***Gen Ed Committee Meeting Minutes***

**Date and Time of Meeting:** November 23, 2020, 2:30-3:39 PM

**Members Present: Botao An; Sarah Parrish; Joseph Rino; Jennifer Kamorowski; Kathryn Elvey; Jennifer Nelson; Cathie LeBlanc; Heather Doherty and** *Cindy Melanson (recorder)*

**Members Absent: none**

**Approval of Minutes:**

* Meeting minutes from November 9th, 2020 were incomplete at the time of the meeting.

**Welcome Candy**

* Candy King, newly hired Associate Registrar, introduced herself to the committee. Her focus will be on curriculum and degree auding. Candy was previously the assistant registrar at Colby Sawyer college.

**Old/Ongoing Business**

* Taskforce updates (Joseph Rino): The taskforce continues to research other General Education programs and is establishing parameters/criteria for their work. The possibility of setting up a General Education department was discussed. Sarah Parrish added, the taskforce discussed how things could be improved moving forward. Possibilities ranged from starting from scratch, to making minor teaks.
  + Cathie LeBlanc will email the taskforce about meeting in December to work on the position description for the “chair/head” of the potential General Education department.

**Redone-Approved unanimously by meeting attendees:**

* Update to ME3500.
* BUS 1200 DICO.
* BUS 1300 TECO.
* BUS 1400 GACO.
* PBH 3010 QRCO.
  + *Kate’s approval notification email will include the committee's recommendation regarding HoM coverage: Course content should attempt to focus on 1-2 HoM. Covering all 4 HoM in a single course is not recommended or required. Looking forward, with a global program design in mind, programs should work toward covering the HoM collectively.*

**This Week’s votes**

* BIDI 2010 (SIDI, WECO): Vote: 6 yes; 0 no; 1 abstain
  + Notes for the author: Communicate the excitement of this course to students.
* CM 3095 (TECO, WRCO): Vote:
  + WRCO Vote: 6 yes; 0 no;1 abstain
  + TECO Vote: 4 Yes; 0 no; 1 abstain; 2 more information
    - *Tabled - Kate will contact Scott for TECO clarification.*
* LIDI 2800 (SIDI): Vote: 7 yes; 0 no; 0 abstain
  + Heather would like to see more details about the use of problem-solving strategies/scientific method associated with western style scientific inquiry.
* PE 2850 (WECO): Vote; 7 yes, 0 no, 0 abstain
  + More annotations are needed for HoM.
* PE 2880 (WECO): Vote: 7 yes, 0 no, 0 abstain
  + More annotations are needed for HoM.
* PO 1035 (GACO): Vote: 7 yes; 0 no; 0 abstain
* PO 3255 (GACO, INCAP): Vote: 7 yes; 0 no; 0 abstain
  + Just a reminder about INCO/INCAP status
* PODI 1061 (CTDI): Vote: TBD
  + Kate will pass along guidelines, request additional information regarding the creative process, and student engagement.
* PS 3125 (WRCO): Vote: 7 yes; 0 no, 0 abstain
  + Will address Boato’s comments with the author before moving forward.
* SP 1011 (DICO, GACO): Vote: 7 Yes; 0 no; 0 Abstain
  + Needs work on GACO, HoM needs to be clarified in syllabi.
* SP 1012 (DICO, GACO): Vote: 7 yes; 0 no (sort of); 0 abstain
  + Needs work on GACO, HoM needs to be clarified in syllabi.
* SP 1013 (DICO, GACO): Vote: 7 Yes; 0 no; 0 Abstain
  + Needs work on GACO, HoM needs to be clarified in syllabi.
* SS 3705 (QRCO): Vote: 7 yes; 0 no; 0 abstain

**Obsoleted (for record keeping):**

* a. BIDI 2020
* b. ENDI 1600
* c. GR 1015 (proposal needs to be redone, wrong form was used)
* d. GR 1025 (proposal needs to redone, wrong form was used)

**January Jamboree (Probably Subcommittee Formation)**

* Subcommittee: NCO/INCAP Transition (Cathie and Sarah)
* Subcommittee: HoM (Kate and Joey)

**Next meeting:**

* Next meeting TBD
* Watch for emails in January from Kate about upcoming votes.
* Meetings will be conducted via Zoom until Covid-19 concerns have ended.