

Plymouth State University Curriculum Committee
January 17, 2020 – 12 pm, HUB 119

Meeting Minutes
DRAFT

Present

Voting Members: Scott Coykendall (Chair), Liz Ahl, Pat Cantor, Dave Mackey, Roxana Wright, Justin Wright, Peter Parker, Kyle Burke, Clarissa Uttley -nine voting members present.

Non-Voting Members: Harrison Johnson [Associate Registrar, non-voting], Sarah Robertson [Senior Associate Registrar, non-voting], Ann McClellan [Provost/V.P. Academic Affairs-Observer, non-voting], Jeremy Heidenreich (Faculty Observer, non-voting)-late arrival

Excused: Dawn Monahan [Faculty Observer, non-voting]

Presenter of Proposals: Katherine Wolsiefer, Lourdes Aviles Bramer, Eric Hoffman, Cindy Waltman, Chris Stoddard

Scribe: Kelli Kemery

Scott Coykendall, Chair, called the meeting to order at **12:37 pm**.

****Note:** CIM debrief meeting post Curriculum Committee meeting today.

- I. **Approval of the [Minutes from November 19](#).**
Approved 9-0-0-0

- II. **December Electronic Business (12/9-12/13)**
 - a. **Business**
 - To eliminate the requirement for students in the BS Management program to take PS-2010 Introduction to General Psychology
Approved 9-0-0-0

 - b. **Counseling**
 - To change the name of CO5090 from Human Relations and Human Services Practicum to CO5090 Human relations and Human Services (delete “Practicum” in the title of this course).
Approved 9-0-0-0
 - To replace CO5180 with OH5180 in the Human Services Leadership MA program.
Approved 9-0-0-0

 - c. **English**
 - To obsolete ENDI 2320: Settling the American West: Women and Men on the Overland Trail
Approved 9-0-0-0

d. History

- To obsolete HI 2710: History of Asian Cultures
Approved 9-0-0-0
- To obsolete HI 3115: Early American Society to 1776
Approved 9-0-0-0
- To obsolete HI 3352: African-American History
Approved 9-0-0-0
- To obsolete HI 3730: Modern History of East Asia
Approved 9-0-0-0
- To obsolete HI 3742: History of Japan
Approved 9-0-0-0
- To obsolete HIDI 2310: American Economic Development
Approved 9-0-0-0

e. General Education

- To make IS 4220: Signature Project a permanent course
Approved 8-0-1-0

f. Social Work

- To approve new course: SW 2111: Youth Mental Health First Aid
Approved 7-0-2-0
- To approve new course: SW 2505: Substance Use Disorders
Approved 9-0-0-0
- To obsolete course: SW 3480: Exploring the Dominican Republic: Culture and Social Justice in a Developing Nation
Approved 9-0-0-0

g. Linguistics

- To obsolete the Teaching-English-Speakers-Languages-TESOL MINOR
missing Academic Unit vote, held for February

III. January Electronic Business (1/6-1/10)

a. MFT

- Approve new course: MFT 5100 Practicum
Approved 6-0-0-3
- Change the course description of MFT 5900 Seminar and Internship
Approved 8-0-0-1
- Add the Human Sexuality course (MFT 5400) to the certificate in Marriage and Family Therapy
Approved 9-0-0-0

b. Criminal Justice

- To change prerequisites for CJ 3260: Data Analysis for Criminal Justice
Approved 6-0-0-3

c. Counseling

- To change the course title and description of CO 5010 : Professional Orientation and Ethics
Approved 9-0-0-0

d. Ed leadership

- To change the name of the Educational-Technology-Integrator MED to Digital Learning Specialist
Approved 9-0-0-0

