USNH Vehicle Rental Program

Updated as of April 15, 2020

Enterprise Rent a Car is the University System of New Hampshire’s preferred rental car provider under contract to provide faculty, staff, students, and alumni with efficient and effective transportation options. With locations adjacent to all main campuses as well as across the country Enterprise harnesses large fleet power to meet the needs of the University System for all drivers 18 and older.

Reservations
All reservations should be made online at https://legacy.enterprise.com/car_rental/deeplinkmap.do?bid=028&refId=USNH

Reservations can be booked at any Enterprise location or at National brand airport locations through the online portal only. Please do not make reservations through the phone or in person without prior approval as it may not capture the contracted prices. National provides frequent flyers with an express check-in/check-out option for added value.

<table>
<thead>
<tr>
<th>Rates</th>
<th>College/University Travel Ages 18 and up</th>
<th>One Way Pricing:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economy Sedan</td>
<td>$30.25</td>
<td>Economy through Full Size Rental Rate is $60/day. Minivan through Large SUV will be at the daily rate plus $0.30 per mile.</td>
</tr>
<tr>
<td>Intermediate Sedan</td>
<td>$31.75</td>
<td><strong>Pickup truck rentals are only with preapproval, they are not covered under the MasterCard Insurance</strong></td>
</tr>
<tr>
<td>Full Size Sedan</td>
<td>$34.50</td>
<td>Leisure Travel</td>
</tr>
<tr>
<td>Minivan</td>
<td>$55.00</td>
<td>21+ Year Old Driver</td>
</tr>
<tr>
<td>12-passenger van</td>
<td>$110.00</td>
<td>5% Discount Enterprise Rentals</td>
</tr>
<tr>
<td>Cargo van</td>
<td>$ TBD</td>
<td>10% Discount National Rentals</td>
</tr>
<tr>
<td>Standard SUV</td>
<td>$52.00</td>
<td>**</td>
</tr>
<tr>
<td>Full Size SUV</td>
<td>$81.00</td>
<td></td>
</tr>
<tr>
<td><strong>Full Size Pickup Truck</strong></td>
<td>**$65.00 **</td>
<td></td>
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</tbody>
</table>

Taxes & Fees
Taxes will appear on all reservations but will be removed at the time of payment for all college/university travel. NH based rentals will incur an additional $3 vehicle license recovery fee (subject to change). Airport locations and out of state rentals are subject to additional location based fees.
Insurance
Renters are advised to DECLINE all insurance options provided by Enterprise. The primary method of insuring rental cars at USNH is through the Purchase Card (PCard) program and secondary coverage is provided through the USNH Vehicle Insurance Policy. No coverage is provided for leisure travel.

Mileage Restrictions
NEW: All listed vehicle classes include UNLIMITED free miles.

Fuel Purchases
The University System of NH is exempt from paying Federal fuel taxes of $0.18/gallon and State of NH fuel taxes of $0.24/gallon. All travelers are advised to use a Wex fuel card to purchase fuel for their rental vehicle to avoid these taxes. Purchasing fuel on PCard does not allow you to capture a tax savings.

Greenhouse Gas Emissions Off-Set
Enterprise offers a Greenhouse Gas Emissions Off-Set of $1.25/rental which is not a USNH allowable charge. Travelers are advised not to select this option when making a reservation.

Tolls
Enterprise has EZ-Pass automatic toll transponders available for out-of-state travel at all airport locations and offices in Durham, Keene, Plymouth, Hooksett, and Concord. Rental cost for the device is $3.95/day with a maximum of $19.75/rental which is paid to Enterprise. All toll charges incurred on these EZ-Passes will be billed to the same credit card as the rental through the Highway Toll Administration within 10-15 days. Invoices are available at www.htallc.com or by calling (877) 765-5201. In-state travelers are advised to pay cash for all tolls and follow the USNH travel policy for reimbursement. Toll charges will come through 2-3 weeks after your travel. Please notify your FSC if you expect toll charges.

Payments

The preferred method of payment for all college/university rentals is USNH Billing Account.

- Billing Account: Individuals booking travel should reach out to your Campus Contact for the billing number. This billing account is tied to the designated administrators PCard which will be used to pay for all associated rentals. With changes to the PCard limits and to assure consistency in billing, all rentals must be done through the rental portal and using a USNH Billing number, unless prior exception is granted.
USNH Vehicle Rental Program Contacts

**Enterprise Contacts**

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General questions and assistance available by email usnh.procurement@usnh.edu

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