# Plymouth State University

# Curriculum Committee

# October 19, 2018

# 2:30 p.m.

# HUB 109

**MINUTES**

Present: Mary Campbell (Director of Curriculum Support, non-voting), Tonya LaBrosse (Registrar, non-voting) Gail Mears (Associate Provost, non-voting) Jeremey Heidenreich (observer, non-voting) Scott Coykendall (Chair), Liz Ahl, Pat Cantor, Dave Mackey, Roxana Wright, Mary Earick, Jonathan Couser (seven voting members present)

Excused: Christie Sweeney, Kyle Burke

Presenter of Proposals: Meg Petersen, Zhizhang Shen, Cheryl Baker, Kimberly Ritchie, Social Science

Vacant: one student member

Scott Coykendall, Chair, called the meeting to order at 2:30 p.m.

1. Approval of the Meeting Minutes from September 21 (see Curriculum Committee Google Drive, [October folder](https://drive.google.com/open?id=1k2cSsd0YB9Z9DcfkxLq3Hax1y3V8vKyBhA7PoxXcZGs)).

## Minutes Approved

1. Introduce new members: *Mary Earick & Jonathan Couser*
2. Electronic Business:
   1. HHP/AHS
      1. Approve new course AHS 3xxx Pre-Professional Sports Medicine

## Passed in electronic voting 8-0-0-1

* 1. Communication Studies
     1. Approve new course CMDI 1xxx Creativity and the Digital World

## Passed in electronic voting 5-0-0-4 pending signatures

* + 1. Delete CMDI 1200 Web Expressions

## Passed in electronic voting 8-0-0-1

* 1. History
     1. Approve experimental course HIDI 1xxx The Deep Roots of Black Lives Matter: Exploring African-American History

## Passed in electronic voting 6-0-0-3

* + 1. Approve experimental course HIDI 1xxx Magic, Then and Now

## Passed in electronic voting 6-0-0-3

* 1. Women’s Studies
     1. To add HI3220 Sex, Slavery, and Empire to the “pick list” of the Women’s Studies minor

## Passed in electronic voting 8-0-0-1

1. New Business:

# COMPUTER SCIENCE

* + 1. Delete CS1170 Computing Technology in Criminal Justice [see files with filename prefix “01\_”]

***Approved 7-0-0-2***

# ENVIRONMENTAL SCIENCE & POLICY

* + 1. Change ESP 4300 from 3 to 4 credits and modify catalog description [see files with filename prefix “02\_”]
    2. Revise catalog description of ESP 5160 [see files with filename prefix “03\_”] **(awaiting signature from MS ESP Program Coordinator, Mark Green)**

# SOCIAL SCIENCE – Anthropology/ Sociology

* + 1. Approve blanket agreements for AN and SO courses [see files with filename prefix “04\_”]

***Approved 7-0-0-2***

* 1. **ART** (Kimberly Ritchie will attend to answer questions)

Note that the Art department did not appoint an overall Discipline Coordinator or Chair for 2018-19 so forms are signed by “area” coordinators or notated with “No Art Department Chair”.

All files for this package are in the [ART subfolder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE). There are three supporting documents in the ART subfolder that address the overall changes.

* + 1. To approve a new course AR 4xxx Visual Studies Studio Practicum [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “1.”]

***Approved 7-0-0-2***

* + 1. To approve a new course AR 4xxx Visual Studies Studio Capstone [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “2.”]

***Approved 7-0-0-2***

* + 1. To approve a new course AR 2xxx Professional Practice: 2D Presentation [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “3.”]

***Approved 7-0-0-2***

* + 1. To approve a new course AR 3xxx Professional Practice: Career Preparation in Art [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “4.”]

***Approved 7-0-0-2***

* + 1. To delete the course Professional Practice Seminar proposed last year [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “7.” and “Visual Studies Curriculum Planning Guide”]

***Approved 7-0-0-2***

* + 1. Change course titles for AR 2520, 3520, 4070, and 4560 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “12.”]

***Approved 7-0-0-2***

* + 1. Change course description for AR 2520 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “13.”]

***Approved 7-0-0-2***

* + 1. Change course description for AR 4560 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “14.”]

***Approved 7-0-0-2***

* + 1. Change credits for AR 3520 from 3 to 4 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “16.”]
    2. Change credits for AR 4070 from 3 to 4 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “17.”]
    3. Change credits for AR 4560 from 3 to 4 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “18.”]
    4. Revise the Drawing minor [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “19.”]
    5. Approve a blanket agreement [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “20.”]
    6. Change course titles for AR 3110, 3120, 4080, and 4510 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “21.”]

***Approved 7-0-0-2***

* + 1. Change course description for AR 3010 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “22.”]

***Approved 7-0-0-2***

* + 1. Change course description for AR 3120 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “23.”]

***Approved 7-0-0-2***

* + 1. Change course description for AR 4080 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “24.”]

***Approved 7-0-0-2***

* + 1. Change course description for AR 4510 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “25.”]

***Approved 7-0-0-2***

* + 1. Change credits for AR 3010 from 3 to 4 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “26.”]
    2. Change credits for AR 3120 from 3 to 4 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “27.”]
    3. Change credits for AR 4080 from 3 to 4 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “28.”]
    4. Change credits for AR 4510 from 3 to 4 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “29.”]
    5. Revise the Painting minor [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “30.”]
    6. Delete AR 3040 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “31.”]