e. Computer Science

- Add prerequisites to CS 2521 : Introduction to Electromechanical Technology
Approved 8-0-1-0
 - Add prerequisites to CS 2525 : Microcontroller and Distributed Systems
Approved 8-0-1-0
- f. **English**
- To obsolete EN 2250 : Identity and Difference in American Literature **and replace** with ENDI 1440 : Social Justice and American Literature
Approved 9-0-0-0
- g. **Geography**
- To obsolete GE 2001 : Physical Geography
Approved 9-0-0-0
 - To change the name of GE 4050 : Advanced GIS to GE 4050 Geospatial Technology
Approved 9-0-0-0
 - To modify the Geography minor
Approved 9-0-0-0
 - To modify the BS in Environmental Planning
Approved 9-0-0-0
 - To modify the BS in Geography
Approved 9-0-0-0
- h. **History**
- To approve new course: HI 3405 : Love, Sex, and Family in Medieval Europe
Approved 9-0-0-0
 - To reactivate HI 3465 : The British Empire in World History
Approved 8-0-1-0
 - To convert HIDI 1600 : (Re)Considering the Holocaust in a Polarized Society from 3 to 4 credits
Approved 9-0-0-0
- i. **Social Science**
- To modify the BS in Social Science
Approved 9-0-0-0
- j. **Women's Studies**
- To change the course description of WS 4000 : Internship
Correction! Note to Registrar, change in course grading mode should be removed
Approved 9-0-0-0

IV. **New Business:**

Unlike our normal procedure, we will devote approximately 20 minutes to each program package below. In many (perhaps most) cases, we won't take a vote but will instead provide revision feedback to the proposers and then vote in our February meeting(s).

Unless a **CIM ID** is provided, **all files can be found here**.

- a. **Psychology (12-12:30) (*Katherine Wolsiefer*)**

Note: PS submitted all of their 3 to 4 cr conversions as course changes (instead of separate obsoletions and new courses) in CIM. Votes to approve these 4 cr courses are also a vote to obsolete the 3 cr versions.

***New course numbers will be included in revised proposals.**

[Packaged i, ii, iii, iv, v, vi, vii, viii, ix, x, xi, xii, xiii, xiv, xv, xvi]: HOLD on voting due to # of needed changes. Need to re-submit by 2/10/20 for 2/21/20 meeting. Overall, per Scott, new major looks good.

****Discussion: Several questions**

- *Re: course sequence spreadsheet(s): 122 total credits listed for each degree, 120 noted to graduate. Same with connections courses.*
- *Re: course sequence spreadsheet(s): Electives listed at 3 credits and 4 credits. Variable credit at present. The math needs to be reviewed. Do not want to circulate course sequence spreadsheets to students identifying 122 credits. Cannot force students to take electives. Sequence chart should add up to 120. To be discussed with Registrar, Curriculum Committee does not vote on that issue.*
- *Some courses stayed at 3 credits, some changed to 4. How will this tie in with electives? Following that model could set up courses to be of limited use.*
- *Faculty workload with 3 credits vs 4 credit courses. 3 credit courses will no longer be required courses for the major. Faculty workload/primary schedule will be based on 4 credit courses per Katherine. Sequence of courses/schedule in process. Limited workload reports per Ann. Need to make sure it is ironed out to avoid under-enrollment, contract issues, etc.*
- *Current model introduces an increase of credits taught per year (24-32). Need to review for effects on workload. Course sequencing may address but needs additional review. In addition, new credits appear to represent 10-12% of grade-how does this affect bonus for grade? Food for thought.*
- *Re: Capstone: why 4-8 credits? Some students take internship and want to take a second semester of internship, included to account for this per Katherine. Any issues with Banner or Degree Works? Needs to be "repeatable" in Degree Works per Registrar's office. Are faculty availability listed for student's awareness? Yes, per Katherine. Advising includes this information to the students.*
- *Re: Minor: remove footnote, syllabus issues need to be addressed, out dated policies, etc... Noted: see syllabus checklist for assistance.*
- *Re: Options: need to review for total credits and revise so options are more clear*
- *Re: suggestion to list as range(s) of credits vs # of courses*
- *Re: suggestion to create a 2 year schedule*

TO DO LIST: as referenced by Katherine

- *Changes for course proposals not program proposals*
- *Create new courses based on old courses, make edits*
- *Update course sequence spreadsheets to make sure math is correct*
- *Make sure course sequence charts do not suggest students take over 120 credits. Look at free electives.*
- *Make sure to have clear conversations and understanding about how 3-4 credits can impact faculty workload.*
- *Make sure teaching workload based on faculty workload will not increase the total number of credits offered per year necessitating more bodies in the psych department or less bodies in gen ed.*
- *Double check that elective courses that are not going to be 4 credits that are still needed for other areas will continue to be offered on a recurring basis.*

