



Address Change

Employee Name (Please Print)

Effective Date

USNH ID# or SSN (last 4 digits)

Authorizing Signature

Contact Phone

US Postal Mailing Address

City

State

Zip

Telephone

Listed

Unlisted

Please mail my check to this address

Complete only if Residence Address is different than US Postal mailing address. \_\_\_\_\_

Residence Address Note: Do not use PO Box

City

State

Zip

Please mail my check to this address

Complete only if W2 is to be mailed to an address different than Mailing Address. \_\_\_\_\_

W2 Address

City

State

Zip

International Address

Province State or Country

City

Postal Code

Note: Employee is responsible for contacting retirement vendor(s) with address change. TIAA and/or Fidelity

Updating your address information in WISE will not automatically start nor end withholding of state income taxes. Whenever you establish or end your residence in any of these states, it is your responsibility to notify your campus Human Resources/Payroll office and provide the appropriate completed state income tax withholding authorization forms. PDF fillable forms are available at: [2017 New England State Income Tax Withholding](#).

Please note, if your Postal Mailing address is just a PO Box, a Residence Address must be provided.