

Curriculum Committee

March 16, 2018 – Student Senate Room (HUB 119)

D R A F T – MINUTES

Present: Kyle W. Burke (arrived at 3:40 pm), Mary E. Campbell (consultant, non-voting), Patricia A. Cantor, Scott R. Coykendall, Christina A. Flanders, Kathleen J. Patenaude, Sarah L. Robertson (Associate Registrar and Degree Auditor, non-voting), Christie L. Sweeney, Cynthia W. Vascak (non-voting), Roxana Wright (seven voting members)

Absent: Sarah D. Parrish (new faculty observer, non-voting)

Excused: Tonya B. LaBrosse (Registrar), David A. Mackey (on sabbatical), Rik Pfenninger, Hilary K. Swank (Chair)

Vacant: one student member

Presenter of Proposals: Katharine N. Harrington

Note: Unless otherwise indicated, all curriculum changes noted below will become effective with the 2019-2020 edition of the Academic Catalog.

Scott Coykendall substituted as Chair of the Committee. He called the meeting to order at 2:30 pm.

- I. Approval of the February 16, 2018 meeting minutes. *Approved as presented.*
Approval of the February 23, 2018 meeting minutes. *Approved as amended.*
- II. Electronic Business Voting and Review Closed End of Day 3/9
 - a. Psychology
 - i. PS 4320 Abnormal Psychology: Change course level to 3000; new course number is PS 3320. Change course description to: The symptoms, causes, and methods of treatment of the major forms of psychopathology: anxiety disorders, mood disorders, substance use disorders, schizophrenia, and personality disorders. *Approved 7-0-0-2.*
 - b. First Year Seminar
 - i. IS 1111 The First Year Seminar: Critical Thinking and the Nature of Inquiry: change description to: Introduces students to the General Education program's four habits of mind as well as project-based learning. Using critical thinking, design thinking, and information literacy skills, students and the instructor together engage in the development of a project that addresses some aspect of a wicked problem. The wicked problem varies across sections of the course. Required of all first year students during their first semester at Plymouth State University. Elective for transfer students entering with 24 or more credits. Falls and Springs. *Approved 7-0-0-2.*
 - c. Music, Theatre and Dance
 - i. MUDI 2000 Sound Design for Multimedia (CTDI): change credits from 3 to 4. Change course description to: Students study the history and evolution of sound effects, sound design, and Foley. Students develop basic recording and sound editing skills in Reaper (or GarageBand). Students create unique sound effects, ambient sound zones, Foley recording, sound effect scripting, and remote sound effect triggering within a multimedia project. New course number is: MUDI 2005. *Approved 7-0-0-2.*
 - ii. MUDI 1100 Creating Sound Effects and Music for Video Games (CTDI): change credits from 3 to 4. Change course description to: Students develop basic programming skills in Audacity (or

