



2022-2023 Dependent Verification Worksheet

Your 2022-2023 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called Verification. The law states that before awarding Federal Student Aid, PSU may ask you to confirm the information you and your parent(s) reported on your FAFSA. To verify this information, we will compare your FAFSA data with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information will be corrected. You and your parent(s) must complete and sign this worksheet, attach any required documents, and submit to PSU Student Financial Services.

PSU Policy: It is recommended documentation be submitted as soon as possible. However, we require all students/families to complete Verification four weeks prior to the end of the term for which aid is requested (November 2022 for students applying for aid during Fall 2022 term or April 2022 for students applying for aid during Spring 2022 term.) Please note that while we can process financial aid at any time during the academic year, term bills **MUST** be paid on time to avoid late fees or the student risks being removed from their classes. **If you have questions about this process, contact us as soon as possible. More information can be found at go.plymouth.edu/aid.**

Section 1 – STUDENT INFORMATION (Please PRINT)

Last Name	First Name	Middle Initial	PSU Student ID
Address			Date of Birth
City	State	Zip	Phone Number (including area code)

Section 2 – STUDENT AND FAMILY HOUSEHOLD INFORMATION

(Please see the last page of this worksheet for clarification of who is considered your parent for financial aid purposes.)

List the people living in your parent(s)' household, including:

- yourself and your parent(s) *(even if you don't live with your parents)*
- your parent(s) other children if:
 - (a) your parent will provide more than half of their support from July 1, 2022 through June 30, 2023, or
 - (b) the child would be required to provide parental information if they were completing a 2022-2023 FAFSA.
- other people if they now live with your parents and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2022 through June 30, 2023.

Include "college of attendance" information for any household member (*DO NOT include parents in college*) who *will be* enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2022, and June 30, 2023. If more space is needed, provide a separate page and include the PSU student's name and ID.

COMPLETE ALL BOXES (Name, Age, Relationship and College) FOR EACH FAMILY MEMBER, INCLUDING YOURSELF

Full Name of Student or Family Member	Age	Relationship to Student	College of attendance between 7/1/22 – 6/30/23	Will be Enrolled at Least Half Time (Yes or No)
		SELF	Plymouth State	NA
				Yes / No
				Yes / No
				Yes / No
				Yes / No

Student Name: _____

Section 3 - STUDENT and PARENT INCOME and FEDERAL TAX INFORMATION

<u>Student Tax Return Status</u> <i>(Check one of the boxes below)</i>	<u>Parent Tax Return Status</u> <i>(Check one of the boxes below)</i>																
<input type="checkbox"/> I filed a 2020 Federal Income Tax Return and used the IRS Data Retrieval Tool when submitting my FAFSA.	<input type="checkbox"/> I filed a 2020 Federal Income Tax Return and used the IRS Data Retrieval Tool when submitting the FAFSA.																
<input type="checkbox"/> I filed a 2020 Federal Income Tax Return and submitted, or will submit, an IRS Tax Return Transcript or a signed copy of my 2020 IRS Tax Return with applicable schedules.	<input type="checkbox"/> I filed a 2020 Federal Income Tax Return and submitted, or will submit, an IRS Tax Return Transcript or a signed copy of my 2020 IRS Tax Return with applicable schedules.																
<input type="checkbox"/> I worked in 2020 but was not required to file a tax return. My employer(s) and income earned are listed below. I provided, or will provide, copies of all my 2020 W2s. <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>List every employer(s) Name</u></th> <th style="text-align: right;"><u>Amount Earned</u></th> </tr> </thead> <tbody> <tr> <td>_____</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>_____</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>_____</td> <td style="text-align: right;">\$ _____</td> </tr> </tbody> </table>	<u>List every employer(s) Name</u>	<u>Amount Earned</u>	_____	\$ _____	_____	\$ _____	_____	\$ _____	<input type="checkbox"/> I worked in 2020 but was not required to file a tax return. My employer(s) and income earned are listed below. I provided, or will provide, copies of all my 2020 W2s. <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>List every employer(s) Name</u></th> <th style="text-align: right;"><u>Amount Earned</u></th> </tr> </thead> <tbody> <tr> <td>_____</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>_____</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>_____</td> <td style="text-align: right;">\$ _____</td> </tr> </tbody> </table>	<u>List every employer(s) Name</u>	<u>Amount Earned</u>	_____	\$ _____	_____	\$ _____	_____	\$ _____
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<input type="checkbox"/> I did NOT file a 2020 Federal tax return because I was not employed and had no income earned from work in 2020.	<input type="checkbox"/> I did NOT file a 2020 Federal tax return because I was not employed and had no income earned from work in 2020.																
PARENT(s) MUST PROVIDE a <u>Verification of Non-filing Letter</u> from the IRS dated on or after October 1, 2020, that indicates a 2020 tax return was not filed with the IRS. If unable to get a <u>Verification of Non-filing letter</u> from the IRS, parent may complete a <u>PSU PARENT Certification of Non-filing form</u>.																	

Section 4 - SIGN THIS WORKSHEET

WARNING: If you purposely give false or misleading information, you may be fined up to \$21,000, sent to prison, or both.

By signing this worksheet, I certify that all of the information reported on this form is complete and correct.

Student Signature *(Electronic signatures will not be accepted.)*

Date

Parent Signature *(Electronic signatures will not be accepted.)*

Date

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Clarification for who is defined as a PARENT:

- If your parent was never married and does not live with your other legal parent, or if your parent is widowed and not remarried, answer the questions about that parent.
- If your legal parents (biological, adoptive, or as determined by the state [for example, if the parent is listed on the birth certificate]) are not married to each other and live together, provide information about both of them regardless of their gender.
- Do not include any person who is not married to your parent and who is not a legal or biological parent.
- If your legal parents are married, provide information about both.
- If your legal parents are divorced but living together, provide information about both.
- If your legal parents are separated but living together, provide information about both
- If your parents are divorced or separated, answer the questions about the parent you lived with more during the past 12 months. (If you did not live with one parent more than the other, give answers about the parent who provided more financial support during the past 12 months or during the most recent year that you actually received support from a parent.)
- If your parent is remarried as of today, answer the questions about that parent and your stepparent.
- If your widowed parent is remarried as of today, answer the questions about that parent and your stepparent.

Clarification for OTHER CHILDREN if they can answer NO to all of the following questions:

- Were they born before January 1, 1999?
- Will they be working toward a master's or doctorate degree (such as M.A., M.B.A., M.D., J.D., Ph.D., Ed.D., etc.)?
- Are they married or separated but not divorced?
- Do they have children who receive more than half of their support from them?
- Do they have dependents (other than children or a spouse) who live with them and receive more than half of their support from them?
- At any time since they turned age 13 were they in *foster care*, or were they a ward or dependent of the court?
- Are they an *emancipated minor* or are they in a *legal guardianship* as determined by a court?
- Are they an unaccompanied youth who is *homeless* or self-supporting and at risk of being homeless?
- Are they currently serving on active duty in the U.S. armed forces for purposes other than training?
- Are they a veteran of the U.S. armed forces?