

2024

| January | | | | | | |
|---------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| April | | | | | | |
|-------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

| July | | | | | | |
|------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| October | | | | | | |
|---------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

| February | | | | | | |
|----------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | | |

| May | | | | | | |
|-----|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

| August | | | | | | |
|--------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| November | | | | | | |
|----------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

| March | | | | | | |
|-------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| June | | | | | | |
|------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

| September | | | | | | |
|-----------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

| December | | | | | | |
|----------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

Pay Period Calendar

| Pay # | Work Period Dates | | Check Dates | Pay Period Deadlines |
|-------|-------------------|------------|-------------|----------------------|
| | Begin | End | | |
| 1 | 12/23/2023 | 01/05/2024 | 01/12/2024 | 01/08/2024 |
| 2 | 01/06/2024 | 01/19/2024 | 01/26/2024 | 01/22/2024 |
| 3 | 01/20/2024 | 02/02/2024 | 02/09/2024 | 02/05/2024 |
| 4 | 02/03/2024 | 02/16/2024 | 02/23/2024 | 02/19/2024 |
| 5 | 02/17/2024 | 03/01/2024 | 03/08/2024 | 03/04/2024 |
| 6 | 03/02/2024 | 03/15/2024 | 03/22/2024 | 03/18/2024 |
| 7 | 03/16/2024 | 03/29/2024 | 04/05/2024 | 04/01/2024 |
| 8 | 03/30/2024 | 04/12/2024 | 04/19/2024 | 04/15/2024 |
| 9 | 04/13/2024 | 04/26/2024 | 05/03/2024 | 04/29/2024 |
| 10 | 04/27/2024 | 05/10/2024 | 05/17/2024 | 05/13/2024 |
| 11 | 05/11/2024 | 05/24/2024 | 05/31/2024 | 05/24/2024 * EOB |
| 12 | 05/25/2024 | 06/07/2024 | 06/14/2024 | 06/10/2024 |
| 13 | 06/08/2024 | 06/21/2024 | 06/28/2024 | 06/24/2024 |
| 14 | 06/22/2024 | 07/05/2024 | 07/12/2024 | 07/08/2024 |
| 15 | 07/06/2024 | 07/19/2024 | 07/26/2024 | 07/22/2024 |
| 16 | 07/20/2024 | 08/02/2024 | 08/09/2024 | 08/05/2024 |
| 17 | 08/03/2024 | 08/16/2024 | 08/23/2024 | 08/19/2024 |
| 18 | 08/17/2024 | 08/30/2024 | 09/06/2024 | 08/30/2024 * EOB |
| 19 | 08/31/2024 | 09/13/2024 | 09/20/2024 | 09/16/2024 |
| 20 | 09/14/2024 | 09/27/2024 | 10/04/2024 | 09/30/2024 |
| 21 | 09/28/2024 | 10/11/2024 | 10/18/2024 | 10/14/2024 |
| 22 | 10/12/2024 | 10/25/2024 | 11/01/2024 | 10/28/2024 |
| 23 | 10/26/2024 | 11/08/2024 | 11/15/2024 | 11/08/2024 * EOB |
| 24 | 11/09/2024 | 11/22/2024 | 11/27/2024 | 11/22/2024 * EOB |
| 25 | 11/23/2024 | 12/06/2024 | 12/13/2024 | 12/09/2024 |
| 26 | 12/07/2024 | 12/20/2024 | 12/27/2024 | 12/20/2024 * EOB |

Key:
 Work periods indicated as and
 Payment dates indicated as ## and ## respectively

Pay Period Deadlines for time entry & approval

All timecards & leave requests must be reviewed and approved by

Employees Mondays 10:00 AM

Supervisors Mondays 1:00 PM

NOTE: All timecards are signed off system wide Mondays at 1:00 PM

*EOB (End of Business) date noted due to holiday impact; File created for payroll