



Application for Degree Conferral BA, BS, BFA, Certificate

In order for your degree to be awarded, you will need to submit this form. Except where otherwise noted, [graduation dates](#) reflect the last date of the term. Final audits begin after all grades have been posted for all courses in the term (not just yours) – this review process is not immediate. Diplomas are mailed approximately 6-8 weeks after the award date and after verification that all degree and financial requirements have been met. [Commencement Ceremony](#) information is typically updated in late fall. All correspondence regarding your degree audit and commencement will be sent exclusively to your **PSU e-mail** address – you should be checking regularly. Students are encouraged to apply early, and applications are reviewed in the order they are received.

Please clearly print your name exactly (including capitalization) how it should appear on your diploma:

Last Name _____ First Name _____ Middle _____

Diploma Mailing Address _____ City _____ State _____ Zip _____

PSU Email Address _____ Student ID _____

Check the degree that you will be completing: BA BS BFA Certificate

1st Major _____ Option _____ Minor _____

2nd Major _____ Option _____ Minor _____

Catalog followed _____ Certificate _____

Please check your anticipated conferral date below and review the important guidelines for submission of degree applications:

For a conferral date of **December 13, 2019**, applications should be submitted by September 30, 2019. All degree requirements must be fulfilled by December 13, 2019. December conferrals are invited to participate in the May 9, 2020 Commencement Ceremony.

For a conferral date of **January 17, 2020**, applications should be submitted by October 31, 2019. All degree requirements must be completed by January 31, 2020. January conferrals are invited to participate in the May 9, 2019 Commencement Ceremony.

For a conferral date of **May 8, 2020**, applications should be submitted by February 7, 2020. All degree requirements must be completed by May 8, 2020. May conferrals are invited to participate in the May 9, 2020 Commencement Ceremony.

For a conferral date of **August 14, 2020**, applications should be submitted by May 31, 2020. All degree requirements must be fulfilled by August 14, 2020. August conferrals are invited to participate in the May 9, 2020 Commencement Ceremony.

For a conferral date of **December 11, 2020**, applications should be submitted by September 30, 2020. All degree requirements must be fulfilled by December 11, 2020. December conferrals are invited to participate in the May 8, 2021 Commencement Ceremony.

For a past conferral date, applications should be submitted as soon as possible. All degree requirements must be completed before the degree will be awarded. Depending on the date the application is received in the registrar’s office, the student may be able to participate in an upcoming May Commencement Ceremony.

STUDENTS MUST HAVE **EARNED 105 CREDITS** BY FEBRUARY 7, 2020 FOR THE 2020 COMMENCEMENT CEREMONY.

I wish I DO NOT wish to participate in the Commencement ceremony in May _____.

YEAR

You may participate in the Undergraduate [Commencement Ceremony](#) ONCE.

The PSU Commencement Program and press releases contain graduating students’ names and other pertinent information. Your signature here indicates your permission to include this information in the Commencement Program and in any press releases.

Student Signature _____ Date _____

Please return this form to the registrar’s office in Spears via the methods noted below.

Processed by: _____ Date _____ 11/2019