

## Curriculum Committee

May 19, 2017 – Student Senate Room (HUB 119)

### MINUTES

Present: Mary E. Campbell (consultant, non-voting), Patricia A. Cantor, Scott R. Coykendall, Kimberly A. Ritchie, Hilary K. Swank (Chair), Maria A. Sanders, Cynthia W. Vascak (arrived 2:40 pm), Roxana Wright (arrived 2:35 pm) [seven voting members]

Excused: Stacey I. Curdie, David A. Mackey, Laura M. Tilghman (new faculty observer, non-voting)

Vacant: three student members, voting; President's Commission on Diversity, non-voting

Presenter of Proposals: Christian Bisson

Note: *Unless otherwise indicated, all curricular changes noted below will become effective with the 2018-2019 edition of the Academic Catalog.* Recorded in the order in which the agenda item was discussed.

Hilary Swank called the meeting to order at 2:30 pm.

I. The April 21, 2017 minutes were *accepted as written*.

#### II. Electronic Business

a. History, Philosophy, and Social Studies Education

i. HI 2222 Methods, Theories, and Careers in History (QRCO):

~add "sophomore status" to the prerequisite;

~delete "History or Social Science majors" from the prerequisite;

~revise course description to: Introduces students to the skills, issues, and applications of the field of history. Students learn how to develop a historical research topic; find, evaluate, and analyze both primary and secondary courses; and write narrative, exposition, historiography, and analysis in pursuing an argument. Covers plagiarism avoidance, source citation, and other technical aspects of the craft of historical writing. Topics include the history of the field, key theoretical approaches, and how to analyze and produce quantitative historical work. Students gain career readiness through targeted assignments and explore the wide range of careers for which the study of history and related fields is a strong preparation. [*As presented by the Department the course description is 108 words. The Department will edit the course description to be 60 words.*] *Approved 6-0-0-3.*

b. Health and Human Performance

iv. HE 3230 Promoting Health Across the Lifespan: change prerequisite to HE 2300. *Approved 6-0-0-3.*

c. Nursing

i. ~NR 2100 Foundations of Professional Nursing:

change *Prerequisite(s)* to BI 2110, BI 2120, BI 2130, BI 2140, MA 2300, PS 2010; minimum grade of B- in all prerequisite courses; minimum 2.67 cumulative GPA; Nursing majors only. Retain *Corequisite(s)* of NR 2300.

~NR 2300 Biochemistry for Nurses:

change *Prerequisite(s)* to BI 2110, BI 2120, BI 2130, BI 2140, MA 2300, PS 2010; minimum grade of B- in all prerequisite courses; minimum 2.67 cumulative GPA; Nursing majors only. Retain *Corequisite(s)* of NR 2100.

~NR 3020 Introduction to Patient-Centered Care (DICO):

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change *Prerequisite(s)* to BI 2340, NR 2500, NR 2700, PS 2050; minimum grade of B- in all prerequisite courses; minimum 2.67 cumulative GPA; Pre-Licensure Nursing majors only. Add *Corequisite(s)* of NR 3025, NR 3052, NR 3070.

~NR 3025 Pharmacology:

change *Prerequisite(s)* to BI 2340, NR 2500, NR 2700, PS 2050; minimum grade of B- in all prerequisite courses and NR courses; minimum 2.67 cumulative GPA; Nursing majors only. Retain *Corequisite(s)* of NR 3020, NR 3052, NR 3070.

~NR 3052 Clinical Applications of Patient-Centered Care:

change *Prerequisite(s)* to NR 2500, NR 2700; minimum grade of B- in all prerequisite courses; minimum 2.67 cumulative GPA; Pre-Licensure Nursing majors only. Add *Corequisite(s)* NR 3020, NR 3025, NR 3070.

~NR 3070 Health and Wellness of Older Adults (WECO):

change *Prerequisite(s)* to BI 2340, NR 2500, NR 2700, PS 2050; minimum grade of B- in all prerequisite courses and NR courses; PASS in all NR clinical courses; minimum 2.67 cumulative GPA; Pre-Licensure Nursing majors only. Add *Corequisite(s)* NR 3020, NR 3025, NR 3052.

~NR 4020 Global Health and Population-Based Health Care (GACO):

Change *Prerequisite(s)* to NR 3020, NR 3025, NR3052, NR 3070; minimum grade of B- in all prerequisite courses and NR courses; PASS in all NR clinical courses; minimum 2.67 cumulative GPA; Pre-Licensure Nursing majors only. Add *Corequisite(s)* of NR 3035, NR 3054, NR 3057, NR 3065.

~NR 4060 Research Process and Evidence-Based Practice (QRCO) (WRCO):

Change *Prerequisite(s)* to (NR 3094, NR 4015, NR 4055, NR 4057) or (current unencumbered Registered Nurse license); minimum grade of B- in all prerequisite courses and NR courses; PASS in all NR clinical courses; minimum 2.67 cumulative GPA; Nursing majors only. Add *Corequisite(s)* of NR 4050, NR 4073, NR 4082.