- *Pass along that additional assignments may be made worth more than are currently noted.*
- *For Capstone, make “repeatable” with Registrar’s office*
- *Get rid of footnote for minor*
- *Fix typo in psych courses, may want to change # credits vs courses*
- *Syllabi issues corrected*
- *Create a 2-year schedule to make sure curriculum can be realistically offered.*

- i. To revise the BA in Psychology [see CIM files in CC Agenda queue with the file number **8**]
- ii. To revise the BS in Psychology [see CIM files in CC Agenda queue with the file number **57**]
- iii. To revise the Psychology minor [see CIM files in CC Agenda queue with the file number **119**]
- iv. To approve new* course PS 2010: Introduction to General Psychology [see CIM files in CC Agenda queue with the file number **4172**]
- v. To approve new* course PS 2050: Life-Span Developmental Psychology [see CIM files in CC Agenda queue with the file number **4173**]
- vi. To approve new* course PS 3030: Social Psychology [see CIM files in CC Agenda queue with the file number **4180**]
- vii. To approve new* course PS 3100: Adolescent Psychology [see CIM files in CC Agenda queue with the file number **4182**]
- viii. To approve new* course PS 3170: Child Development [see CIM files in CC Agenda queue with the file number **4190**]
- ix. To approve new* course PS 3320: Abnormal Psychology [see CIM files in CC Agenda queue with the file number **4200**]
- x. To approve new* course PS 3560: Adulthood and Aging [see CIM files in CC Agenda queue with the file number **4210**]
- xi. To approve new* course PS 3600: Behavioral Neuroscience [see CIM files in CC Agenda queue with the file number **4211**]
- xii. To approve new* course PS 4330: Community Mental Health [see CIM files in CC Agenda queue with the file number **4224**]
- xiii. To approve new* course PS 4350: Treatment of Psychological Disorders [see CIM files in CC Agenda queue with the file number **4225**]
- xiv. To approve new* course PS 4360: Internship in Psychology [see CIM files in CC Agenda queue with the file number **4226**]
- xv. To approve new* course PS 4400: Psychology Seminar [see CIM files in CC Agenda queue with the file number **4230**]
- xvi. To approve new* course PS 4940: Independent Research in Psychology [see CIM files in CC Agenda queue with the file number **4236**]

b. **Meteorology (12:30-1) (Lourdes Aviles Bramer, Eric Hoffman)**

***NOTE:** As Meteorology revised their curriculum, they combined elements from some courses to create new courses. Instead of presenting courses as being “converted”, we will list the obsoletions and new course proposals individually.

[Packaged i, ii, iii, iv, v, vi, vii, viii, ix, x, xi, xii, xiii, xiv, xv, xvi, xvii, xviii, xix, xx, xxi, xxii, xxiii]: APPROVED 9-0-0-0

****Discussion:** *The Curriculum Committee should not be approving changes in semester offerings. It is more of a catalog concern. Ann explained the process. An email prompt will be sent and a request will ask for that information at the program level. CIM will house that information and any changes thereto.*

Re: Overall BS program changes

- *Does waiving meteorology 2800 reduce the # of credits in the program for that student? i.e. "Climatology". Is there a substitute?*
 - *Response: Input with consideration to current students. Course will be offered for the last time this spring. Should only effect that small group of students from previous catalogs. There might be student or two that come in via transfer but those will be handled via individual student requests.*
 - *Per Registrar, need to change the word "waive", there is no "waive" policy so do not want to confuse students. Scott will change.*
- *Should all INCO(s) say INCAP?*
 - *Response: two-year timeframe to transition changes. GenEd task force will be developed to review things like this.*
- *Scheduling grid-semester changes*
 - *MT5600 & MT5650 need to be corrected to accurately reflect changes*
- *Was a two-year plan completed? Yes, per Eric. Schedule out to 2023.*
- *Per Lourdes, the programs effected by changes are listed and program personnel were indeed notified of the forthcoming changes.*
- *What is the percentage of meteorology majors that decide to pursue a broadcast career? Per Eric, post- graduation, roughly 20-33% broadcast and half pursue private industry jobs. All advisors will be up to date with the program changes in order to advise appropriately.*
- *CIM: Requires upload of communications for every course. Any way to change that to one (1) upload?*