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- GarageBand) and Unity. This allows students to create, implement, and build a unique gaming world that includes sound effects, music, ambient sound zones, sound effect scripting and remote sound effect triggering in an original and unique game build. New course number is: MUDI 1105. *Approved 7-0-0-2.*
- iii. MU 2xxx Introduction to Music Composition (1 credit). An open-ended, student-centered exploration of basic concepts of music creation in a seminar format. No limitations regarding genres, styles, or level of familiarity with music notation. Repeatable for a maximum of 4 credits. Fall and Springs. *Approved 7-0-0-2.*
 - iv. MUDI 1000 Jazz Styles: Past and Present (PPDI): change credits from 3 to 4. New course number is: MUDI 1005. *Approved 7-0-0-2.*
 - v. MUDI 1350 American Popular Music: History and Creation (CTDI): change credits from 3 to 4. New course number is: MUDI 1355. *Approved 7-0-0-2.*
- d. Educational Leadership, Learning, and Curriculum
- i. Move AD 5300 School Finance and Negotiations from the Superintendent of Schools component of the program of study to the prerequisite coursework component of the program of study. *Approved 7-0-0-2.*
 - ii. New course: EP 7215 Leaders as Professional Developers. *Approved 7-0-0-2.*
 - iii. Discontinue the MEd in Learning Disabilities and the Learning Disabilities K-12 Certification programs. *Approved 7-0-0-2.* Requires approval by the Council of Educator Preparation.
- e. Biological Sciences
- i. ~BI 3050 Biotechnology: delete. *Approved 7-0-0-2.*
~BI 5120 Biotechnology: delete. *Approved 7-0-0-2.*
 - ii. Experimental course: BIDI 2200 Good Mushroom, Bad Mushroom (SSDI) (3 credits). Students explore fungal life histories, their uses, and cultural portrayals of mushrooms; students (A) understand distinguishing characteristics of New England fungi and lichens, (B) learn how to identify fungi, (C) prepare archival herbarium collections, and (D) navigate primary literature regarding topics about fungi. Discussion, demonstration, and hands-on activities are used to explore topics in detail. Fall 2018. *Approved for 2nd offering 7-0-0-2.*
- f. COBA
- i. BU 3600 Corporate Public Relations: change title to Introduction to Public Relations. *Approved 7-0-0-2.*
- g. Social Science
- i. Global Tourism minor: change the curriculum requirements. *Approved 7-0-0-2.*
 - ii. BS Environmental Planning: change the curriculum requirements. *Approved 7-0-0-2.*
- h. Social Work
- 1. Blanket Agreement: For Social Work majors following pre-2017-2018 Catalogs, SW 3610 Theory and Practice of Social Work Intervention I (4 credits) substitutes for SW 3510 Theory and Practice of Social Work Intervention I (3 credits). *Approved 7-0-0-2.* [Add to course description of SW 3610: Not open to students who have earned credit for SW 3510.]
 - 2. Blanket Agreement: For Social Work majors following pre-2017-2018 Catalogs, SW 3660 Human Behavior and the Social Environment (4 credits) substitutes for SW 3340 Human Behavior and Social Environment I (3 credits) and SW 3350 Human Behavior and Social

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Environment II (3 credits). *Approved 7-0-0-2.* [Add to course description of SW 3660: Not open to students who have earned credit for SW 3340.]

III. Proposals for March 16 Meeting

a. Languages and Linguistics

- i. LL 2000 Introduction to Language and Linguistics (QRCO): create discipline code of LI. New course number is: LI 2000.
- ii. ~LL 2400 Foreign Language Project: change discipline to FR; change title to French Language Project. New course number is: FR 2400.
~LL 2400 Foreign Language Project: change discipline to SP; change title to Spanish Language Project. New course number is: SP 2400.
- iii. LL 2950 American Sign Language I (DICO): create discipline code of SL. New course number is SL 2950.
- iv. LL 2960 American Sign Language II (DICO): create discipline code of SL. New course number is SL 2960. Change Prerequisite(s) to: LL 2950 or SL 2950.
- v. LL 3300 Foundations of Multilingual Multicultural Studies (DICO): create discipline code of TE. New course number is TE 3300.
- vi. ~LL 3400 Foreign Language Project: change discipline to FR; change title to French Language Project. New course number is: FR 3400.
~LL 3400 Foreign Language Project: change discipline to SP; change title to Spanish Language Project. New course number is: SP 3400.
- vii. LL 3500 Research in Applied Linguistics: create discipline code of LI. New course number is LI 3500.
- viii. LL 4100 TESOL Methods and Practice: create discipline code of TE. New course number is TE 4100.
- ix. LL 4300 Literacy in Language Learning: create discipline code of TE. New course number is TE 4300.
- x. LL 4815 The Diversity of Franco Communities in the United States (DICO) (INCO): change discipline to FR. New course number is FR 4815. Taught in English.
- xi. LL 4820 Language Assessment: create discipline code of TE. New course number is TE 4820. Change Prerequisite(s) to: LL 4100 or TE 4100.
- xii. LL 5003 Language Acquisition: create discipline code of TE. New course number is TE 5003.
- xiii. LL 5004 Language and Linguistics: create discipline code of TE. New course number is TE 5004.
- xiv. LL 5005 Foundations of TESOL Methodology: create discipline code of TE. New course number is TE 5005.
- xv. LL 5006 Language Evaluation Assessment: create discipline code of TE. New course number is TE 5006.
- xvi. LL 5007 ESOL Literacy: create discipline code of TE. New course number is TE 5007.
- xvii. LL 5009 Intercultural Communication in Multilingual Classrooms: create discipline code of TE. New course number is TE 5009.
- xviii. LL 5010 Practicum in TESOL: create discipline code of TE. New course number is TE 5010.
- xix. LL 5050 Mainstream Classroom Strategies for English Language Learners: create discipline code of TE. New course number is TE 5050.
- xx. LL 5500 Special Topics in Language and Linguistics: create discipline code of TE. New course number is TE 5500.
- xxi. LL 5910 Independent Study: create discipline code of TE. New course number is TE 5910.

