The CFT has been busy engaging 217 students throughout the broader community in various kinds of meaningful community engaged learning opportunities. In addition, 143 participants have explored the Student Professional Development Training Modules, which cultivate personal and professional growth.
The CFT is currently facilitating the Angel Tree Project that provides opportunities for students, faculty, and staff to give gifts to over 300 children and youth from throughout the broader community. For more information about how to get involved with this effort, please click here. (http://cft.plymouthcreate.net/angel-tree-project-2018/)

Many thanks to everyone who contributed meals through Swipe It Forward. So far 1,104 meals were donated and 538 meals were distributed to students through the Student Support Foundation.

The CFT is pleased to partner with the PSU Collegiate Recovery Community, which is hosting its first meeting on Wednesday, November 28th from 7-8pm in the CFT. For more information, please click here. (http://cft.plymouthcreate.net/psu-collegiate-recovery-community-open-meeting/)

**Upcoming Student Workshops in the CFT:**

**Honoring Diversity & Interbeing Workshop** (http://cft.plymouthcreate.net/honoring-diversity-interbeing-workshop/)
Facilitated by Dr. Jayashree Arasu
**Thursday, November 29th** 4:30 - 5:30 pm

**Exploring Your Purpose & Passions Workshop** (http://cft.plymouthcreate.net/exploring-your-purpose-passions-workshop/)
Facilitated by Jessica Dutille
**Monday, December 3rd** 4:00 - 5:00 pm

Please mark your calendar for **January Jamboree**, which will be held **January 16th–18th**.

For more information about upcoming CFT workshops and events, please visit the [CFT website](http://cft.plymouthcreate.net) or click the image for each event.
online creation tool now hosted at PSU. Click here to learn more about Pressbooks. Session is appropriate for all. Register Here.

Dec 10th and 11th sessions will be held in the Print Depot (Behind the Help Desk on the main floor of Lamson Library) With the semester drawing to a close, it’s a good time to check that your Moodle Gradebook is configured to make submitting your final grades as easy as possible. Join Katie in this workshop to double-check your Gradebook setup and address any concerns. Please bring a laptop, or let us know if you would like to borrow one from the Information Desk. Sessions are appropriate for Faculty. Register Here.

**Drop ins**

**Moodle Drop-ins**
*Tuesday, Dec 4th and 11th* 10:00 am - Noon  
*Thursday, Dec 6th* 2:00 - 4:00 pm  
All sessions held in Lamson 112. Katie will be available during those times to answer your Moodle questions, help with integrating with Lynda.com or Zoom with Moodle, and troubleshoot common issues. Click here for Moodle resources.

**Mahara Drop-ins**
*Every Monday* 11:00 am - 12:30 pm  
*Every Thursday* 1:30 - 3:00 pm  
All sessions will be held in Lamson 115. Melinda will be available during those times to review the new layout of Mahara, show you how to use the different block types within your e-Portfolio, or answer your Mahara questions. Click here for Mahara resources.

**Pressbooks at PSU Drop-ins**
*Every Monday* 3:00 - 4:30 pm  
All sessions held in Lamson 112. Stop by to learn more about Pressbooks - the Ebook publishing and OER online creation tool now hosted at PSU. Erika will be available during drop-in hours, or by appointment. Click here to learn more about Pressbooks.

**CoursEval Drop-ins**
*Every Friday* 2:00 - 3:00 pm  
All sessions held in Lamson 115. Melinda will be available during this time to show how to retrieve past course evaluations, create a summary report of past evaluations, or answer your CoursEval questions. Click here for CoursEval resources.

**Qualtrics Drop-ins**
*Every Tuesday* 2:00 - 3:00 pm  
All sessions held in Lamson 115. Melinda will be available during this time to answer your Qualtrics questions. Click here for Qualtrics resources.
WordPress Drop-in
Every Monday 1:15 - 2:30 pm
Every Tuesday 9:15 - 10:30 am
Both sessions held in Lamson 112.
Come see Erika if you need assistance with updating your department website. Please bring your laptops. If you do not have a laptop, you can borrow one from the Help Desk.

Digital Technology Drop-ins
3D Printing, Scanning or Open Labs Drop-in
Every Wednesday 1:00 - 2:00 pm
This session is held in Lamson 112.
Erika will be available during this time to answer your 3D printing and scanning or digital technology questions.

Office 365 Drop-ins
Every Wednesday 2:00 - 3:00 pm
Sessions held at Information Desk (Help Desk) on Lamson Library's main floor.
Steven will be available during this time to answer all your Office 365 questions.
Click here to view Office 365 resources.