Re: Non Program/Course related changes:

- *Dynamics II-2430: dropping Calculus III as a pre-req and going to a co-req. Can it be eliminated altogether? Already as a co-req previously. Needed for hiring requirements and current curriculum. Lourdes noted that they tried to not have required courses in supporting disciplines. Could have future discussions with Math faculty for future changes.*
- *Remote Sensing-4720 has Calc I as a pre-req. Class does not seem to be calculus based. Calculus is required in the curriculum per Lourdes. Eric advised that this would be reviewed again. Changes in prerequisites have helped to avoid bottlenecks.*
- *Three typos> MT5730 & MT 4330-correct spelling error with student "led" presentations. MT 5710-change "thesis" tasks to "internship" tasks. Scott will edit all.*

****Accolades by Ann M & Curriculum Committee for work completed on the program changes. Well done!**

****Should the Curriculum Committee suggest a 2-year planning grid moving forward as part of submittals? Committee agreed. Scott will add to documentation.**

- i. Revise the degree requirements and course sequence for the BS Meteorology degree program [see CIM files with the file number **7**]
- ii. Revise the degree requirements and course sequence for the MA Applied Meteorology degree program [see CIM files with the file number **129**]
- iii. Change the title and description of MT 1000: Introduction to Weather Community [see CIM files with the file number **3264**]
- iv. Approve new course MT 2000: Fundamentals of Meteorology and Climatology [see CIM files with the file number **5023**. Note: this proposal is in the General Education queue as of 1/10]
- v. Approve new course MT 3720: Meteorological Instruments and Observations [see CIM files with the file number **5022**. Note: this proposal is in the General Education queue as of 1/10]
- vi. Obsolete MT 2110: Introduction to Atmospheric Science [see CIM files with the file number **3268**]
- vii. Obsolete MT 2230: Introduction to Meteorological Analysis [see CIM files with the file number **3269**]
- viii. Approve new course MT 2250: Introduction to Weather Analysis and Forecasting [see CIM files with the file number **5006**]
- ix. Obsolete MT 2800: Climatology [see CIM files with the file number **3272**]
- x. To change the prerequisites and other minor changes for MT 3230: Atmospheric Thermodynamics [see CIM files with the file number **3275**]
- xi. Obsolete MT 3300 : Synoptic Meteorology I [see CIM files with the file number **3277**]
- xii. Obsolete MT 3710: Meteorological Instruments and Observations [see CIM files with the file number **3278**]
- xiii. Change prerequisites and other minor changes for MT 4150: Air Quality [see CIM files with the file number **3281**]
- xiv. Obsolete MT 4262: Broadcast Meteorology [see CIM files with the file number **3283**]
- xv. Approve new course MT 4264: Broadcast Meteorology [see CIM files with the file number **5042**]
- xvi. Change the course title and description of MT 4280: Synoptic Meteorology [see CIM files with the file number **3284**]
- xvii. Change prerequisites and other minor changes for MT 4310: Dynamic Meteorology I [see CIM files with the file number **3286**]
- xviii. Change prerequisites and other minor changes for MT 4320: Dynamic Meteorology II [see CIM files with the file number **3287**]
- xix. Change the course description and other minor changes for MT 4330: Current Weather Seminar [see CIM files with the file number **3288**]
- xx. Change prerequisites and other minor changes for MT 4360: Forecasting/Broadcast Practicum [see CIM files with the file number **3291**]
- xxi. Change prerequisites and other minor changes for MT 4400: Numerical Weather Prediction [see CIM files with the file number **3293**]
- xxii. Change prerequisites and other minor changes for MT 4410: Atmospheric Physics [see CIM files with the file number **3294**]
- xxiii. Change prerequisites and other minor changes for MT 4420: Tropical Weather and Climate [see CIM files with the file number **3295**]

