To reset you PeopleAdmin password:
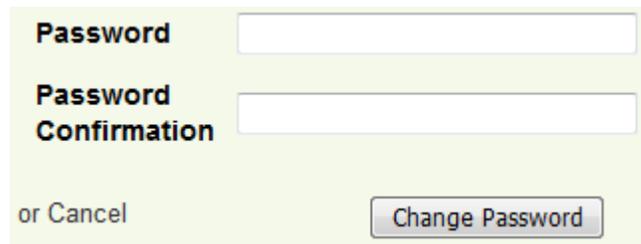
1. Navigate to the HR portal (jobs.usnh.edu/hr)

2. Click Request a password reset .

3. Enter you USNH ITID (username). For example, mereisch or ajc1000.

4. Click Request Password Reset . An email will be sent to you.

5. Click the link in the email and enter your new password twice, and click Change Password.