

University System of New Hampshire

WIRE FORM - Domestic

(Use for Wire Transfers within the US)

All sections of the form must be complete (Banner Information, Bank information and Vendor information) for all wire requests, before the wire will be processed. Forward the completed form, along with the Vendor Invoice, Wire Transfer information, and any supporting documents provided by the vendor to USNH Accounts Payable.

Date: \_\_\_\_\_

**BANNER INFORMATION**

Vendor Name \_\_\_\_\_ USNH ID (9): \_\_\_\_\_  
Banner Document #: \_\_\_\_\_  
Banner FOAPAL: \_\_\_\_\_  
Originator: \_\_\_\_\_

**BENEFICIARY BANK INFORMATION**

Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_  
BANK ABA \_\_\_\_\_ (Required)(9):

**VENDOR BANK INFORMATION**

Beneficiary Account #: \_\_\_\_\_  
Beneficiary Account Name: \_\_\_\_\_  
Beneficiary Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_

Wire Amount: US \$ \_\_\_\_\_

**PAYMENT DESCRIPTION:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Notes: There are fees associated with wire transfer: please refer to [Wire Transfer Fee Schedule](#).