- xxiv. Change prerequisites and other minor changes for MT 4440: Climate Change [see CIM files with the file number **3297**]
- xxv. Obsolete MT 4450: Advanced Synoptic Meteorology [see CIM files with the file number **3298**]
- xxvi. Change prerequisites and other minor changes for MT 4460: Climate Dynamics [see CIM files with the file number **3299**]
- xxvii. Change prerequisites and other minor changes for MT 4480: Mesoscale Meteorology [see CIM files with the file number **3301**]
- xxviii. Approve minor changes for MT 4500: Undergraduate Research [see CIM files with the file number **3302**]
- xxix. Change course description for MT 4560: Topics in Meteorology [see CIM files with the file number **3306**]
- xxx. Change prerequisites and other minor changes for MT 4600: Internship [see CIM files with the file number **3307**]
- xxxi. Approve new course MT 4720: Remote Sensing in Meteorology [see CIM files with the file number **5013**]
- xxxii. Change course description for MT 4910: Independent Study [see CIM files with the file number **3308**]
- xxxiii. Approve minor changes for MT 5150: Air Quality [see CIM files with the file number **3311**]
- xxxiv. Approve minor changes for MT 5200: Transportation Meteorology [see CIM files with the file number **3312**]
- xxxv. Change course title and description for MT 5280: Synoptic Meteorology [see CIM files with the file number **3313**]
- xxxvi. Approve minor changes for MT 5310: Dynamic Meteorology I [see CIM files with the file number **3315**]
- xxxvii. Approve minor changes for MT 5320: Dynamic Meteorology II [see CIM files with the file number **3316**]
- xxxviii. Approve minor changes for MT 5330: Satellite Meteorology [see CIM files with the file number **3317**]
- xxxix. Approve minor changes for MT 5340: Radar Meteorology [see CIM files with the file number **3318**]
- xl. Approve minor changes for MT 5400: Numerical Weather Prediction [see CIM files with the file number **3320**]
- xli. Approve minor changes for MT 5410: Atmospheric Physics [see CIM files with the file number **3321**]
- xlii. Approve minor changes for MT 5420: Tropical Weather and Climate [see CIM files with the file number **3322**]
- xliii. Approve minor changes for MT 5430: Climate Change [see CIM files with the file number **3323**]
- xliv. Obsolete MT 5450: Advanced Synoptic Meteorology [see CIM files with the file number **3324**]
- xlv. Approve minor changes for MT 5460: Climate Dynamics [see CIM files with the file number **3325**]
- xlvi. Approve minor changes for MT 5480: Mesoscale Meteorology [see CIM files with the file number **3327**]
- xlvii. Approve minor changes for MT 5560: Topics in Meteorology [see CIM files with the file number **3329**]

- xlvi. Change course description and minor changes for MT 5600: Computer Applications in Meteorology [see CIM files with the file number **3330**]
- xlix. Approve minor changes for MT 5650: Research Methods in Meteorology [see CIM files with the file number **5017**]
 - i. Change course description and minor changes for MT 5700: Graduate Seminar Meteorology [see CIM files with the file number **3332**]
 - ii. Approve new course MT 5710: Internship [see CIM files with the file number **5015**]
 - iii. Approve new course MT 5730: Current Weather Seminar [see CIM files with the file number **5028**]
 - iiii. Minor changes for MT 5800: Thesis Research [see CIM files with the file number **3333**]
 - liv. Change course description and minor changes for MT 5910: Independent Study/Research [see CIM files with the file number **3334**]

c. School Psychology (1-1:20) (Cindy Waltman, Chris Stoddard)

NOTE: All proposals and supporting documents for this program were submitted on forms and are [available in the January folder in our Google drive](#).

