



Graduate Faculty Meeting MINUTES  
October 27, 2014 – 3:30 p.m.  
Frost Commons

**In Attendance:** Meg Petersen, Sarah Robertson, Gail Mears, Michael Fischler, Eric Hoffman, Gary Goodnough, Linda Carrier, Christie Sweeney, Sharon Silva, Jason Swift, Edith Patridge, Cheryl Baker, Nancy Puglisi, Ann Berry, Steve Flynn, Heather Doherty, Mike Mariska, Doug Earick, Christina Flanders, Jen Pinckney, Angela Adams, Lynnette Lawrence, Cynthia Vascak, Ann Thurston, June Hammond Rowan, Osama Ta'ani, Irene Cucina, Mardie Burkes-Miller, David Zehr, Jen Potter, Trent Boggess, Beth Beaulieu

**Call to Order – 3:35 p.m. by Dr. Fischler**

**Approval of the agenda as presented and minutes from September 2014 - unanimous**

**DISCUSSION AND VOTE OF MAJOR ITEMS**

1. MEd in Reading and Writing

Edie Patridge spoke to this proposal. This would be for students not interested in Reading and Writing Specialist certification but who want to focus their masters in Reading and Writing. Dr. Cucina pointed out the additional collection of data required for accreditation; Edie said she would be doing these reports and that no other additional resources would be required for this. Motion to approve an 'MED in Reading and Writing' by Dr. Mears; second by Dr. Norris; passed unanimously.

**POLICY AND BYLAWS COMMITTEE**

The committee put forward revised language for non-matriculated students registering for courses. Dr. Norris and Dr. Mears spoke to this proposal. It is essentially the same as the previous policy, the only substantial change would be allowing CAGS students to take 12 credits without being admitted instead of just 3. Dr. Mears will be working with graduate studies staff on enforcing this. Policy passed unanimously.

**OLD BUSINESS**

Dr. Mears asked for student nominations for representatives on the graduate faculty committee. She asked that names of students interested be forwarded to Sarah Robertson by the end of the week.

A science representative is still needed for the remaining Fall meetings of the Policy and Bylaws committee. Dr. Hoffman will be able to resume attending in the Spring but has a conflict this Fall. Heather Doherty volunteered to fill in the remaining of the Fall term. Jen Pinckney will also be working with the CoBA faculty to find a replacement for Yvette Lazdowski who will be on sabbatical in the Spring.

**NEW BUSINESS**

-The graduate faculty discussed some benefits of permanently changing the meeting time to 3:30pm, and the time change was approved unanimously.

-Dr. Mears showed a recent graduate enrollment report. Registrations were down a bit in Summer and it

appears they could be down in Fall and Winter as well. She will be looking at different strategies to grow enrollment, such as possibly increasing the course caps to 25 in some cases.

Lynnette Lawrence discussed some recruitment initiatives, such as receptions to inform our undergraduate students about graduate opportunities at PSU. Lynnette also mentioned that admittance numbers are up, so any outreach advisors and coordinators can do to their recent admits to encourage them to enroll would be great. Lynnette's team includes Beth Beaulieu and Lori Armstrong. They are also the liaison with marketing and OPR.

Jen Pinckney, along with assistance from Shari Colby, is leading marketing and recruitment efforts in business. They are working on developing partnerships, and working with students that may not have a background in business but are interested in adding an MBA to strengthen their career.

Ann Thurston came to the meeting as the interim Registrar and announced that George Gilmore is on leave but that we expect him back in a few months.

**Meeting adjourned at 4:31p.m.**