committee.
   ii. BS Mathematics: change the "No Option" description to "Mathematics Option."
   ~Remove MA 3200 Discrete Mathematics from the requirements for the No Option program and add it to the list of Mathematics Electives.
   ~The No Option program currently requires students take at least one of: CS 2370 Introduction to Programming, CS 2400 Scientific Programming, or CS 2470 Systems Programming in C/C++. We would like to add CS 2010 Computing Fundamentals to the approved list and require two courses from the list.
   Approved 8-0-0-1.

h. Computer Science & Technology
   i. CS 3720 System Analysis and Design: change prerequisite(s) to: (CS 3600 or CS 3690), (CS 2381 or CS 3240), and Junior status. *Approved 6-0-0-3.*
   ii. CS 3820 Human Computer Interaction: change prerequisite(s) to: CS 2370. *Approved 7-0-0-2.*
   iii. CS 4400 Computer Networks and Protocols: change prerequisite(s) to: CS 2370 and CS 3240. *Approved 7-0-0-2.*
   iv. CS 4420 Computer Security: change prerequisite(s) to: CS 2370, CS 3240, and CS 3600. *Approved 7-0-0-2.*

I Languages and Linguistics
   i. New course: LLDI 2550 Cross-Cultural Communication (3 credits). With the advancement of technology and the internet, cross-cultural interaction has become a necessity in people's lives. Uses research to explain what happens when people from different cultural and linguistic backgrounds interact in everyday and professional settings. Students are challenged to think critically about how "taken-for-granted" ways of thinking, active, and interacting are culturally

specific. Falls and Springs. (SSDI) *Approved 7-0-0-2.* [SSDI approved December 11th by the General Education Committee.]

    iii. New course: FR 3160 Issues in Contemporary French Society (3 credits). A critical study of the most pressing social and cultural issues in contemporary French society. Examines questions of identity, education, religion, immigration, and urbanization. Conducted in French. Unscheduled. Prerequisite(s): advanced level of French or permission of the instructor. *Approved 5-1-2-1.*

    iv. New course: FR 3170 The Francophone World (3 credits). Students discover the diversity of the countries and cultures where French is spoken around the world. Examines "la francophonie" through sociohistorical, culture, political, and linguistic perspectives. Emphasizes the regions of West Africa, the Maghreb, and the Caribbean. Conducted in French. Unscheduled. Prerequisite(s): advanced level of French or permission of instructor. *Approved 5-1-2-1.*

j.   Music, Theatre, and Dance
    i. New course: MU 2320 Introduction to Music Composition (1 credit). An open-ended, student-centered exploration of basic concepts of music creation in a seminar format. No limitations regarding genres, styles, or level of familiarity with music notation. Repeatable for a maximum of 4 credits. Fall and Springs. *Approved 7-0-0-2, pending signature of Dean.*

k.   Environmental Science and Policy
    1. Experimental Project course: IS 2030 Multidisciplinary Approach to Conservation of a Rare Migratory Bird (1 credit). [*Postponed to 12/15/2017 meeting*]

III. Unfinished Business (all postponed from online voting)

a.   College of Business Administration
    i. Change the name of the Masters in Business Administration in General Management program to Masters in Business Administration. *Motion to table approved 8-0-0-1.*

    ii. Blanket Agreement: Give current students in the Business Administration minor program the option of fulfilling the three-credit economics requirement with one of three courses: EC 2000 Survey of Modern Economics, EC 2550 Macroeconomics, or EC 2560 Microeconomics. *Motion to table approved 8-0-0-1.*

b.   Environmental Science and Policy
    i. Experimental course: IS 2030 Multidisciplinary Approach to Conservation of a Rare Migratory Bird (1 credit). For this cluster project course, students participate in initiatives designed to raise awareness about the complexity of conservation issues related to the Bicknell's thrush in its breeding and winter habitat. Students create artifacts and reflective writings inspired about the challenges of conserving a migratory bird in two different forested habitats, the northeastern US and the island of Hispaniola. Spring 2018. *Not approved by a vote of 0-6-2-1.*

c.   Interdisciplinary Studies
    i. Create new discipline: IDS.
      IS 2225 Introduction to Interdisciplinary Studies (TECO): change discipline to IDS
      IS 4425 Interdisciplinary Studies Senior Seminar (INCO) (WRCO): change discipline to IDS

Pending new courses (Practicum in Interdisciplinary Studies; Internship in Interdisciplinary Studies; Independent Study in Interdisciplinary Studies): discipline would be IDS.

At the last meeting the committee recommended the code IP with an abbreviation in banner of "IDS Prog" to distinguish it from the IS code and abbreviation. Robin DeRosa agreed with the recommendation:

Hi Hilary,

I am attaching a deletion form for IS3005 (sorry—we thought checking off the delete box on the other forms was enough to get rid of this one). IP sounds like a fine code, and it's fine to have it go into effect in Fall (we tried to rush it earlier since I will be on sabbatical in Fall and I was a bit concerned that nobody will be here to deal with complications that might emerge, but this is just fine).

Thanks again for all of your help with these complicated proposals!

