

ITS 2018 February Newsletter



Welcome Back!

We hope everyone had a safe and restful winter break! While you are settling into your routine of a new semester, remember that the Client Services and Academic Technology team is here to support your work and help you through any technology challenges. If you have any questions on Moodle, Mahara, Office 365, Lynda, WordPress, CoursEval, Zoom, 3D Printing or other technologies, please stop by during our drop-in sessions; send an email to helpdesk@plymouth.edu to schedule an appointment with one of our specialists; or sign up for workshops. Seats are limited for these workshops to 12 participants unless otherwise specified - so that all can get their questions answered. You must **EMAIL** user-workshops@plymouth.edu to reserve your seat.

Workshops



Lunch and Learn: Collaborate Using O365 Teams and other Applications

Friday, February 9th 12:15-1:15 pm in Lamson 102

Tuesday, February 20th 12:20 - 1:20 pm in Lamson 102

Jo-Ann Guilmett and Ken Kochien will provide the campus with an overview on how leveraging Teams and other O365 apps and tools to create a Modern work space for clusters, departments, and groups. Bring your lunch and your laptop (or check out one from the Infodesk in Lamson).

Please **RSVP** by emailing user-workshops@plymouth.edu, room limited to 25 attendees.



Lunch and Learn: Building your Professional Skill Toolbox using Lynda.com

Thursday February 1st 12:00-12:45 pm in Lamson 102.

Learn how *Lynda.com* can help you expand your job skills, discover hidden talents, and help you achieve your goals while staying current during PSU's transformation. This workshop will teach you how to map out the steps and identify the skills training available in order to advance your career and document your achievements. Bring your lunch and your laptop (or check out one from the Infodesk in Lamson) and join us for a 45-minute session on how to create your own Professional Skill Toolbox.

Please **RSVP** by emailing user-workshops@plymouth.edu, room limited to 25 attendees.



Wordpress Brown Bag Lunch

Thursday February 15th 12:00-12:45 pm in Lamson 217 (second floor in back on right side of building)

It's time to update your Wordpress site! Stop by this brown bag lunch to hone your Wordpress skills, review the basics, and pick up new tips and tricks. Bring your lunch and your laptop and any questions you may have. Laptops are available at the Help Desk.

Please **RSVP** by emailing user-workshops@plymouth.edu, room limited to 10 attendees.



Hyde 120 & 220 Technology Introduction

Fridays 4:00 - 5:00 pm in Hyde 120

A walk through of the updates to the in-room technology in lecture hall Hyde 120 & 220 which were installed during the summer '17 renovation. A hands on demo will follow with the opportunity to use the new projector control systems, drawing tablet, microphones and other components. This will be a great opportunity to become familiar with the systems and gain an understanding of the options available for class-work integration.



AR & VR in Higher Education

Monday, February 12th 10:15 - 11:15 am in Lamson OL 031 (lower floor)

This workshop will introduce opportunities where VR (virtual reality) and AR (augmented reality) are being used in higher education and opportunities for professors to adapt and use VR and AR in their curriculum. We'll focus on case studies from other institutions and map out the opportunities. Participants will have the opportunity to explore free applications and web based programs to create content in VR and AR. Additionally, further resources available on campus will be explained.

Please note a smartphone and/or laptop is recommended in order to have the best experience during this workshop, but they are not required.



3D Printing: An Introduction

Wednesday, February 21st 2:00 - 3:00 p.m. in Lamson 112

Erika will provide an introductory session into the world of 3D printing. In this workshop we'll go over the basics of 3D printing and then we'll visit our 3D Print Lab to better understand how our Fused Filament Fabrication printers actually work.



Domain of One's Own Workshop

Thursday, February 15th 9:30-10:30 am in Lamson OL 114

Would students in your course benefit from having their own website to collaborate, blog, or host content? A Domain of One's Own provides a simplified process for registering a domain and installing applications, so you and your students can focus less on the technology and more on learning outcomes for the course. At this workshop, Katie will show how PlymouthCreate encourages the creation, development, and ownership of digital identities. If time allows, she will also provide hands-on training to begin building your own website.