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- xxii. LL 5960 Language Education Teaching Internship: create discipline code of TE. New course number is TE 5960.
- xxiii. LLDI 2020 Queer Language, Culture, and Identity (SSDI) (DICO): create discipline code of LI. New course number is LIDI 2020.
- xxiv. LLDI 2200 Latin American Literature in English Translation (formerly Modern Latin American Literature) (SSDI): change discipline to SP. New course number is SPDI 2200. [This was approved February 16, 2018.]
- xxv. LLDI 2250 The Latino Boom: A Survey of US-Latino Literature (SSDI): change discipline to SP. New course number is SPDI 2250.
- xxvi. LLDI 2300 Comedy and History in Foreign Film (PPDI) (GACO): reactivate discipline code of FL. New course number is FLDI 2300.
- xxvii. LLDI 2450 Creating Language (CTDI): create discipline code of LI. New course number is LIDI 2450.
- xxviii. LLDI 2500 The History of the English Language (PPDI): create discipline code of LI. New course number is LIDI 2500.
- xxix. LLDI 2950 Language Acquisition (SIDI): create discipline code of LI. New course number is LIDI 2950.
- xxx. LLDI 2550 Cross-Cultural Communication (SSDI): create discipline code of CL. New course number is CLDI 2550.
- xxxi. LLDI 2100 Writing Systems of the World (PPDI): create discipline code of CL. New course number is CLDI 2100.

Approved 6-0-0-3. On April 9th the General Education Committee reviewed the above courses that have a General Education attribute and agreed to continue the attribute

IV. New Business

- a. BS Social Science: amend the BS Social Science proposal that we approved at the February 23rd meeting to correct the program description by appending the following sentence: “One of these courses must fulfill the Writing in the Discipline Connection (WRCO)”. *Approved 6-0-0-3.*
- b. Courses which have not been taught recently [in the last three years or longer]: Delete the following courses:
 - HIDI 1308 Gilded Ages in American History, 1867-1933 (SSDI)
 - HI 5040 American Beginnings 1600-1800
 - HI 5260 Historical Archaeology
 - HI 5330 New Hampshire and New England: Historical Sites
 - HI 5370 American Maritime History
 - HI 5800 Topics in History
 - SSE 5010 Issues in Social Studies
 - SSE 5020 Technology in Social Studies
 - SSE 5030 Advanced Pedagogy
 - SSE 5040 Social Studies Theory/Research
 - SSE 5960 Social Studies Ed Internship
 - SSE 6010 Guided Inquiry-Social Studies
 - SSE 6800 Social Studies ThesisAmended at the meeting to also include:
 - BU 3260 Tax Assistance Institute
 - BU 4240 Organizational Development
 - BU 4270 Computer Applications in Decision Making

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BU 4550 Small Business SBI Projects
BU 5240 Seminar: Organizational Communications
BU 5470 Issues in Career Management
BU 5550 Investment Management
BU 5680 Applications in Marketing Research
BU 5750 Master's Research Project
EC 3480 Development of Economic Thought
Approved 6-0-0-3.

