

## CITIZN

The Social Security Administration (SSA) and/or Department of Homeland Security (DHS) could not confirm your U.S. citizenship status. To receive federal student aid, a student must be –

- (1) A U.S. citizen (or U.S. National), or
- (2) An eligible noncitizen, such as a U.S. permanent resident or resident of certain Pacific Islands, or as determined by the U.S. Department of Education.

PSU is required to obtain documents to confirm your eligible citizenship status. We must receive a copy of your original U.S. Birth Certificate, U.S. Passport, Certificate of Citizenship from the Department of Homeland Security, or Certificate of Naturalization from the Department of Homeland Security. You can submit the documents in person or by mail.

**In person:** You can bring the requested document or a copy of the document to our office. We will ask you to complete an affidavit stating that it is a true and exact copy. Please bring a valid, government issued photo ID with you.

**Via mail:** If you are not able to bring the documents to our office you may submit a copy of the documents with the Notarized Citizenship Affidavit Form. You must send us the original, notarized form. It must be mailed and cannot be accepted by email or fax. You must send these three documents together:

1. The notarized Citizenship Affidavit form
2. A copy of the photo ID that you presented to the notary
3. A copy of your original U.S. Birth Certificate, U.S. Passport, Certificate of Citizenship from the Department of Homeland Security or Certificate of Naturalization from the Department of Homeland Security

Form: [Notarized Citizenship Affidavit Form](#)