***Approved 7-0-0-2***

* + 1. Change course description for AR 3295 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “32.”]

***Approved 7-0-0-2***

* + 1. Change course description for AR 3325 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “33.”]

***Approved 7-0-0-2***

* + 1. Change course titles for AR 3295, 3325, 4325, and 4525 [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “34.”]

***Approved 7-0-0-2***

* + 1. Revise the Visual Studies option requirements [see files in [ART folder](https://drive.google.com/open?id=1q0NbB5u8i1Ll4TpOhzloEl0hyoun8tKE) with filename prefix “35.”]

**OLD docs/folder delete art history electives- *Approved 7-0-0-2***

***ART: Table items ix - xiv & xix - xxiii (9-14 & 19-23)***

1. Discussion:
   1. PSU Program Review (Cheryl Baker will attend) See [*Draft* PSU Program Review Template](https://drive.google.com/open?id=1tcEQ0sYDF4onjmpUcHEEW0aNMoyJta8O).

There is a need to restart program self-studies. The university is currently 3 years behind. Self-studies are required to be included in the NEASC report. Accrediting bodies also request student demographic data. Program Review is not intended to be a vehicle keep or remove programs, but a tool to provide data to faculty.

Possible ways to recreate/ revise the process collaboratively without further postponement: Establish a task force to propose to the Steering Committee for further development.

* 1. Follow up on Prior Learning Assessment work from this summer (Meg Petersen from the Academic Affairs Committee will attend).

Academic Affairs should create the policy.

The process through which students apply for PLA should go through Admissions.

Curriculum Committee might handle which courses should be substituted for experience.

* 1. Preview of [new cluster Math major](https://drive.google.com/open?id=1LauTu6IK4o9G1XkSJdiDdZMYGYlSRi7E)

Emma Wright and Justin Wright spoke to the proposal for a Computational and Applied Mathematical Sciences (CAMS) major. At its core, this is an interdisciplinary mathematics program that emphasizes computer science and data gathering. Combining mathematics with computer science gives students the practical skills necessary to address real world problems. Students in CAMS will also complete 16-22 credits in an approved discipline of their choice.

A consideration in developing this model is that it is currently very difficult for students to earn a double major in mathematics and any of the other STEM disciplines. While the CAMS program will not be a double major, it would allow students a way to focus on the courses and skills most associated with jobs in the science, engineering and innovative industries.

Students would have flexibility in this program because it is interdisciplinary. Also, if a student started in this program and subsequently decided it wasn’t what they wanted, they could convert to a regular math major, as long as they decided by their junior year. It was noted that other programs, nursing and meteorology for example, are challenging programs and there is no ‘fail safe’ for those programs. If the CAMS program is needed and valuable, and if we can get students to enroll, then why consider a ‘fail safe’? The rigor and integrity of the program has to be balanced with cost considerations for the student if they were to change their major.

Similar programs do exist at other institutions. Offering such a program would be a competitive advantage for PSU.

Computer Science supports this proposal. Further, preliminary discussions with faculty in other related disciplines have been positive and faculty have expressed a desire to participate.

The CAMS program will consist almost entirely of existing courses. Only one new course is being proposed, a capstone experience.

It is anticipated that 12 current students may likely choose to participate in this program and that it would attract more students if marketed well. The Mathematics Department would work with Admissions to help first year students choose this program. The first year in the current mathematics major and this program would be the same; enrichment comes in the third year. First year success coaches would advise these students.

Discussion ensued with respect to the number of credits of free electives. At a point in time, faculty overwhelmingly supported a policy of having 15 credits of free electives in a program. The Curriculum Committee has not approved a program since that policy was passed that did not allow for 15 credits of free electives. It was noted that the policy of 15 credits of free electives initially came out of discovering that this is what students needed. However, this was determined some time ago and as curriculum continues to evolve, perhaps this policy should be reconsidered.

The Mathematics Department will work to further develop this program and return to the Curriculum Committee for consideration at a future meeting.

Curriculum Committee members complimented Emma Wright and Justin Wright on the quality of their proposal and the information presented. It was suggested that this could form the basis for a template for others to use when submitting a proposal to the Committee.

*Emma Wright and Justin Wright were excused from the meeting.*

* 1. Follow up on Curriculum Committee approval requirements and processes document (see [Curric Comm Procedures October2018](https://drive.google.com/file/d/1TFDjstCIh7QTMq5PQI33nCRMaj-sXLQq/view?usp=sharing)). Do we need to update forms as well?

Scott Coykendall noted that he, Pat Cantor, and Liz Ahl have worked diligently on this and will be meeting together in the near future to continue their work. They will have an update at the November meeting.

* 1. Other

Scott Coykendall commented that he anticipates a large group of proposals for the November meeting. While other changes may be voted on electronically, proposals for full programs must be presented in person at the Committee meeting.

The next regular meeting of the Curriculum Committee is scheduled for Friday, 11/16, at 2:30 p.m. A special meeting, if needed, has been scheduled for Friday, 11/30, at 2:30 p.m.

1. Reports
   1. General Education Committee

There was no report.

* 1. Council of Educator Preparation

Mary Earick will send the report to the Committee via e-mail.

* 1. Steering Committee

1. Adjourn

The meeting adjourned at 5:23 p.m.