

Grad Council Meeting Minutes
28 August 2017
Merrill Place room B

Present: Eric Hoffman, Marcel Lebrun, Chris Benedetti, Linda Carrier, Clarissa Uttley, Heather Doherty, Mike Mariska, Cynthia Waltman, Robin Hausher, Trish Lindberg, June Hammond-Rowan, Irene Cucina, Meg Petersen, Mardie Burckes-Miller, Stacey Curdie-Meade, Linda Carrier (facilitator), Pam Harland (Scribe)

1. Call to Order 3:33
2. Introductions done. We have developed a list of all Program Coordinators and what cluster each program is in.
3. Review of Graduate Council and Key Tasks for Year.
 - A. Bylaws and recommendations for graduation to the President.
 - B. The suggestion was made to also discuss Concord.
 - C. Policies, questions, recommendations for/from the registrar (for example, double-counting classes at the grad level)
 - D. Curriculum issues are all going to a single Curriculum Committee
 - E. Degree completion with a Master's thesis/dissertation and the library, the instructors, and the registrar.
4. Concord: Financial analysis proved that it was costing too much money, but they understand some programs do need space in Concord. We are looking for alternative space, but we are still in conversation at this point. We will work collaboratively on how the space is managed. Gail asked us to consider our programs and how much access to this space is necessary.
5. Draft By-Laws: We reviewed the draft of the Grad Council Bylaws, broke into groups, and made changes. We submitted changes to Linda as groups.
 - A. Article 4 had some of the biggest changes including moving functions of meetings to the purpose of the group. The group also added simple majority (all program coordinators?) as a definition of quorum.
 - B. One program, one vote discussion took place. Many voices were heard and no decision took place.

C. Linda proposed that this draft of bylaws stay draft for the academic year.

D. Article 5 changed the election date from April to March. Everyone agreed this was a good idea.

E. Article 2 changed the wording and we agreed this was a good idea.

F. Article 9 changed language that bylaws could be changed by $\frac{2}{3}$ of the quorum.

6. Integrating into Clusters. (moved to September meeting)

7. Move to Adjourn 4:35 p.m.

Next meeting last Monday of September