Need help with Domain of One’s Own (DoOO)?
Contact the Help Desk (603-535-2929 or helpdesk@plymouth.edu) to make a one-on-one appointment to get a tutorial.
Click here to view DoOO resources.

Need help with SmartBoard?
Contact the Help Desk (603-535-2929 or helpdesk@plymouth.edu) to make a one-on-one appointment to get a tutorial.
Click here for SmartBoard resources.

Need help with Zoom?
Contact the Help Desk (603-535-2929 or helpdesk@plymouth.edu) to make a one-on-one appointment to get a tutorial.
Click here to view Zoom resources.
Lamson Learning Commons Extended Hours

Monday – Thursday, December 3-6 7:45 AM – 1:00 AM
Friday December 7 7:45 AM – 9:00 PM
Saturday December 8 8:30 AM – 9:00 PM
Sunday December 9 10:00 AM – 1:00 AM
Monday – Wednesday, December 10-12 7:45 AM – 1:00 AM
Thursday December 13 7:45 AM – 12:00 AM
Friday December 14 7:45 AM – 5:00 PM
Saturday and Sunday, December 15-16 CLOSED
Monday – Friday, December 17-21 8:00 AM – 5:00 PM
Saturday, December 22 - Tuesday, January 1st CLOSED

The Michael J. Spinelli, Jr. Archives will be displaying seven special edition holiday cards created by Spiral
Press in partnership with Robert Frost. This display will explore the story of the collaboration between Frost and the Spiral Press, specifically Frost’s professional and personal relationship with the owner and operator of the Spiral Press, Joseph Blumenthal, which lasted more than 30 years, from 1930 until Frost’s death in 1963. This display will focus on the cards that were illustrated by Thomas W. Nason, whose wood engraved prints have been considered to complement the written works of Robert Frost. Many of the cards were given to Lamson Library by Lesley Frost, Robert Frost’s daughter. The cards will be displayed in the Spinelli Room on the upper level of Lamson Library and Learning Commons, and can be viewed even when the archives is closed. The exhibit can be viewed from December 5, 2018 – February 28, 2019.

Did you know you can chat with a librarian between 10:00 am and 5:00 pm Monday through Friday (excluding holidays)? That means you can get the same friendly answers to your research questions without leaving your home, office, or study nook. Chat service is available on the library website, the catalog, and most databases.

The Writing Center participated in November’s Walkabout Wednesday event with a poster display that supported the theme of Learning and Education. Our poster gave a 100-year timeline of writing labs as they evolved into clinics and eventually the writing centers we know today. Please visit the Writing Center website for more information on our services.

**Writing Center Hours:**
- M, T, W - 9am to 9pm
- Th, F - 9am to 5pm
- Sunday - 6pm to 9pm

Nural Dhungel is a Student Ambassador at the Center for Transformation. She has been involved in the
Plymouth State community through Enactus and Alternative Spring Break. Nural seeks to involve her friends and peers in the community by sharing her experiences due to her firm belief in service to others. During her free time, she enjoys hanging out with her roommate, eating, and binge-watching Netflix!

**Academic Technology (ITS)**

*Ty Roberts*

Ty Roberts is a Student Technologist who works with ITS in the Print Depot and has been working with us for two years. Ty is a Computer Science major here at Plymouth State. He has developed a Blender software workshop which was offered during the 2017-2018 Academic year and helped develop a training on iMovie for our ITS student employees. When not at Academic Technology or in class, Ty enjoys gaming, his favorite game to play is Rainbow Six Siege and he streams on Twitch. Thanks to Ty for his hard work over the last two years here in Academic Technology.

**Library**

*Nina McCarthy*

Nina McCarthy is a Nursing Major who began working in our Library Technical Services office during the Spring of 2018. Her job as a Shelving Assistant consists of returning books, DVDs, print journals, and other library materials back to the shelves ready to be found by the next user. Her duties also include shelf reading (making sure library materials are in call number order), shelf management, and mail sorting and distribution. She works closely with her supervisor, Jennifer Reynolds, Library Services Supervisor. Nina generously agreed to help Technical Services decorate our tree for this year’s submission to the Festival of Trees fundraiser for the Operating Staff Endowed Scholarship. Thank you Nina for all that you do!

**Writing Center**

*Randy Garfield*

Randy Garfield is a senior at Plymouth State and has been working at the Writing Center for two semesters. He was born and raised in Blandford, Massachusetts, where his parents and family dog, Rudy, still reside. When not working at the Writing Center or in class, he loves snowboarding, skateboarding, playing his guitar, and enjoying the company of his friends and family.