Technology Resources & Accessibility: A Collaborative Workshop

Monday, February 26th 10:00 - 11:00 am in Lamson OL 114

In this collaborative workshop between Accessibility Services and Academic Technology, we'll share resources for accessible course design and explore how to best support PSU students. The session will begin with a brief overview of the services provided by the Campus Accessibility Services, and will continue with a discussion about how to reach students with a variety of academic, social, and emotional needs. Looking at accessible design within Moodle, we'll then explore the possibilities of accessible design and best practices from document creation, to alternative text descriptions, and use of multimedia to support all students. Lastly, we'll explore the functionality of Read&Write, a literacy software available across campus.

Drop-ins



Moodle Drop-ins

Every Tuesday 10:00 am - Noon

Every Thursday 2:00 - 4:00 pm

Lynda.com or Zoom with Moodle, and to troubleshoot common issues.
Click [here](#) for Moodle resources



Mahara Drop-ins

Every Monday 11:00 am - 12:30 pm

Every Thursday 1:30 - 3:00 pm

All sessions held in Lamson 115.

Melinda will be available during those times to answer your Mahara questions.

Click [here](#) for Mahara resources.



Lynda.com Drop-ins

Every Monday 3:00 - 4:30 pm

All sessions held in Lamson 110.

Bret K. will be available during this time to answer your Lynda questions.

Click [here](#) for Lynda.com resources.



WordPress Drop-in

Every Monday 1:15 - 2:30 pm

Every Tuesday 9:15 - 10:30 am

Both sessions held in Lamson 110.

Come see Bret K. if you need assistance with updating your department website. Please bring your laptops. If you do not have a laptop, you can borrow one from the Help Desk.



Digital Technology Drop-ins

Every Wednesday 1:00 - 2:00 pm

This session is held in Lamson 112.

Erika will be available during this time to answer your 3D printing and scanning or digital technology questions.

Bret K. will be available during this time to answer your Open Lab questions.

Studio Station Demonstration

Every Friday 10:00 - 11:00 am or contact Help Desk to set up an appointment with a specialist

Meet at Lamson 110 but session is held in Studio Station on Main Level of Lamson Library.

Stop by the Lamson Library to see the new production space, featuring equipment to record videos on your USB thumb drive. This new space, just to the right of the circulation desk, features studio lighting, a new camera, a teleprompter, and a mic for audio recording. Record your presentations, blog posts, podcasts and other projects at the touch of a button!



CoursEval Drop-ins

Every Friday 2:00 - 3:30 pm

All sessions held in Lamson 115.

Melinda will be available during this time to answer your CoursEval questions.

Click [here](#) for resource for CoursEval



Office 365 Drop-ins

Every Wednesday 2:00 - 3:00 pm

Sessions held at Information Desk (Help Desk) on Lamson Library's main floor.

Steven will be available during this time to answer all your Office 365 questions.

Click [here](#) to view Office 365 resources.



Need help? Contact the Help Desk

(603-535-2929 or helpdesk@plymouth.edu)

to make a one-on-one appointment to get a tutorial.

Click [here](#) to view Zoom resources.



Need help? Contact the Help Desk

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to make a one-on-one appointment to get a tutorial.

Click [here](#) for SmartBoard resources.

News



HELP DESK STUDENT OF THE MONTH

Alex Dicientes is the newest Junior Shift Supervisor at the ITS Help Desk. She has worked for the Help Desk for one and a half years and has shown great customer service and leadership skills. She has assisted with training new student workers during our fall semester training and has been more than willing to take on side projects around the Help Desk as requested. Alex has great rapport with the other student workers at the Help Desk and is a very welcome addition to the supervisory team! Congratulations Alex!

Erika Rydberg's Blog PSU's Digital Creation Specialist



[Click here to see Erika's Blog](#)