

PLYMOUTH STATE UNIVERSITY

17 High Street, MSC 17
Plymouth, NH 03264

STANDARD PERFORMANCE/PRESENTATION AGREEMENT

Agreement made, on this date, _____ by and between _____ (hereafter referred to as "Artist/Presenter") and Plymouth State University (hereafter referred to as "Owner") and mutually agreed as follows:
If a particular item or section is not applicable please note "N/A"

ENGAGEMENT INFORMATION

Engagement Information

Date(s) of Event _____
Start & End Times _____
Event Title _____
Description of Services _____
Location (Bldg. & Room) _____
PSU Contact Name _____
PSU Contact Phone _____

Artist/Presenter Information

Mailing Street Address _____
City, State, Zip _____
Phone _____
Email _____
Web Address (if applicable) _____
Contact Name _____

FEES AND COMPENSATION

The Owner will compensate the Artist/Presenter for the performance/presentation according to the following conditions and pursuant to the details of this Agreement, none of which may be deleted or modified without written consent of both parties.

1. Artist/Presenter fee: \$ _____ (A) Payable to: _____

Payment shall be made immediately following the performance or presentation or as indicated:

Date of engagement Next regular pay cycle (*Note: no invoice is required*)

2. Paid Expenses, if applicable, will include: (B)

[Enter specific items with maximum amounts for each category]

3. Total fee plus expenses shall not exceed (A+B): \$ _____

GENERAL TERMS AND CONDITIONS

Promotion and Publicity: The Artist/Presenter will supply the Owner with appropriate advertising/publicity materials such as photos, reviews, recordings at least two weeks prior to the Engagement.

Recording and Transmission: The Owner will make all reasonable efforts to prevent radio apparatus, recording or transmitting devices from being used during the Engagement in any manner or form. Requests for such apparatus or devices will be forwarded to the Artist/Presenter for written consent.

Compliance with University Policies: Artists/Presenters hereby agree to comply with any and all rules and regulations governing student contact at Plymouth State University. Specifically, the prohibition of alcohol and the prohibition of the possession of, use and/or sale of any controlled drug as designated by the U.S. Federal Government.