- i. Change the CAGS in School Psychology to Ed.S. in School Psychology [see files with the file prefix “001_SchoolPsych_”]
- ii. Change the course number of SY 6400 Administering Individual Intelligence Tests to SY 7200, name of course will remain the same [see files with the file prefix “002_SchoolPsych_”]
- iii. Change the course number of SY 6000 Cognition and Learning: From Theory to Practice to SY 7000, name of course will remain the same [see files with the file prefix “003_SchoolPsych_”]
- iv. Change the course number of SY 6200 Behavior Assessment, Analysis, and Intervention to SY 7100, name of course will remain the same [see files with the file prefix “004_SchoolPsych_”]
- v. Change the course number of SY 6300 Social/Emotional/Behavioral Assessment to SY 7400, name of course will remain the same [see files with the file prefix “005_SchoolPsych_”]
- vi. Change the course number of SY 6500 Educational Assessment and Consultation to SY 7300, name of course will remain the same [see files with the file prefix “006_SchoolPsych_”]
- vii. Change the course number of SY 6600 Integrating Principles of School Neuropsychology: Assessment and Intervention to SY 7500, name of course will remain the same [see files with the file prefix “007_SchoolPsych_”]
- viii. Change the course number of SY 6700 Practicum I: Assessment, Intervention, & Consultation to SY 7600, name of course will remain the same [see files with the file prefix “008_SchoolPsych_”]
- ix. Change the course number of SY 6710 Practicum II: Integration and Case Studies to SY 7700, name of course will remain the same [see files with the file prefix “009_SchoolPsych_”]
- x. Change the course number of SY 6800 School Psychology Internship & Seminar to SY 7800, name of course will remain the same [see files with the file prefix “010_SchoolPsych_”]

****Discussion:** *Old format, no CIM submissions.*

- *How does the EdS streamline the process of certification for students? Per Cindy, most states are more familiar with the EdS vs CAGS. Other states do not consider CAGS. Same credits as CAGS.*
- *Does PSU have any EdS degrees? No, per Ann. UNH converted CAGS to EdS degrees. More marketable outside of New England. What does PSU need to do to offer this? NECHE feedback advised it was a name change not substantive change so NECHE will be notified. Draft letter is pending. BOT notification is required as well. Ann will follow up in April 2020 BOT meeting with any required change notifications.*
- *Course difficulty will be reflected in changes to the course number(s).*
- *Will students get a diploma and participate in commencement? Yes, students will be invited to walk.*
- *Registrar's office requested clarity relative to planning guide. EdS=69 credits. One program or two? Cindy clarified that there is one program for those coming in that have already achieved a master's degree and one for those who have not. Master's degree is completed along the way to completing the EdS designation. Anyone applying for school psychology would apply to EdS program. Students can apply to MEd plus EdS or just MEd program. EdS designation is required for school psychology. Needs to be two different programs for Banner and Degree Works. Registrar's Office has a lot of follow up questions. Will need to discuss further.*
- *\$2,070 per student additional revenue due to difference in per credit cost CAGS vs Master's. Approximately \$40 difference. Once matriculated, course fees change.*
- *Does the MEd need to be changed if a certification option is being removed? Most Universities offer the MEd, no changes need to be made in catalog per Cindy. Do you need K-12 & MEd for the EdS? State is under pressure for School Psychology credentialing to require EdS. Changes coming in NH.*
- *How many credits is the current MEd? Response=69. MEd will need to change to 33 credits, current standard. Language change will be needed.*

Per Scott, ii through ix can stay. Hold on i. Need new proposal for EdS and proposal to modify MEd program to reflect the 30 credits discussed by February 6, 2020, answer forthcoming by February 14, 2020 via online vote. Next meeting is 2/21/20. Registrar's office will assist with CIM changes needed. Will also need notification to other affected departments/programs.

- d. Nursing (1:20-2) ***Note: Removed from meeting agenda. To be discussed during February online discussions. This program may also be saved until 2/21/20 mtg. Dawn Monahan will not be available for the next several weeks per Scott C.***

NOTE: These proposals were not accompanied by corresponding proposals to modify the program, nor with proposals to obsolete existing courses. Therefore, we will discuss these proposals if time permits, but we will hold off on voting until February.