~NR 4082 Leadership and Quality Improvement in Clinical Settings:

change *Prerequisite(s)* to NR 3094, NR 4015, NR 4055, NR 4057; minimum grade of B- in all prerequisite courses and NR courses; PASS in all NR clinical courses; minimum 2.67 cumulative GPA; Pre-Licensure Nursing Majors only. Add *Corequisite(s)* of NR 4050, NR 4073, NR 4060. *Approved 5-0-0-4.*

### Health and Human Performance (continued)

- i. New course: AP 3108 AMC Wilderness Expedition (4 credits). Part of the AMC Gap-Semester experience. Students registering for this course need to register and pay for an AMC Gap-Semester course. Presents an in-depth and practical coverage of the technical and environmental skills used in extended wilderness travel. Students participate in a wilderness trip lasting from 2 to 4 weeks. Does not satisfy the TECO requirement. Falls. *Corequisite(s)*: AP 3308 and AP 3408.
- ii. New course: AP 3308 AMC Adventure Leadership and Group Management (4 credits). Part of the AMC Gap-Semester experience. Students registering for this course need to register and pay for an AMC Gap-Semester course. Presents the theories and application of outdoor leadership, including leadership characteristics, models, styles, judgment and decision making strategies. Students participate in a wilderness trip lasting from 2 to 4 weeks. Falls. *Corequisite(s)*: AP 3108 and AP 3408.

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- iii. New course: AP 3408 AMC Wilderness First Responder (4 credits). Part of the AMC Gap-Semester experience. Students registering for this course need to register and pay for an AMC Gap-Semester course. Provides knowledge needed to handle medical emergencies requiring extended care in remote settings. Students receive a Wilderness First Responder certificate, good for 3 years. Students also receive a CPR certification. Uses lecture, scenarios, and rescue simulations. Falls. *Corequisite(s)*: AP 3108 and AP 3308.

Discussion: We have had a signed MOU with AMC for several years. We used the same model to create these courses as we did for the NOLS courses. Plymouth approves the instructors and issues the grade. Will AMC use our assessment? Will AMC accept our assessment? AMC has never done assessment. Does AMC put a restriction on it? This is restricted to their Gap-Semester. Another level of MOU needs to be created. Will MOU statement follow our assessment?

*Approved 5-0-0-4* with the condition that they use the syllabi and assessment of Plymouth and stated that in the MOU. Christian will update the Committee.

### III. Unfinished Business

- a. None.

### IV. New Business

- a. Elect 2017-2018 committee chair. Hilary was elected by acclamation.

### V. Discussion

- a. Clusters and Curriculum
  - i. Discuss summer compensation
  - ii. Choose retreat date/time
  - iii. Establish next steps, timeline and action items
- b. Changing forms to include “ripple effects” (request from registrar’s office—Sarah Robertson to present)
- c. Certificates (if time permits)
  - i. Updates on university administration progress
  - ii. Do we need to consider additional guidelines for new certificate proposals?  
The Deans met with Crystal Gaff, Director of Financial Aid, and Stacey Curdie, Registrar. Financial aid may be taken away. Need to address in the fall.
- d. Double-counting Directions for General Education and minors (if time permits)
  - i. Can Directions courses double-count for minors? If there is a rule, is it applied consistently? Are policies on this published anywhere?

### VI. Reports

- a. *General Education Committee* – met April 24<sup>th</sup> and May 8<sup>th</sup>. The Deans are committed to hiring a person to oversee Gen Ed. The Committee decided to recommend a task force be formed to continue the work of the Gen Ed working Group, to address issues brought forward in the Gen Ed Task Force review and assessment. The total number of credits required by the General Education program would be the same; the structure could change. Connections are at least three credits.
- b. *Council of Educator Preparation* – President Birx will attend their May 22<sup>nd</sup> retreat. Commissioner Edelblut will attend the June 6<sup>th</sup> IHE meeting. The search for a Director of Educator Preparation is continuing.

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- c. *Steering Committee*- Has been busy discussing proposed graduate and undergraduate by-law changes. Linda Carrier will serve on the Steering Committee. The Graduate Curriculum Committee is being discontinued.

**VII.** Adjourn. The meeting adjourned at 3:34 pm.

The Curriculum Committee meets on the third Friday of the month from 2:30 until 5:00 pm in the Student Senate room (HUB 119). Proposals need to reach the Chair 10 days prior to the meeting. Their next meeting is Friday, **September 15, 2017 at 2:30 pm** in the **Student Senate Room (HUB 119)**.

Respectfully submitted,

Mary E. Campbell, Scribe

<http://www.plymouth.edu/committee/faculty/faculty-committees-and-appointed-groups/curriculum/forms-and-documents/> links to the Curriculum Committee **Forms** and the following documents:

- New Program Approval Process from the Provost's Office
- PSU Syllabus Checklist

A new syllabus should accompany a Curriculum Change proposal when the level of a course is changing upward (e.g., 1000 to 2000, 2000 level to 3000, 3000 level to 4000).

*Approved December 20, 2013, 5-0-3-3.*

*These minutes were accepted as written on September 15, 2017.*