

2018-2019 Dependent Verification Worksheet

DPVR19



Your 2018-2019 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called Verification. The law states that PSU may need to confirm the information you and your parent(s) reported on your FAFSA. To verify this information, the PSU Financial Aid Team will compare your FAFSA data with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information will be corrected. You and your parent(s) must complete and sign this worksheet, attach any required documents, and submit to the PSU Financial Aid Team.

PSU requires all students/families to submit Verification documentation no later than four weeks prior to the end of the term for which aid is requested. Once the information is submitted and reviewed, PSU may need to ask for additional information for clarification. If you have questions about this process, contact the PSU Financial Aid Team as soon as possible so that your financial aid will not be delayed. More information can be found at go.plymouth.edu/aid.

Section 1 – STUDENT INFORMATION (Please PRINT)

Last Name	First Name	Middle Initial	Last 4 Digits of SSN	PSU Student ID
Address (include apt. no)			Date of Birth	
City	State	Zip	Phone Number (including area code)	

Section 2 – STUDENT AND FAMILY HOUSEHOLD INFORMATION

(Please see the last page of this worksheet for clarification of who is considered your parent for financial aid purposes.)

List the people living in your parent(s)' household. Be sure to include:

- yourself and your parent(s) even if you don't live with that parent.
- your parent(s) other children, even if they don't live with your parent, if:
 - (a) your parent will provide more than half of their support from July 1, 2018 through June 30, 2019, or
 - (b) the children would be required to provide parental information if they were completing a FAFSA for 2018–2019. (Please see last page of this worksheet for clarification.)
- other people if they now live with your parents, *and* your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2018 through June 30, 2019.

Include “college of attendance” information for any household member who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2018, and June 30, 2019. If more space is needed, provide a separate page and include the PSU student's name and ID.

COMPLETE ALL BOXES (Name, Age, Relationship and College) FOR EACH FAMILY MEMBER, INCLUDING YOURSELF

Full Name of Student or Family Member	Age	Relationship to Student	College of attendance between 7/1/18 – 6/30/19	Does this person currently live with your parent(s)?	Will your parent(s) provide more than half of their financial support?
		SELF	Plymouth State	NA	NA
				Yes / No	Yes / No
				Yes / No	Yes / No
				Yes / No	Yes / No
				Yes / No	Yes / No
				Yes / No	Yes / No

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Section 3 – STUDENT INCOME INFORMATION

A. If you completed a 2016 Federal Income Tax Return, please check one of the boxes below:

- I used the IRS Data Retrieval when submitting my FAFSA.
- I attached, or will submit, a copy of my 2016 IRS Tax Return Transcript.

B. If you did not file and are not required to file a 2016 Federal Income Tax Return, please check one of the boxes below.

- I was not employed and earned no income from work in 2016.
- I was employed but did not file, and was not required to file, a 2016 IRS Tax Return. Please list below your employer(s) and any income received in 2016. **Provide copies of your W2 form(s) if you received any.**

Employer Name	IRS W2 Provided	Total 2016 Earnings
	Yes / No	\$

Section 4 – PARENT INCOME INFORMATION

A. If you completed a 2016 Federal Income Tax Return, please check one of the boxes below:

- I used the IRS Data Retrieval when submitting my FAFSA.
- I attached, or will submit, a copy of my 2016 IRS Tax Return Transcript.

B. If you did not file and are not required to file a 2016 Federal Income Tax Return, please check one of the boxes below and provide requested documentation. See IRS Tax Transcript instructions for more information.

- Not employed and earned no income from work in 2016. **Provide documentation from the IRS dated on or after October 1, 2017, that indicates a 2016 IRS Tax Return was not filed with the IRS.**
- Employed but did not file and was not required to file a 2016 IRS Tax Return. Please list below your employer(s) and any income received in 2016. **Provide copies of your W2 form(s) if you received any and documentation from the IRS dated on or after October 1, 2017, that indicates a 2016 IRS Tax Return was not filed with the IRS.**

Employer Name	IRS W2 Provided	Total 2016 Earnings
	Yes / No	\$

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Section 5 – STUDENT AND PARENT 2016 UNTAXED INCOME AND BENEFITS

Payments to tax-deferred pension and retirement savings – List any payments (direct or withheld from earnings) to tax-deferred pension and retirement savings plans (e.g. 401(k) or 403(b) plans), including, but not limited to, amounts reported on your W-2 forms in Boxes 12a through 12d with codes D, E, F, G, H, and S. Please do not list any amount listed with a DD code.

**** All lines MUST be completed. Please enter “NA” if not applicable. ****

Name of Person Who Made the Payment	Total Amount Paid in 2016

Section 6 – CHILD SUPPORT RECEIVED FOR ALL CHILDREN IN THE HOUSEHOLD IN 2016

**** All lines MUST be completed. Please enter “NA” if not applicable. ****

Name of Person Who PAID Support	Name of Person who RECEIVED Support	Name of CHILD for Whom Support was Paid	Child’s Age	Amount of Child Support RECEIVED in 2016
				\$
				\$
				\$
				\$
				\$
				\$

Section 7 – SIGN THIS WORKSHEET

WARNING: If you purposely give false or misleading information, you may be fined up to \$20,000, sent to prison, or both.

By signing this worksheet, I certify that all of the information reported on this form is complete and correct.

Student Signature

Date

Parent Signature

Date

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Clarification for who is defined as a PARENT:

- If your parent was never married and does not live with your other legal parent, or if your parent is widowed and not remarried, answer the questions about that parent.
- If your legal parents (biological, adoptive, or as determined by the state [for example, if the parent is listed on the birth certificate]) are not married to each other and live together, select “Unmarried and both legal parents living together” and provide information about both of them regardless of their gender. Do not include any person who is not married to your parent and who is not a legal or biological parent.
- If your legal parents are married, select “Married or remarried.” If your legal parents are divorced but living together, select “Unmarried and both legal parents living together.” If your legal parents are separated but living together, select “Married or remarried,” not “Divorced or separated.”
- If your parents are divorced or separated, answer the questions about the parent you lived with more during the past 12 months. (If you did not live with one parent more than the other, give answers about the parent who provided more financial support during the past 12 months or during the most recent year that you actually received support from a parent.) If this parent is remarried as of today, answer the questions about that parent and your stepparent.
- If your widowed parent is remarried as of today, answer the questions about that parent and your stepparent.

Clarification for OTHER CHILDREN. Only include if they can answer NO to all of the following questions:

- Will they be 24 or older by December 31, 2017 of the school year for which you are applying for financial aid?
- Will they be working toward a master’s or doctorate degree (such as M.A., M.B.A., M.D., J.D., Ph.D., Ed.D., etc.)?
- Are they married or separated but not divorced?
- Do they have children who receive more than half of their support from them?
- Do they have dependents (other than children or a spouse) who live with them and receive more than half of their support from them?
- At any time since they turned age 13, were both of their parents deceased, were they in *foster care*, or were they a ward or dependent of the court?
- Are they an *emancipated minor* or are they in a *legal guardianship* as determined by a court?
- Are they an unaccompanied youth who is *homeless* or self-supporting and at risk of being homeless?
- Are they currently serving on active duty in the U.S. armed forces for purposes other than training?
- Are they a veteran of the U.S. armed forces?