



Plymouth State
UNIVERSITY
COLLEGE OF GRADUATE STUDIES

Graduate Faculty
Meeting Agenda
September 23, 2013 – 4:00 p.m.
Frost Commons

In Attendance: Linda Carrier, Trish Lindberg, June Hammond-Rowan, Eric Hoffman, Fran Rancourt, Jason Swift, Stacey Yap, Cynthia Vascak, Gail Mears, Kathleen Norris, Hridaya Hall, Cynthia Waltman, Marcel Lebrun, Mike Kopish, Mike Fischler, Cheryl Baker, George Tuthill, Christie Sweeney, Elena Marrotte, Judy Ciesielski, Angela Adams, Lynnette Lawrence, Steve Flynn, Lynnette Lawrence, Ann Berry, Jim Wenhart, Osama Ta'ani, Gary Goodnough, Beth Beaulieu, and George Gilmore

CALL TO ORDER

Introduction of guests/new members
Sign in Reminder

APPROVAL OF AGENDA WITH Add-ons & PERMISSION TO DEVIATE

Request for agenda add-ons (time permitted)

- Approval of agenda - unanimous.

APPROVAL OF CONSENSUS ITEMS

Minutes from August 2013 meeting
Action taken by the Curriculum Committee

Motion to approve consensus items: Eric Hoffman
Second: Christie Sweeney
Approved

OLD BUSINESS

- No old Business

NEW BUSINESS

- CoGS Updates – George Tuthill
 - George Tuthill announced he will be retiring in December as AVP for College of Graduate Studies. There will be an internal person appointed as an interim while

a national search progresses through the winter/spring, with the goal to have a permanent AVP in place in June/July 2014.

- CRM – Cheryl Baker
 - The CRM is scheduled to roll out October 1. Cheryl and Lynnette Lawrence have been working to get the automated letters from the advisors up and running. Lynnette and Cheryl will be qualifying the leads before sending them over to program coordinators/advisors.

- DegreeWorks Presentation – George Gilmore
 - George Gilmore presented an overview of how the new DegreeWorks program will work for graduate students and advisors. DW is a web-based advising tool integrated with Banner. Undergraduate began using DW this fall and Grad is estimated to be up and running as early as Spring 2014, although George cautioned that he wants everything running smoothly before rolling it out. His concern is that if there are too many bugs or tweaks to be made the advisors will not use it. So his goal is to have it ready as quickly as possible but ensuring accuracy first.

MOTION TO ADJOURN

Motion to adjourn at 5:08pm: Kathleen Norris

Second: Cynthia Vascak

Approved