The motion for a vote is: To approve a new discipline code IP for the Interdisciplinary Studies Program, with an abbreviation of "IDS Prog" in Banner and to approve changing the following courses to the IP discipline code:

IS 2225 Introduction to Interdisciplinary Studies (TECO)
IS 4425 Interdisciplinary Studies Senior Seminar (INCO) (WRCO)
New courses: Practicum in Interdisciplinary Studies, Independent Study in Interdisciplinary Studies.
Pending new course: Internship in Interdisciplinary Studies.
Approved 8-0-0-1.

ii. ~New Course: IP 3100 Internship in Interdisciplinary Studies (1-12 credits). Students engage in a work program to apply, in a practical manner, knowledge gained from their academic coursework; the chosen site must be related to their Interdisciplinary Studies program. Placements and supervision are handled by the PSU Internship Office. Pass/No Pass. Repeatable for up to 12 credits. Prerequisite(s): Interdisciplinary Studies majors only.
~IS 3005 Interdisciplinary Studies Practicum: delete course
Approved 8-0-0-1 9 (electronic vote).

d. <u>Social Sciences and History, Philosophy, and Social Studies Education</u>
   i. Experimental Project course: IS 3080 Welcoming Immigrants to New Hampshire: Cross-cultural Fieldwork (2 credits). This interdisciplinary project course examines themes of migration, history, culture, and identity. Students engage in project-based learning in partnership with local New Hampshire refugee resettlement and immigrant service providers. Students obtain real-world experience in the field, and use historical and anthropological methods to design culturally appropriate materials, projects, and assessment instruments in collaboration with immigrants and service providers. Requires minimum 10 hours on site (Concord, NH or other locations off-campus), not including travel time. Pass/No Pass. Spring 2018. Prerequisite(s): permission of instructor. *Approved 9-0-0-0.*

IV. New Business
   a. None.

V. Discussion

a. Internships and Projects through Center for Business and Community Partnerships (Guests: Ben Amsden and Jess Morel) – postponed

b. Committee's Role in URI
   The committee discussed URI. There are some unknowns about the process which seems to still be evolving, and new information coming out from the administration. Some in attendance at the chairs meeting recently felt the URI process and goals were shifting again. The takeaway from that meeting was to come up with 4 or 5 good ideas for each cluster. Still unclear on when we will know the outcome of good ideas submitted or who will be reviewing them. Should the curriculum have a role in the URI process?

   The committee was in agreement that faculty as well as the Curriculum Committee would benefit from knowing about new programs in advance. In light of the lengthy Robotics discussion and busy agendas coming up, knowing what is coming would be helpful for planning.

   The URI process seems less focused on the financial data, which has not always been very useful. Does that mean the curriculum committee should not ask questions about market analysis, anticipated numbers, finances, etc. when reviewing new programs?

   The committee discussed the original program review process. It's unclear if this is still going on, or what cycle programs are on for review.

   How many new programs are coming in September 2018? This timeframe is for the Admissions recruiting cycle – they start recruiting in October, hence September deadline for new programs. Depending on the volume of new programs, the committee is unsure of what the time commitment will be needed as September is normally not a busy month for the committee. Also need to know programs being deleted in a timely manner as well so PSU is not advertising programs being eliminated.

c. Cluster Connect (from Sarah Parrish) – postponed

d. Can Toolkit courses be required?
   Can Toolkit courses be required for majors or minors? At this time, Toolkits are coming for approval as experimental courses, an opportunity to try them out – so they cannot be required as experimental courses. But they could be required if not experimental. The committee discussed possibly having students earn 2 credit in various Toolkit course options during the summer bridge program, essentially skills needed in their anticipated major.

e. Clusters and Curriculum
   The committee discussed clusters and curriculum. Questions such as, can a cluster own a course? Should we give guidance on a cluster designation? Should there be separate cluster codes or one that encompasses all? What happens if cluster names change? Are we creating silos with clusters? The committee does not want to impede innovation but there are still questions and procedures to be determined. The committee is going to continue to use the IS designation for multi-disciplinary or inter-disciplinary courses. If there is a cluster degree developed, they will likely not want to use the IS designation but a cluster code for their curriculum. Again, knowing in advance would be good so we can prepare. As clusters are developing, the committee needs to

know their structure for approval and voting. Dr. Swank will prepare message to deans and faculty, as well as communicate with TLT.

    f.   Non-Traditional Pre-reqs (from Roxana) - postponed
    g.   Disseminating Information about Directions Courses and Minors - postponed

VI. Reports

a. *General Education Committee.* Met November 27th. Approved HE 3xxx Epidemiology and EBM as GACO, QRCO, WRCO; approved EN 21xx The Story as SSDI. Discussed and met with the newly appointed INCO Task Force. Discussed the result of the Forum on four credit courses. Welcomed Cathie LeBlanc as the new General Education Coordinator. Hosted a Community Forum on December 8th to present and discuss Themed Gen Ed. Met December 11th. Approved LLDI 2500 Cross Cultural Communication as SSDI; Approved HIDI 1360 A Mockingbird's Song: Race, Class, and Identity in American as SSDI. Discussed the result of the Forum.

b. *Council of Educator Preparation.* Did not meet in December. Will have a retreat the first week of January 2018,

c. *Steering Committee*

VI. Adjourn. The meeting adjourned at 5:20 pm.

The Curriculum Committee meets during the academic years on the third Friday of the month from 2.30 until 5 pm in the Student Senate room (HUB 119). Proposals need to reach the Chair 10 days prior to the meeting. Their next meeting is Friday, **February 16, 2018** at **2:30 pm** in the Student Senate Room (HUB **119)**.

                        Respectfully submitted,

                        Mary E. Campbell, Scribe
                        Sarah L. Robertson, Scribe

These minutes were approved as written on February 16, 2018.