- i. To approve new course NR 2000: Drug Calculations for Nursing [see CIM files in CC Agenda queue with the file number 4997]
- ii. To approve new course NR 2750: Pathophysiology [see CIM files in CC Agenda queue with the file number 4995]
- iii. To approve new course NR 3095: Evidence-Based Practice in Psychiatric Mental Health Nursing [see CIM files in CC Agenda queue with the file number 4999]
- iv. To approve new course NR 3135: Clinical Applications of Pediatric Wellness and Illness [see CIM files in CC Agenda queue with the file number 5033]
- v. To approve new course NR 3150: Pharmacology [see CIM files in CC Agenda queue with the file number 4998]
- vi. To approve new course NR 3200: Global Health & Population Based Health Care [see CIM files in CC Agenda queue with the file number 5030]
- vii. To approve new course NR 3500: Health and Wellness for the Older Adult and Chronic Illness [see CIM files in CC Agenda queue with the file number 5000]
- viii. To approve new course NR 3550: Clinical Application of Health and Wellness for the Older Adult and Chronic Illnesses [see CIM files in CC Agenda queue with the file number 5029]
- ix. To approve new course NR 3700: Clinical Evidence-Based Practice in Psychiatric Mental Health Nursing [see CIM files in CC Agenda queue with the file number 5031]
- x. To approve new course NR 3710: Clinical Evidence-Based Practice in Psychiatric Mental Health Nursing [see CIM files in CC Agenda queue with the file number 5032]
- xi. To approve new course NR 4000: Evidence-Based Practice in Medical Surgical Nursing [see CIM files in CC Agenda queue with the file number 5038]
- xii. To approve new course NR 4100: Clinical Evidence-Based Practice in Medical Surgical Nursing [see CIM files in CC Agenda queue with the file number 5039]
- xiii. To approve new course NR 4150: Clinical Application Maternal Newborn Care [see CIM files in CC Agenda queue with the file number 5034]
- xiv. To approve new course NR 4300: NCLEX-RN Success 1 [see CIM files in CC Agenda queue with the file number 5035]
- xv. To approve new course NR 4350: NCLEX-RN Success II [see CIM files in CC Agenda queue with the file number 5036]
- xvi. To approve new course NR 4500: Nursing Leadership for Acute Care Nursing [see CIM files in CC Agenda queue with the file number 5040]
- xvii. To approve new course NR 4600: Leadership, Collaboration & Quality Health Care Systems [see CIM files in CC Agenda queue with the file number 5037]

e. English (1:20-2) (No presenter available-committee discussion only)
[Packaged iv, vii, viii]: APPROVED 9-0-0-0
[Packaged i, ii, iii, v, vi]: HOLD, need additional information

- i. To remove ED 3350 as a requirement in the English Teacher Certification Program Option [see CIM files with the file number **30**]
- ii. To increase the credits assigned to EN 4316: Teaching Writing: Practice from one credit to three credits (new course EN 4317) [see CIM files with the file numbers **1828** and **5049**]
- iii. To increase the credits assigned to EN 4556 : Teaching Literature: Practice from one credit to three credits (new course EN 4557) [see CIM files with the file numbers **1834** and **5047**]
- iv. To increase the credit range assigned to EN 4910: Independent Study from 1-3 credits to 1-4 credits (new course EN 4915) [see CIM files with the file numbers **1834** and **5047**]
- v. To increase the credits assigned to EN 5316: Teaching Writing: Practice from one credit to three credits (new course EN 5317) [see CIM files with the file numbers **1855** and **5051**]
- vi. To increase the credits assigned to EN 5556 : Teaching Literature: Practice from one credit to three credits (new course EN 5557) [see CIM files with the file numbers **1866** and **5050**]
- vii. To convert ENDI 1300: Murder, Mayhem, and Madness: Reflections of the Self and Society in Literature from 3- to 4-cr (new course ENDI 1320) [see CIM files with the file numbers **1888** and **5045**]
- viii. To revise the Expository Writing Minor so that it is a 16 credit minor rather than a 20 credit minor by only requiring four (not five) of the 4-credit courses on the list [see CIM files with the file number **88**]

