ITS May 2019 Newsletter

It is Spring! That means the end of the semester and graduation celebrations. If you have last minute questions, the Information Technology Services (ITS) team is always here to support you all year round. If you have any questions on Moodle, Mahara, Domain of One’s Own (Plymouth Create), PressBooks, Office 365, Lynda, Zoom, 3D Print other technologies, please stop by during our drop-in sessions or send an email to helpdesk@plymouth.edu to schedule an appointment with one of our specialists.

See further up here.

Drop ins

Moodle Drop-ins
Monday, May 6th, 13th & 20th
10:00 -11:30 am in Lamson 113

Mahara Drop-ins
Every Monday 11:00 am - 12:30 pm
**Wednesday, May 8th, 15th, & 22nd**

2:00-3:30 pm in Lamson 113

Jo-Ann will be available during those times to answer your Moodle questions, help with integrating with Lynda.com or Zoom with Moodle, and to troubleshoot common issues. Click here for Moodle resources.

**Every Thursday 1:30 - 3:00 pm**

All sessions will be held in Lamson 115

Melinda will be available to review the new layout of Mahara, show you how to use the different block types within your e-Portfolio, or answer your Mahara questions.

Click here for Mahara resources.

**Pressbooks at PSU Drop-ins**

**Every Monday 3:00 - 4:30 pm**

All sessions held in Lamson 112.

Stop by to learn more about Pressbooks - the Ebook publishing and OER online creation tool now hosted at PSU. Erika will be available during drop-in hours, or by appointment. Click here to learn more about Pressbooks.

**CoursEval Drop-ins**

**Every Friday 2:00 - 3:00 pm**

All sessions held in Lamson 115.

Melinda will be available to show how to retrieve past course evaluations, create a summary report of past evaluations, or answer your CoursEval questions.

Click here for resource for CoursEval.

**Lynda.com Drop-ins**

**Every Monday 3:30 - 4:30 pm**

All sessions held in Lamson 115.

Melinda will be available during this time to answer your Lynda questions.

Click here for Lynda.com resources.

**Qualtrics Drop-ins**

**Every Tuesday 1:30 - 2:30 pm**

All sessions held in Lamson 115.

Melinda will be available to show you how to create a survey, export your results, or answer your Qualtrics questions.

Click here for Qualtrics resources.

**WordPress Drop-in**

**Every Monday 1:15 - 2:30 pm**

**Every Tuesday 9:15 - 10:30 am**

Both sessions held in Lamson 112.

Come see Erika if you need assistance with updating your department website. Please bring your laptops. If you do not have a laptop, you can borrow one from the Help Desk.

**Digital Technology Drop-ins:**

3D Printing, Scanning or Open Labs Drop-in

**Every Wednesday 1:00 - 2:00 pm**

This session is held in Lamson 112.

Erika will be available during this time to answer your 3D printing and scanning or digital technology questions.

**Studio Station Demonstration**

Contact Help Desk (603)535-292 or email helpdesk@plymouth.edu to set up an appointment with a specialist.

Meet at Studio Station on Main Level to the right of the Information Desk in Lamson Library. Stop by the Lamson Learning Commons to see the production space,
**Navigation?**
Contact the Help Desk (603-535-2929 or email helpdesk@plymouth.edu) to make a one-on-one appointment to get a tutorial.
Click [here](#) to view Admin Banner resources.

**Need help with Domain of One's Own (DoOO)?**
Contact the Help Desk (603-535-2929 or email helpdesk@plymouth.edu) to make a one-on-one appointment to get a tutorial.
Click [here](#) to view DoOO resources.

![Zoom Logo]

Need help? Contact the Help Desk (603-535-2929 or helpdesk@plymouth.edu) to make a one-on-one appointment to get a tutorial.
Click [here](#) to view Zoom resources.

featuring equipment to record videos on your USB thumb drive. This space, just to the right of the circulation desk, features studio lighting, a camera, a teleprompter, and a mic for audio recording. Record your presentations, blog posts, podcasts and other projects at the touch of a button!

![Office 365 Logo]

**Office 365 Drop-ins**
*Every Wednesday 2:00 - 3:00 pm*
Sessions held at Information Desk (Help Desk) on Lamson Library’s main floor. Steven will be available during this time to answer all your Office 365 questions.
Click [here](#) to view Office 365 resources.

![SMART Board Logo]

Need help? Contact the Help Desk (603-535-2929 or helpdesk@plymouth.edu) to make a one-on-one appointment to get a tutorial.
Click [here](#) for SmartBoard resources.