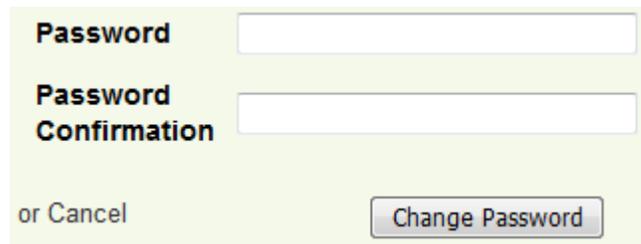


To reset your PeopleAdmin password:

1. Navigate to the HR portal (jobs.usnh.edu/hr)
2. Click **Request a password reset**.
3. Enter your USNH ITID (username). For example, mereisch or ajc1000.
4. Click **Request Password Reset**. An email will be sent to you.
5. Click the link in the email and enter your new password twice, and click Change Password.



The screenshot shows a light green form with two input fields. The first field is labeled "Password" and the second is labeled "Password Confirmation". Below the fields, there is a link "or Cancel" and a button labeled "Change Password".