****Discussion:**

- **Re: Credit count with minor. The proposal indicates choose four courses but credit total=20. Per Registrar, indenting will allow the math to be calculated automatically. Scott will make changes directly. Proposals lack new course alternatives in program changes within CIM, which if done, would show new totals.**
- **Discussed challenges with class enrollment. Are we reducing the problem of under-enrolled classes by having shared courses that could be taken across multiple programs? Or is this the opposite path? Decision involves the amount of time spent by students in the classes. Field experience is worthwhile to students. Supported in theory but worrisome overall given low enrollment concerns.**
- **Re: LNp. The proposal indicates it will be cross-listed for grad students but offered MWF mornings. Do we have full time grad students? Per Ann, field experience classes for grads are stacked. Some are working teachers.**

Due to time considerations, the following proposals may be held for the February (online or 2/21) agenda

f. **French (No presenter)**

Note: Votes to approve these 4 cr courses are also a vote to obsolete the 3 cr versions. These changes will not impact French minor or major programs.

***Discussion: Held for more substantive changes to the programs. Campus communication is needed. Per Ann, deadline was extended to provide more time for the program changes to be discussed. Expected changes were not made so deadline will not continue to be extended. Held for online voting in February. Correction needed with math error.*

Question for consideration: Does the committee need to ask each academic unit to identify a unique curriculum committee for those one-person programs?

- i. Approve new course FR 1011: French Language and Culture Studies I [see CIM files with the file number **5113**]
- ii. Approve new course FR 1012: French Language and Culture Studies II [see CIM files with the file number **5114**]
- iii. Approve new course FR 2023: French Language and Culture Studies III [see CIM files with the file number **5115**]
- iv. Approve new course FR 2024: French Language and Culture Studies IV [see CIM files with the file number **5116**]
- v. Approve new course FR 3035: French Popular Culture and Technology [see CIM files with the file number **5117**]
- vi. Approve new course FR 3135: Advanced French Composition [see CIM files *in Gen Ed Committee Chair queue* with the file number **5118**]

g. **Spanish (No presenter)**

Note: Votes to approve these 4 cr courses are also a vote to obsolete the 3 cr versions. These changes will not impact Spanish minor or major programs.

***Discussion: Held for more substantive changes to the programs. Campus communication is needed. Per Ann, deadline was extended to provide more time for the program changes to be discussed. Expected changes were not made so deadline will not continue to be extended. Held for online voting on February. Correction needed with math error.*

Question for consideration: Does the committee need to ask each academic unit to identify a unique curriculum committee for those one-person programs?

- i. Approve new course SP 1011: Spanish Language and Culture Studies I [see CIM files with the file number **5106**]
- ii. Approve new course SP 1012: Spanish Language and Culture Studies II [see CIM files with the file number **5107**]

- iii. Approve new course SP 1013: Conversational Spanish I [see CIM files with the file number **5111**]
- iv. Approve new course SP 1014: Conversational Spanish II [see CIM files with the file number **5112**]
- v. Approve new course SP 2023: Spanish Language and Culture Studies III [see CIM files with the file number **5108**]
- vi. Approve new course SP 2024: Spanish Language and Culture Studies IV [see CIM files with the file number **5109**]

****Miscellaneous:** *Per Scott, Nursing did not send any proposal to modify the program. Dawn had originally prepared the proposal but is currently out due to illness. Scott will be meeting with Jean C. to discuss. Scott would like to bring to February meeting. Consensus: Submittals appear to be more additions than obsoletions.*

*Online session=2nd week of February
Regular Scheduled meeting=2/21/20*

Re: Cluster Discipline Codes

- *Memo was sent to clusters in spring but no feedback was received.*
- *Experimental cluster courses coming*
- *Who should propose the codes? Per Ann, multiple codes exist for a variety reasons across campus. AU council suggested “CL” tags for clusters. Scott would like a proposal by February 6th. Clarissa offered to assist.*

IV. Discussion:

- a. February agendas

V. Old Business

- a. Review [Curriculum Committee Guide](#) : *No additional information*

VI. Reports

- b. Steering Committee: *No additional information*

VII. Adjourn. 2:05pm

Next meeting: February 21, 2020, 2:30-5 pm, HUB 119