V. Discussion

- a. Drafting e-mail to solicit TK courses for Bridge Program – Scott will add draft of e-mail to March Google drive folder, ideally to be sent out to faculty after Spring break. Scott has more details on the summer bridge program: the students will be in cohorts, and have an introduction session on Sunday. ICE – Intro to Cluster Experience will be the noncredit portion. Toolkit courses will run M-TR for 3 hrs, and will be coordinated with ICE time slots. Thursday evening will be finale/closing to demonstrate skills from Toolkit courses. Courses need to be designed to be delivered in this timeframe. Ideally there will be a list of Tool Kit courses by May at latest.
- b. AMC courses (follow up from May 2017 meeting) – syllabi and assessments? Pat was able to find syllabi and add to Google drive. Pat will ask for MOU, and add to April Google drive. Defer to April meeting discussion.
- c. Committee role in URI? URI has evolved many times since this was originally on agenda. Related to agenda item d, program deletions. It would be helpful for CC to manage workload if we know what is coming. In May, maybe we can get a sense from the deans on URI results that will impact CC? We talked about having program re-designs, such as moving to 4 credits, come to CC by November due to the complexity and time needed for these re-designs. Possible summer work related to this topic.
- d. What is the process for working things out when faculty are not in agreement about ending programs? What process would faculty have for weighing in? Ultimately the president's job to curtail programs, but he doesn't like to operate that way. Review process for curtailment of programs vs. faculty initiating deletion of a program. Possible summer work related to this topic.
- e. Can Toolkit courses be required? Why not? Experimental Toolkits would have to come back as permanent courses. So they could be required if set up appropriately by the department.
- f. Guidance for programs moving to 4 credits – possible summer project
- g. Cluster courses/codes - possible summer project.
- h. Credits for professional development/prior learning - possible summer project.
- i. Should Banner restrict 3xxx level classes to students with 30 credits or more, and 4xx classes to students with 60 credits or more? Restricting courses by level? Are some student first year and sophomore students getting in to upper level courses prematurely? Roxanna gave example of BU 4090, and Scott mentioned CM courses. Sarah will look into this and make sure Banner course restrictions are working.

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- j. Summer work/meetings – yes! The committee would prefer not to hold ‘business meetings’ over the summer but could focus on various projects. Summer work project possibilities – providing guidance on many topics, some of which overlap: committee’s role in URI, procedure for program curtailments and deletions, guidance for programs moving to 4 credits, cluster coding, credits for professional development/prior learning, and assisting departments with blanket agreement process. Work towards something we can offer at University Days?
- k. Assisting departments with blanket agreements - possible summer project.

VI. Reports (if time permits)

- a. General Education Committee. Cancelled their March 12th meeting so that members could attend the second Provost candidate presentation. Their next meeting is March 26th, which is also the date for the third Provost candidate.
- b. Council of Educator Preparation. Their March meeting occurs on Spring Break. Their next meeting will be April 16th.
- c. Faculty Steering Committee. Decided to use paper ballots at Faculty meetings for proposals of new programs.

VII. Spring Break

The meeting adjourned at 4:05 pm.

The Curriculum Committee meets during the academic years on the third Friday of the month from 2.30 until 5 pm in the Student Senate room (HUB 119). Proposals need to reach the Chair 10 days prior to the meeting. Their next meeting is Friday, **April 20, 2018 at 2:30 pm** in the Student Senate Room (HUB 119).

Respectfully submitted,

Mary E. Campbell, Scribe
Sarah L Robertson, Scribe